



Board Meeting Agenda
February 16, 2023 - 3:30PM-5:30PM

MEETING LOCATION: Gold Ridge Resource Conservation District, 2776 Sullivan Road, Sebastopol, CA 95472
Board meeting will be held in person and remotely

REMOTE ACCESS: Members of the staff and public can participate remotely by using the following options:

Zoom: <https://us02web.zoom.us/j/81326946028?pwd=VERncTBxaWdkaFpkTUZKL3RRROW81UT09>

Phone: [\(669\) 900-6833](tel:(669)900-6833). Meeting ID: [813 2694 6028](#). Passcode: [111](#).

District Directors: Joe Dutton, President; Mel Sanchietti, Director; Guy Smith, Director; Lorri Duckworth, Director; Elias Zegarra, Director

Associate Directors: Chris Choo, Temra Costa

1. **Call to order, Determination of a Quorum, Introductions**
2. **Additions/Changes to the Agenda** (Gov. Code 54954.2 (B))
3. **Public Comment:** Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).
4. **Informational Items**
 - a. **Gold Ridge RCD Updates & Notices**
 - b. **Report out on Ad Hoc Financial Sustainability Committee Meeting** (*Mare O'Connell*)
 - c. **Carbon Farm Program Update** (*William Hart*)
 - d. **CalTrans Mitigation Project Contracting Update** (*John Green*)
5. **Consent Calendar**
 - a. **December 2022 Special Meeting Minutes, January 2023 Grant Status Report** (*Brittany Jensen*)
6. **Action Items**
 - a. **Approval of Financial Report, and Warrant Request for FY 22/23 through November 2022** (*Mare O'Connell*)
 - b. **Approval of Executive Director to enter into a contract with Sonoma County Ag + Open Space for \$100,000 for the *Living with Fire: Sonoma County Forest Conservation Conference*** (*Adriana Stagnaro*)
 - c. **Approval of Executive Director to Enter into Contract for \$225,000 to provide assistance on Conservation Agriculture Plans through an agreement with the California Department of Food and Agriculture (CDFA) Climate Smart Agriculture (CSA) programs.** (*William Hart*)
 - d. **Approve Resolutions 2023-03, 2023-04 and 2023-05 authorizing the Executive Director to enter into agreements with the California Department of Fish and Wildlife to operate water releases in Dutch Bill and Green Valley Creeks. Total funding for the three releases is \$84,092** (*John Green*)

- e. **Approve Resolution 2023-06 authorizing the Executive Director to enter into an agreement with the California Department of Fish and Wildlife for implementation of the Lower Green Valley Creek Off-Channel Habitat Enhancement Project at Iron Horse Vineyards, Phase I Project for \$1,886,554 (Sierra Cantor)**
- f. **Vote for one candidate as the Special District Representative to the Sonoam Local Agency Formation Commission (LAFCo) (Brittany Jensen)**
- 7. Recess to Closed Session: Pursuant to Brown Act Government Code Section 54957 Public Employee Evaluation Position: Executive Director, Annual Evaluation**
- 8. Reconvene Regular Board Meeting and Report Actions Taken in Closed Session**
- 9. Future Agenda Items**
- 10. Adjournment**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Materials related to items on this agenda, included in the agenda packet or distributed to the Board after distribution of the agenda packet, are available for public inspection at the above address during normal business hours as well as our website. To request board packet information, please contact Brittany Jensen at (707) 823-5244 or Brittany@goldridgercd.org.

Special Accommodations: *In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact Noelle Johnson at (707) 834-8880. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangement can be made to provide accessibility at the meeting.*

District Staff:

- | | |
|--|---|
| Brittany Jensen, Executive Director | Michele Harris, District Administrator |
| Joe Pozzi, District Manager | Mare O’Connell, Financial Manager |
| Noelle Johnson, Deputy Director | Jason Wells, Forester |
| John Green, Lead Scientist & Program Manager | Tess Polizzotti, GrizzlyCorps Fellow |
| Sierra Cantor, Ecologist | Angel Arcuri, ClimateCorps Fellow |
| William Hart, Project Manager | Will Spangler, Conservation Project Manager |
| Adriana Stagnaro, Outreach & Project Manager | Tom Hammond, Shared Engineer |

Schedule of Upcoming Gold Ridge RCD Board Meetings:

Every Third Thursday of the month, unless marked*

The following meetings will be held in person (unless noted) and with an option to join virtually over Zoom video conferencing. For information about how to join a Zoom meeting, see:

<https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->

- March 16, 3:30-5:30pm
- April 20, 3:30-5:30pm
- May 18, 3:30-5:30pm



Board Meeting Minutes
January 19, 2023 - 3:30PM-5:30PM

MEETING LOCATION: Gold Ridge Resource Conservation District, 2776 Sullivan Road, Sebastopol, CA 95472
And remotely

District Directors: Joe Dutton, President; Mel Sanchietti, Director; Guy Smith, Director; Lorri Duckworth, Director; Elias Zegarra, Director

Associate Directors: Chris Choo, Temra Costa

1. Call to order, Determination of a Quorum, Introductions

Meeting was called to order at 3:35

Directors present: Joe Dutton, Mel Sanchietti, Guy Smith, Elias Zegarra, Lorri Duckworth

Directors absent: None

Associate directors present: Temra Costa

Associate Directors absent: Chris Choo

Staff present: Brittany Jensen, William Hart, Joe Pozzi, John Green, Michele Harris, Mare O'Connell

Other attendees: Chase Garcia NRCS

2. Additions/Changes to the Agenda (Gov. Code 54954.2 (B))

None

3. Public Comment: Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).

None

4. Informational Items

a. Gold Ridge RCD Updates & Notices

b. Report out on Ad Hoc Financial Sustainability Committee Meeting (Mare O'Connell)

