

MINUTES

Meeting of the

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

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Wednesday, December 14, 2011

Location: Gold Ridge RCD Office
14775 'B' Third Street
Occidental, CA 95465

Time: **4:00 – 6:00pm**

II. Open Meeting (Introductions)

III. Call to Order (Roll Call of Directors)

Directors present: Ann Cassidy, Richard Hughes, Don Petersen, Joe Dutton

Associate Directors present: Bob Burke, Al Gerhardt

Staff present: John Green, Brittany Heck, Michele Rocha, Noelle Johnson, Joe Pozzi
(4:40)

Others present: Charlette Epifanio, NRCS

IV. Public Comment –no public comment was made.

V. Informational Items

- a. Correspondence and Notices—None.
- b. USDA's NRCS Update – Charlette Epifanio will be alternating with Brooke Cole at the GRRCD board meetings in the upcoming year. She invited the staff and board to the NRCS holiday party 1/6/12 at their Petaluma office. NRCS participated in the national assessment of conservation programs; she gave a review of the most significant findings. They are through with the regular EQIP sign up; organic EQIP is still open for sign-ups.
- c. New Hire Introductions – Krista Lindley started this week and will be working full time after the New Year as the Watershed Coordinator. Trisha Meisler started at the end of November; she'll be working 3.5 days/week until Noelle comes back from maternity leave. Brittany has created employment contracts for the new staff.
- d. State Parks Partnership- John Green and Brittany met with Brendon O'Neil from State Parks about three projects that we might partner on as a subcontractor. They are: (1) dune restoration at Bodega Head (approx. \$1 million project), perhaps starting in the winter of 2012, (2) introducing large woody debris into the Willow Creek stream channel, starting summer-fall 2012, and (3) erosion assessment in the upper reaches of the watershed, starting summer-fall 2012. (\$400-500K for last two projects).
- e. Audit Update – Brittany Heck reported that the federal auditors were here last week; the federal audit counts as the county audit too. Overall, they seemed happy with the changes we've made over the last year.

- f. Holiday Gathering – Brittany Heck. Can we get together in the middle of January, maybe on a Thursday?

VI. Consent Calendar (November Minutes, Grant Status/Staff Report, Warrant Requests)
Motion to approve the consent calendar.

1st Ann Cassidy/2nd Richard Hughes. Motion carried.

VII. Action Items

a. Approval of Bookkeeper's Report. Brittany gave the corrected November report and the December report. The board reviewed. Motion to approve the bookkeeper's report.
1st Joe Dutton/ 2nd Ann Cassidy. Motion carried.

b. Executive Director hiring. Motion to hire Brittany Heck as full time Executive Director.
1st Joe Dutton/2nd Ann Cassidy. Motion carried.

c. NRCS partnership agreement. The last agreement between NRCS and GRRCD was signed in 2007 and is due again. Motion to approve with changes (add Scotty Creek in two places).

1st Joe Dutton/2nd Ann Cassidy. Motion carried.

d. Cal-Ema resolution-2011-14. Motion to approve the revised resolution 2011-15.

1st Ann Cassidy/2nd Joe Dutton. Motion carried.

e. Agenda items for January 2012 Meeting

VIII. Adjournment: 6:00 pm.