Meeting was held 1/23 2:30-3:30, no action items for board

c. Carbon Farm Program Update (William Hart)

d. CalTrans Mitigation Project Contracting Update (John Green)

5. Consent Calendar

a. December 2022 Special Meeting Minutes, January 2023 Grant Status Report (Brittany Jensen)

*Motion to approve Item 5: 1st Sanchietti, 2nd Smith. Ayes: Sanchietti, Dutton, Smith, Zegarra, Duckworth
Nays: None. Abstentions: None*

6. Action Items

a. Approval of Financial Report, and Warrant Request for FY 22/23 through November 2022 (Mare O'Connell)

Motion to approve Item 5: 1st Sanchietti, 2nd Smith. Ayes: Sanchietti, Dutton, Smith, Zegarra, Duckworth Nays: None. Abstentions: None

- b. Approval of Executive Director to enter into a contract with Fire Safe Sonoma for the CAL FIRE Fire Prevention Grant Program “West Sonoma County Collaborative: Community Capacity Building Phase 1” (#212) for project management services for \$245,520 (Adriana Stagnaro)**

Motion to approve Item 5: 1st Smith, 2nd Duckworth. Ayes: Sanchietti, Dutton, Smith, Zegarra, Duckworth Nays: None. Abstentions: None

- c. Approve Resolution 2023-01 authorizing the Executive Director to enter into an agreement with the California Department of Fish and Wildlife for implementation of the Mt. Gilead Water Conservation and Streamflow Improvement Project (#215) for \$868,715 (John Green)**

Motion to approve Item 5: 1st Sanchietti, 2nd Zegarra. Ayes: Sanchietti, Dutton, Smith, Zegarra, Duckworth Nays: None. Abstentions: None

7. Future Agenda Items

8. Adjournment

Meeting was adjourned at 5:30pm

District Staff:

Brittany Jensen, Executive Director
Joe Pozzi, District Manager
Noelle Johnson, Deputy Director
John Green, Lead Scientist & Program Manager
Sierra Cantor, Ecologist
William Hart, Project Manager
Adriana Stagnaro, Outreach & Project Manager
Michele Harris, District Administrator

Mare O’Connell, Financial Manager
Jason Wells, Forester
Sophia Tsue, Education & Outreach Coordinator
Tess Polizzotti, GrizzlyCorps Fellow
Angel Arcuri, ClimateCorps Fellow
Will Spangler, Conservation Project Manager
Tom Hammond, Shared Engineer

February 16, 2023 Gold Ridge Resource Conservation District - Grant Status Report FY 22/23

	Current Grants in Progress	Grant #	RCD Lead Staff	Grant Amount	Billings to Date	Amount Left to Bill	Completion Date
108	SCWA RR Cooperative 1617-156C	SCWA	Noelle Johnson	\$ 100,000.00	\$ 82,002.18	\$ 17,997.83	6/30/2023
	This 2-year cooperative agreement provides cost share for outreach, RR fisheries proposal development, water quality monitoring, and GSA participation. Staff met to discuss winter monitoring priorities and resources, strategy to keep PIT tag antennas operational						
117	Caltrans Gleason Beach Mitigation Project	Caltrans	John Green	\$ 276,727.50	\$ 273,327.56	\$ 3,399.94	12/31/2021
	We are also working with Caltrans and the landowners on details of the proposed conservation easement and management plan, and developing a scope of work and budget for project implementation and ten years of maintenance and monitoring.						
127	Blanchard Ranch Erosion Control Project	SCWA	John Green	\$ 92,400.00	\$ 91,667.20	\$ 732.80	6/30/2022
	All project work is complete. We will be maintaining riparian plantings and monitoring plant survival for three years.						
136	Tannery Creek Large Wood Recruitment 2018	DFW P1830401	Noelle Johnson	\$ 211,035.00	\$ 200,823.04	\$ 10,211.96	3/31/2023
	Draft final report has been submitted, to be updated with February spawner survey results and final budget.						
138	GSA - West Yost		Brittany Jensen	\$ 99,511.00	\$ 68,941.18	\$ 30,569.82	7/30/2022
	GRRCD staff will provide administrative assistance to Andy Rodgers of West Yost, who is serving as SR Plain GSA Administrator.						
149	Healthy Soils Demonstration Project - Gabriel Farm	CDFA	Adriana Stagnaro	\$ 249,508.21	\$ 200,823.03	\$ 48,685.18	3/31/2023
	This project is in its final season. So, far the research as not detected an impact on soil health from the application of compost tea spray applied at a rate to the orchard row of 100 gallons per acre.						
153	CASGEM 2019-2023	SCWA TW 13.14-039	Will Spangler	\$ 31,999.50	\$23,717.53	\$ 8,281.97	6/30/2023
	Fall monitoring was conducted in October, with additional sites being added in data gap areas						
156	Sweetwater Nursery Off-Channel Habitat Design	DFW #Q1930402	Sierra Cantor	\$ 218,595.90	\$ 49,466.94	\$ 169,128.96	3/31/2023
	Design work is in progress; PCI's 90% design plans, Technical Specifications, and revised Basis of Design report were submitted to CDFW. CDFW staff provided comments and PCI will be intergrating those changes into the 100% plan set and project cost estimate. GRRCD removed the sonde from the dry pond. A proposal for implementation funding was submitted to NOAA.						
157	CDFA Tech Assistance - HSP and AMMP	CDFA #19-0883-000-SO	William Hart	\$ 98,921.02	\$ 49,961.91	\$ 48,959.11	3/31/2023
	The Healthy Soils Program is currently closed for applications. CDFA is going to offer a block grants of \$2-5 million per applicant with a grant term of 4 years. Per On-farm project cap is \$200,000.						
160	Ebabis Creek Riparian Restoration Project	State Coastal Conservancy Prop 1	William Hart	\$ 200,000.00	\$ 191,621.73	\$ 8,378.27	3/31/2023
	The STRAW crew continues to conduct monitoring and maintenance visits. The project funding ends in March 2023.						
161	Atascadero Sediment Removal 65% Design	DFW #Q2096007	Sierra Cantor	\$ 551,220.34	\$ 192,821.59	\$ 358,398.75	3/15/2024
	GRRCD will be taking over operation of CSG's PIT tag antennas to track coho movement; SS staff conducted wetland extent mapping; OEI bored test holes to measured distance to groundwater. A proposal to bring designs to 100% was submitted to NOAA.						
162	Rainwater Rebate and Streamflow Enhancement Pilot	DWR	Noelle Johnson	\$ 420,324.00	\$ 203,953.33	\$ 216,370.67	3/31/2025
	The Qualified Water Efficient Landscaper (QWEL) trainings in English and Spanish have been postponed for late March or April as it's taking longer than anticipated to complete the module. Aside from funds specific to certain areas, our county-wide design assistance funds have been nearly spent, and rebate funds have been almost completely earmarked, so we're working to pull in more funds to continue the program.						
164	Mt. Gilead Streamflow Enhancement Design	WCB Streamflow (through NCRC&DC)	John Green	\$ 314,491.00	\$ 233,890.63	\$ 80,600.37	12/31/2023
	PCI is nearly finished with design for a large-scale (400,000 gallons) rainwater catchment project. We have been awarded full implementation funding from the Department of Fish and Wildlife.						
165	Alliance Redwoods Implementation	WCB Streamflow (through NCRC&DC)	John Green	\$ 1,500,610.60	\$ 34,980.43	\$ 1,465,630.17	12/31/2023
	Phase 1 of the project is nearly complete, with work remaining only on athletic field upgrades. We have requested additional funding from both grantors to accommodate cost escalation, and Phase 2 is scheduled for 2023.						
166	SCAPOSD Education/Outings 2020-23	Subcontract with SRCD	Adriana Stagnaro	\$ 78,387.00	\$ 34,980.43	\$ 43,406.57	6/30/2023
	Subcontract to SRCD for public outings through the TEAM, FARMS, and Ag Heritage programs. Planning underway for Spring 2023 trips to Dutton Ranch and Duckworth Farms, as well as two Ag Heritage events to be hosted this spring and summer at AOS conservation easement properties.						
172	Anonymous Foundation Project Tracker		Brittany Jensen	\$ 50,000.00	\$ 45,217.90	\$ 4,782.10	
	Project moving along, improvements and engagement beginning						
173	CalFire NBFIP		Adriana Stagnaro	\$ 44,000.00	\$ 24,443.42	\$ 19,556.58	3/31/2024
	Contracted for 2 projects in GRRCD. Next round of applications will open March 2023.						
174	Forest Working Group 2021 Grants	Various grants	Adriana Stagnaro	\$ 23,094.17	\$ 848.27	\$ 22,245.90	NA
	Funds the coordinator position to the Sonoma County Forest Working Group. Brings additional resources, education, coordination, communication to area forest managers and stakeholders.						
179	Zero Foodprint	various contracts	William Hart	\$ 8,100.00	\$ 10,740.66	\$ (2,640.66)	Mar-22
	Projects have been completed. Budget deficit is being covered by CARCD.						

	Current Grants in Progress	Grant #	RCD Lead Staff	Grant Amount	Billings to Date	Amount Left to Bill	Completion Date
185	Green Valley Rural Water Conservation - Phase II	Wildlife Conservation Board (through NCRC&DC)	Will Spangler	\$ 870,121.00	\$ 768,925.77	\$ 101,195.23	2/28/2024
	Construction of four rural residential rainwater catchment systems is underway, with completion scheduled for late December.						
186	Salmon Creek School Rainwater Catchment Project	Wildlife Conservation Board (through NCRC&DC)	John Green	\$ 2,064,577.00	\$ 48,362.50	\$ 2,016,214.50	4/30/2024
	Construction of a 500,000-gallon rainwater catchment system is ongoing, with completion targeted for this winter. We requested and received additional funding from WCB to cover cost escalation and a major change order.						
187	GV/DB Flow Enhancement Model Updates	Wildlife Conservation Board (through CRWI)	Sierra Cantor	\$ 95,947.07	\$ 5,775.00	\$ 90,172.07	4/30/2025
	We are awaiting a subcontract from CRWI.						
189	Alliance Implementation cost share	DFW FRGP	John Green	\$ 514,889.00	\$ 155,781.89	\$ 359,107.11	4/30/2024
	Cost share for #165.						
190	Iron Horse Fish Screen Implementation	DFW FRGP	John Green	\$ 267,295.00	\$ 45,085.62	\$ 222,209.38	3/31/2023
	Permitting is in process, construction scheduled for summer of 2023. The project budget is no longer sufficient because of cost escalation, so we will be going back to DFW for additional funding.						
192	LandSmart Community Grazing	SCAPOSD	William Hart	\$ 184,600.00	\$ 189,657.20	\$ (5,057.20)	12/31/2022
	All projects have been completed. Final report will be submitted in January 2023.						
196	Conservation Partners Program V	NFWF #72172	Noelle Johnson	\$ 150,000.00	\$ 19,593.70	\$ 130,406.30	7/31/2024
	TA and design funding for streamflow and habitat enhancement projects on EQIP-eligible properties in the lower Russian River and Salmon Creek. We've identified several potential design sites through the rainwater catchment rebate applications submitted through #162.						
197	NFWF 73962 IH Cost Share		John Green	\$ 34,906.86	\$ 19,671.25	\$ 15,235.61	7/29/2023
	Cost share for #190 to provide additional funds for permitting complications.						
198	SCAPOSD DOC Riparian	SCAPOSD	Will Spangler	\$ 50,000.00	\$ 19,593.70	\$ 30,406.30	3/31/2023
	GRRCD will assist SCAPOSD to develop a riparian easement program, providing technical assistance and outreach to landowners. GRRCD staff began interviewing landowners and attending site visits to potential properites. A time extension has been granted through March 2023.						
199	North Bay Monarch Working Group	NFWF Monarch Program #72785	Noelle Johnson	\$ 174,999.38	\$ 68,887.21	\$ 106,112.17	3/31/2024
	We continue to work with numerous partners to install habitat patches at school and community gardens throughout the 5-county project area. We're implementing plantings with Laguna Foundation, STRAW, SPAWN, and Marin Audubon, and the College of Marin. We have also worked with landowners renting the no till drill who are interested in seeding wildflowers and/or milkweed, and are planning to work with LeBallisters to source seeds more locally appropriate species.						
201	Atascadero Outreach and WC Planning	DFW Cutting Green Tape	Noelle Johnson	\$ 85,568.00		\$ 85,568.00	3/15/2025
	Funding for outreach, technical assistance, and design to promote the rainwater catchment rebate program (#162) among riparian water users in the Redwood, Jonive, and Sexton Creek subwatersheds. This grant as written covers only TA and design, and doesn't include rebate funding. As we are no longer able to guarantee rebate funding for participants through the county-wide program, we are holding off on outreach until we can either amend the budget to include it or pull in more funds.						
202	Greene Off-Channel Habitat Design Project	DFW Cutting Green Tape (through NCRC&DC)	Sierra Cantor	\$ 72,208.00	\$ 41,102.81	\$ 31,105.19	3/15/2025
	Design for an off-channel habitat project connecting the Sweetwater Nursery design to the off-channel habitat being implemented at Iron Horse vineyards. Held project kick off meeting with design team (NCR CDC, PCI, CDFW), scheduled initial field work (survey, installation of PT). This was submitted through NCRC&DC as our fiscal sponsor, with design subcontracts in process.						
203	Mt. Gilead Water Conservation Project Implementation	DFW Cutting Green Tape	John Green	\$ 1,406,465.00	\$ 3,537.00	\$ 1,402,928.00	
	Partial funding to implement designs developed through #164. We are awaiting our grant agreement and have applied for cost share funding.						
204	NCRP Rainwater Catchment Rebate Pilot Program	County Climate Resilience Fund	Noelle Johnson	\$ 161,548.00	\$ 41,102.81	\$ 120,445.19	11/30/2024
	Flexible cost share towards #162 to support and expand the rainwater catchment rebate program throughout the county.						
205	RCPA Compost	County Climate Resilience Fund	William Hart	\$ 81,750.00	\$ 3,469.50	\$ 78,280.50	12/31/2023
	Multi-partner effort to expand compost application on both agricultural and community sites. Outreach for the program will occur in January / February of 2023. We have developed ranking criteria and we have a draft application form.						
206	After the Fire- RCPP Forest Grassland	USDA NRCS Regional Conservation Partnership Program (RCPP)	Brittany Jensen	\$ 34,402.00	\$ -	\$ 34,402.00	5/31/2023
	This is a multi year, multi-county grant from USDA NRCS administered by After the Fire for RCDs is Gold Ridge, Sonoma, Napa, Lake, Solano, Yolo and Coulusa counties. This is a program to help land participants plan, sign up and implement forest health practices funded by NRCS. Gold Ridge RCD will use these funds to hire a GrizzlyCorps staff to help with technical assistance, education and outreach. William will supervise the Fellow. New funds that may fluctuate will be added each year.						
207	LandSmart Community Grazing II	SCAPOSD	William Hart	\$ 355,513.00	\$ 36,947.50	\$ 318,565.50	12/31/2023
	We received 19 applications for the second phase of the program, with seven applicants from the GR District. We ranked each project and we are in the process of evaluating the top ranked projects for funding. We also received three additional contract grazers to add to our list.						
208	Salmon Creek Rural Water Conservation Project - Phase II	DFW Voluntary Drought Initiative	Noelle Johnson	\$ 250,000.00		\$ 250,000.00	8/31/2025
	Provides funding for design, materials rebates, and direct tank purchases for residential rainwater catchment systems to offset stream diversions in the Salmon Creek Watershed. We have begun outreach and design work.						

	Current Grants in Progress	Grant #	RCD Lead Staff	Grant Amount	Billings to Date	Amount Left to Bill	Completion Date
209	Community Foundation			\$ 10,000.00	\$ 3,302.58	\$ 6,697.42	
	Provided as a housing stipend for our Americorps Fellow						
210	Anonymous Foundation 2022-2023	Anonymous foundation	Noelle Johnson	\$ 50,000.00	\$ 26,497.15	\$ 23,502.85	6/30/2023
	General support for RCD programs						
211	Conservation Outreach Cooperative Agreement	NRCS Equity Program (through CARCD)	Noelle Johnson	\$ 22,483.00	\$ 4,483.56	\$ 17,999.44	3/21/2024
	Funding to continue working to expand programming into underserved areas, and to revamp our participation in the Food Systems Alliance and other regional collaborations. We collaborated with the School Garden Network and Conservation Works to provide a teacher training on November 10th. We are currently using this as gap funding to begin work on the Farm To School project as we await the CDFA subcontract, and participate in the Interfaith Food Collaborative. .						
212	West County Defensible Space Capacity Building	FP-LNU-0299 Subcontract with Fire Safe Sonoma	Adriana Stagnaro	\$ 245,520.00	2,488.75	\$ 243,031.25	
	Funds defensible space work in the Occidental, Camp Meeker, Monte Rio, Forestville communities: Provides incentive dollars for defensible space labor, establishes a west county chipper program in partnership with local fire departments, and educates through workshops and field tours. Four chippers have been purchased and will be transferred to fire departments in March. Press release is pending.						
213	North Bay Forest Improvement Program Phase II	After the Fire USA Subcontract	Adriana Stagnaro	\$ 91,045.00		\$ 91,045.00	1/24/2022 to 3/31/2026
	Continues North Bay Forest Improvement Program under a new contract with After the Fire USA (formerly Rebuild North Bay Foundation).						
214	RLF 22-23	Resources Legacy Fund	Noelle Johnson	\$ 40,000.00	\$ 1,322.50	\$ 38,677.50	11/30/2023
	General support for RCD programs that benefit water quality within the Russian River Watershed.						
215	Mt. Gilead Water Conservation Project cost share	DFW FRGP	John Green	\$ 868,715.00		\$ 868,715.00	
216	Lower Green Valley Off-Channel Habitat- Iron Horse	DFW FRGP	Sierra Cantor	\$ 1,886,554.00		\$ 1,886,554.00	
217	2023 Forest Conservation Conference	SCAPOS	Adriana Stagnaro	\$ 100,000.00		\$ 100,000.00	
218	PIT Operations	OSPR	John Green			\$ -	
219	Climate Resilience through Habitat Restoration	Wildlife Conservation Board (through CARCD)	Noelle Johnson	\$ 500,000.00		\$ 500,000.00	3/31/2027
	Flexible 5-year funding for carbon farm plan implementation, monarch/pollinator habitat restoration, and other wildlife habitat restoration projects						
	TOTAL IN PROCESS			\$15,238,031.55	\$3,519,816.96	\$11,718,214.58	
	Submitted Proposals	Funder/Program		Total Amount	Amount for GRRCD	Amount Anticipated	Status
	Innovative Conservation: Vital Streams and Forests	NRCS RCPP AFA	Noelle Johnson	\$ 2,000,000.00	\$ 100,000.00	\$ 100,000.00	Agreement in negotiation
	LandSmart Grazing Program for Community Resilience	State Coastal Conservancy 2021 Wildfire Resiliency Program	William Hart	\$ 900,000.00	\$ 548,777.00		submitted revised proposal
	Sonoma Marin Ag and County Climate Coalition	USDA Climate Smart Commodities	Brittany Jensen / William Hart	\$ 17,175,391.36	\$ 3,000,000.00	\$ 2,298,426.20	selected for partial funding
	Organic Valley Carbon Insetting Program	USDA Climate Smart Commodities	Brittany Jensen / William Hart		\$ 181,970.00	\$ 181,970.00	selected for funding
	Sonoma County Farm-to-School Capacity Building Project	CDFA CA Farm to School Incubator Grant Program	Noelle Johnson	\$ 500,000.00	\$ 91,748.00	\$ 85,000.00	awaiting subcontract
	So RR Watershed Cons and Forest Wildfire Resilience Project	NFWF CA Forests: Headwater Resilience 2022	Adriana Stagnaro	\$ 450,000.00	\$ 190,318.47	\$ 190,318.47	selected for funding
	Lower Russian River Coho Habitat Restoration Project	NOAA Transformation Habitat/Coastal Resilience	Noelle Johnson	\$ 8,452,311.13	\$ 8,452,311.13	\$ 8,452,311.13	selected for funding
	Conservation Ag Planning	CDFA Conservation Agriculture Planning	William Hart	\$ 225,000.00	\$ 225,000.00	\$ 225,000.00	selected for funding
	General Support 2023-2024	Anonymous Foundation	Brittany Jensen/Noelle Johnson	\$ 50,000.00	\$ 50,000.00		submitted 01/26/2023
	Salmon Creek Rural Water Conservation - Phase III	DFW FRGP	Noelle Johnson	\$ 252,820.00	\$ 252,820.00		submitted 01/30/2023
	RCD Funding Request for Forests and Community Resilience	County of Sonoma	Brittany Jensen/Adriana Stagnaro	\$ 900,000.00	\$ 688,364.00	\$ 900,000.00	Agreement in negotiation
	TOTAL PROPOSED			\$ 30,905,522.49	\$ 13,781,308.60	\$ 11,533,025.80	
	Recently Completed Projects	Grant #		Amount			Completed



Action Item 6-A

TO: BOARD OF DIRECTORS
FROM: Mare O'Connell
SUBJECT: Financial Summary Report for December 2022
DATE: January 19, 2023

Financial Summary for December 2022

This report covers the first six months of the fiscal year 2022-23. Because so many of our grants are billed quarterly, the report for the second quarter year to date is more reliable than the interim months of October and November. We also estimated revenue and expense for grants that did not post invoices through December that showed activity and posted accruals through December (prepaids and payroll).

In the **Statement of Net Assets** GRRCD's **accounts receivable** is \$1,162,003 plus a **retention receivable** (grant funds withheld pending closure) of \$322,048. for a total of \$1,484,051 from grant activity. The unexpended portion of our advance payments to date totals \$635,522 appears as deferred revenue (a liability) on the balance sheet. Deferred revenue represents all advance payments from various grant sources less expenditures to date.

Our county bank balance is in the positive at \$541,792 owing to our advance payments by grantors. Our payroll account at Exchange Bank has a positive balance of \$36,069. Small accounts totaling \$570 are also reflected in the bank balances.

This month we expensed the first six months of insurance and workers comp reducing our prepaids from \$10,189 to \$5,094.

The **accounts payable** balance is \$1,027,707 for the current month. Other liabilities include a credit card payable of \$2,120, deferred revenue as noted above, paid time off liability (compensated absences) of \$32,776 updated as of June 30, 2022, as well as funds owing Cal Pers retirement (\$3,163), payroll taxes (\$5,380) and our voluntary 457 retirement (\$1,660) unpaid at month's end.

Our **equity** this month is a positive \$491,516 with capital assets of \$22,819, fund balance of \$454,753 and net income for the year to date in the positive at \$13,944.

The Statement of Operations for the year to date through December reports \$3,319,603 in total revenue and \$3,305,659 in expenses (including principal payments on the truck) for a net gain of \$13,944.

Definitions:

- *Statement of Net Assets* (the balance sheet) lists all our assets, both cash and noncash:
- *Assets* include our cash in bank, funds expected from our grant activity but not yet received ("accounts receivable" and "retention receivable"), prepaid expenses, and the value of our physical assets.
- *Liabilities* are made up of money we owe to vendors, cash advances from grantors, credit card and payroll liabilities.
- *Equity* is the difference between our assets and liabilities or net worth as an organization.
- *Net Income* is the difference between assets and liabilities in this Fiscal Year
- *Statement of Operations* shows income and expenses for the current period.

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

Statement of Net Assets

02/08/23

As of December 31, 2022

Accrual Basis

	Dec 31, 22	Dec 31, 21	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings	578,431.15	299,493.76	278,937.39	93.1%
Accounts Receivable	1,162,003.24	598,622.57	563,380.67	94.1%
Other Current Assets	451,396.71	167,619.63	283,777.08	169.3%
Total Current Assets	2,191,831.10	1,065,735.96	1,126,095.14	105.7%
Fixed Assets	24,906.54	36,119.00	-11,212.46	-31.0%
TOTAL ASSETS	<u>2,216,737.64</u>	<u>1,101,854.96</u>	<u>1,114,882.68</u>	<u>101.2%</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable	1,027,706.87	310,814.98	716,891.89	230.7%
Credit Cards	2,119.85	6,703.91	-4,584.06	-68.4%
Other Current Liabilities	695,394.48	427,143.20	268,251.28	62.8%
Total Current Liabilities	1,725,221.20	744,662.09	980,559.11	131.7%
Total Liabilities	1,725,221.20	744,662.09	980,559.11	131.7%
Equity				
321 · Net Assets in Capital Assets	22,819.00	22,819.00	0.00	0.0%
3900 · Fund Balance/Net Assets	454,752.98	95,621.57	359,131.41	375.6%
Net Income	13,944.46	238,752.30	-224,807.84	-94.2%
Total Equity	491,516.44	357,192.87	134,323.57	37.6%
TOTAL LIABILITIES & EQUITY	<u>2,216,737.64</u>	<u>1,101,854.96</u>	<u>1,114,882.68</u>	<u>101.2%</u>

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

Statement of Operations, Actual vs Budget

02/08/23

Accrual Basis

	Jul - Dec 22	Budget	% of Budget
Ordinary Income/Expense			
Income			
Income from Property Taxes			
1000 · Property Taxes - CY - 40002	20,433.70	34,000.00	60.1%
Income from Property Taxes - Other	0.00	0.00	0.0%
Total Income from Property Taxes	20,433.70	34,000.00	60.1%
Program Revenue			
Program Income Detail			
Foundation	34,937.73	70,850.00	49.3%
2590 · Soil Conservation Rev. - 42610	0.00	4,125,086.00	0.0%
Local Grant Income	224,925.69		
Fee for Service	11,758.99		
Federal Grant Income	456,193.72		
State Grant Income	2,505,993.96		
Total Program Income Detail	3,233,810.09	4,195,936.00	77.1%
Program Revenue - Other	57,610.74		
Total Program Revenue	3,291,420.83	4,195,936.00	78.4%
Other Income			
4040 · Miscellaneous Revenue - 46040	900.00	0.00	100.0%
4102 · Donations - 46029	6,848.80	6,000.00	114.1%
Total Other Income	7,748.80	6,000.00	129.1%
Total Income	3,319,603.33	4,235,936.00	78.4%
Gross Profit	3,319,603.33	4,235,936.00	78.4%
Expense			
Salaries and benefits			
6561 · COVID-19 Expenses	0.00		
5910 · Wages - 50701	299,738.32	628,297.00	47.7%
5922 · Payroll Taxes - FICA - 50753	22,408.89	57,186.00	39.2%
5923 · Cal PERS Retirement - 50755	36,477.59	66,393.00	54.9%
5930 · Health Insurance - 50801	25,588.32	56,386.00	45.4%
5935 · Payroll Taxes/Unemploy - 50806	186.85	2,628.00	7.1%
5940 · Workers Compensation - 50808	1,435.40	2,980.00	48.2%
6560 · Payroll Expenses	236.25	500.00	47.3%
Total Salaries and benefits	386,071.62	814,370.00	47.4%
Direct Costs			
6539 · Rebates to Property Owners	55,131.34		
6505 · Valley Ford Schoolhouse	1,679.41		
6510 · Other Direct Services	985.56	115,010.00	0.9%
6509 · Direct Travel, Tran & Mileage	1,077.96		
6507 · Direct Equipment Maint - 51061	0.00	0.00	0.0%
6508 · Direct Materials & Supp - 52071	17,236.52	113,876.00	15.1%
6540 · Subcontractors - 51249	2,750,861.71	2,907,595.00	94.6%
6589 · Permits - 51244	19,678.29	32,950.00	59.7%
Total Direct Costs	2,846,650.79	3,169,431.00	89.8%

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
Statement of Operations, Actual vs Budget

02/08/23

Accrual Basis

	<u>Jul - Dec 22</u>	<u>Budget</u>	<u>% of Budget</u>
Overhead			
6041 · Maintenance Equipment - 51061	0.00	3,500.00	0.0%
6042 · Insurance - (Vehicle) - 51042	0.00	2,000.00	0.0%
6462 · Miscellaneous Expense	15,119.38	1,200.00	1,259.9%
Interest Expense			
7919 · Interest Expense - Credit Card	268.54		
7920 · Interest on LT Debt - 53103	(636.48)	2,500.00	(25.5)%
Total Interest Expense	(367.94)	2,500.00	(14.7)%
6040 · Communications/WebSite - 51021	2,292.68	5,000.00	45.9%
6045 · Telephone - 51022	1,999.83	4,500.00	44.4%
6085 · Janitorial Services - 51032	1,560.00	4,000.00	39.0%
6103 · Liability Insurance - 51041	3,739.42	11,500.00	32.5%
6280 · Dues and Memberships - 52091	4,132.47	8,700.00	47.5%
6400 · Office Supplies - 52111	768.33	3,000.00	25.6%
6410 · Postage - 52114	148.83	500.00	29.8%
6430 · Printing Services - 51241	1,438.39	4,500.00	32.0%
6461 · Other Supplies - 52101	1,338.31	2,500.00	53.5%
6500 · Information Tech Svc - 51209	2,281.25	5,500.00	41.5%
6521 · County Services - 51916	1,025.85	7,800.00	13.2%
6538 · Training/Conference Exp - 51601	1,946.52	15,000.00	13.0%
6587 · LAFCO Charges - 52091	932.00	0.00	100.0%
6630 · Legal & Audit/ Accting- 51206	10,500.00	15,000.00	70.0%
6840 · Rent - 51421	15,125.00	35,000.00	43.2%
6890 · Computer Hardware/Softwar 52142	779.84	7,500.00	10.4%
7300 · Transportation/Travel - 51602	1,894.55	10,500.00	18.0%
7330 · Sanitation - 51031	351.54	500.00	70.3%
7360 · Gas, Electric and Water - 52193	1,090.29	2,500.00	43.6%
8561 · Office Equipment - 54000	0.00	23,200.00	0.0%
9000 · Appropriation for Contingencies	0.00	70,000.00	0.0%
Total Overhead	68,096.54	245,900.00	27.7%
Total Expense	3,300,818.95	4,229,701.00	78.0%
Net Ordinary Income	18,784.38	6,235.00	301.3%
Other Income/Expense			
Other Income			
4111 · Line of Credit - 47111	0.00	600,000.00	0.0%
Total Other Income	0.00	600,000.00	0.0%
Other Expense			
53101 · Principle Payments LT Debt	4,839.92	600,000.00	0.8%
Total Other Expense	4,839.92	600,000.00	0.8%
Net Other Income	(4,839.92)	0.00	100.0%
Net Income	13,944.46	6,235.00	223.6%

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

02/08/23

A/P Aging Summary

As of February 8, 2023

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
A&L Western Ag Labs	0.00	0.00	66.00	0.00	0.00	66.00
Ajainin Turner - 7954	0.00	479.91	0.00	0.00	0.00	479.91
American Tank - 1792	0.00	0.00	49,786.18	0.00	0.00	49,786.18
Brelje & Race Consulting - 40	0.00	7,025.50	2,185.00	1,130.50	0.00	10,341.00
Contractor Compliance - 7946	0.00	135.00	0.00	0.00	0.00	135.00
Daily Acts - 5328	0.00	0.00	11,426.00	4,930.00	13,821.25	30,177.25
Dutton Bros Farming - 7384	0.00	2,775.00	0.00	0.00	0.00	2,775.00
EARTHseed Consulting, LLC - 29347	0.00	0.00	900.00	0.00	0.00	900.00
Environmental Science Associates - 5572	0.00	950.00	-1,900.00	950.00	0.00	0.00
Guerrero Fencing, Inc. - 22001	0.00	0.00	0.00	0.00	1,600.00	1,600.00
Harmony Union School Distr- 30599	0.00	0.00	0.00	0.00	149,217.56	149,217.56
Humboldt State University - 15826-2	0.00	0.00	0.00	0.00	5,081.00	5,081.00
Joseph Bowser - 30625	0.00	130.00	0.00	0.00	0.00	130.00
LeBallister's Inc. - 1369	0.00	0.00	0.00	3,225.06	0.00	3,225.06
M3 Integrated Services, Inc. - 8230	0.00	0.00	29,200.00	0.00	97,700.00	126,900.00
Napa County RCD - 27237	0.00	1,681.08	0.00	1,107.61	2,248.40	5,037.09
Nathan Medlar - 30876	0.00	1,000.00	0.00	0.00	0.00	1,000.00
Natl Assoc of Conservation Dist - 18663	0.00	775.00	0.00	0.00	0.00	775.00
NJG Corporation - 30286	0.00	0.00	0.00	0.00	74,396.96	74,396.96
North Bay Portables - 11120-2	0.00	0.00	0.00	0.00	-36.53	-36.53
North Coast RC&DC - 14366	0.00	0.00	12,415.77	0.00	0.00	12,415.77
O'Connor Environmental, Inc - 5621	0.00	0.00	18,885.00	0.00	0.00	18,885.00
Paul Mann - 30374	0.00	0.00	8,991.60	0.00	8,454.75	17,446.35
Piazza Construction - 1267	0.00	0.00	27,889.41	0.00	27,912.61	55,802.02
Point Blue Conservation Science - 4857	0.00	0.00	335.74	0.00	0.00	335.74
Prunuske Chatham, Inc.-3697-1	0.00	0.00	22,373.75	4,687.50	0.00	27,061.25
RGH Consultants - 5541	0.00	0.00	0.00	1,692.50	1,412.50	3,105.00
San Francisco State University - 5284	0.00	0.00	1,783.95	4,299.51	0.00	6,083.46
Sherwood Design Engineers, LTD - 29970	0.00	0.00	2,190.00	9,058.75	3,802.50	15,051.25
Sonoma County Water Agency - 1718-45	0.00	0.00	2,352.60	0.00	767.13	3,119.73
Sonoma RCD - 5852-2	0.00	0.00	11,932.23	4,855.05	5,864.17	22,651.45
Spangler William - 29675	0.00	100.02	0.00	0.00	0.00	100.02
Stetson Engineers, Inc - 7947	0.00	0.00	591.00	1,822.25	0.00	2,413.25
Stillwater Sciences - 5733	0.00	0.00	23,131.25	0.00	0.00	23,131.25
Streamline Engineering - 7389	0.00	0.00	2,730.00	0.00	0.00	2,730.00
Swaim Biological Incorporated - 30310	0.00	0.00	0.00	7,701.00	0.00	7,701.00
Tess Polizzotti - 30368	0.00	310.63	0.00	0.00	0.00	310.63
The Regents of the University CA - 9652	0.00	0.00	34,799.83	0.00	0.00	34,799.83
Trout Unlimited - 22065	0.00	0.00	20,682.43	0.00	0.00	20,682.43
Valley Ford Water Association, Inc- 27116	0.00	50.17	0.00	0.00	0.00	50.17
TOTAL	0.00	15,412.31	282,747.74	45,459.73	392,242.30	735,862.08

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
A/R Aging Summary
As of February 8, 2023

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
001 - ADMINISTRATION						
Admin	0.00	0.00	0.00	0.00	0.00	0.00
001 - ADMINISTRATION - Other	0.00	0.00	0.00	0.00	0.00	0.00
Total 001 - ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00
002 - No-Till Drill Rental	0.00	0.00	200.00	0.00	0.00	200.00
004 - Project Tracker/Sitka	0.00	0.00	0.00	0.00	10,524.61	10,524.61
108 - SCWA TW 16/17-156	0.00	0.00	11,876.38	0.00	0.00	11,876.38
117 - Cal Trans Gleason Beach	0.00	0.00	0.00	32,185.40	0.00	32,185.40
149 - CDFA - Gabriel Farm Demo Project	0.00	0.00	11,332.20	0.00	37,643.69	48,975.89
153 - SCWA 18.19-147 CASGEM 2019-2023	0.00	0.00	7,763.40	0.00	0.00	7,763.40
156 - Sweetwater Nursery Off-Chanel Habit	0.00	0.00	21,301.60	0.00	0.00	21,301.60
157 - CDFA Tech Assistance 2019	0.00	0.00	6,397.38	0.00	-545.33	5,852.05
160 - SCC Ebabias Creek Restoration Plant	0.00	0.00	0.00	-0.01	0.00	-0.01
161 - DFW Atascadero Sediment 65% Design	0.00	0.00	54,722.94	0.00	0.00	54,722.94
162 - NCIRWMP VII Rainwater Rebate	0.00	0.00	49,748.29	0.00	63,996.45	113,744.74
164 - WCB Mt Gilead Design	0.00	0.00	9,198.79	0.00	-0.05	9,198.74
165 - WCB Alliance Implementation	0.00	0.00	32,834.17	-629.06	0.00	32,205.11
166 - SCAPOSD Outings 2020-23 subcontract	0.00	0.00	1,101.25	0.00	620.25	1,721.50
173 - CalFire NBFIP	0.00	0.00	3,434.50	0.00	0.00	3,434.50
174 - Forest Working Group 20-21	0.00	0.00	0.00	0.00	1,349.25	1,349.25
179 - Zero Foodprint	0.00	0.00	0.00	0.00	1,782.00	1,782.00
185 - WCB Green Valley Water Conservation	0.00	0.00	83,874.16	0.00	107,364.90	191,239.06
188 - WCB Atascadero Master Plan	0.00	0.00	4,208.58	0.00	25,567.20	29,775.78
189 - DFW Alliance	0.00	0.00	2,872.42	0.00	0.00	2,872.42
196 - NFWF ConParV	0.00	0.00	16,628.00	0.00	0.00	16,628.00
198 - SCAPOSD DOC Riparian	0.00	0.00	12,359.50	0.00	0.00	12,359.50
199 - NFWF Monarchs	0.00	0.00	30,368.29	0.00	0.00	30,368.29
202 - DFW Greene OCH Design	0.00	0.00	4,680.18	0.00	0.00	4,680.18
205 - RCPA compost	0.00	0.00	2,367.00	0.00	0.00	2,367.00
206 - RCPP Forest Grassland-Tess	0.00	0.00	12,396.48	0.00	0.00	12,396.48
211 - NRCS Equity	0.00	0.00	4,483.56	0.00	0.00	4,483.56
212 - FP-LNU-0299 Sub FSS	0.00	0.00	2,328.75	0.00	0.00	2,328.75
CARCD TA Task Force	0.00	0.00	200.00	0.00	0.00	200.00
FFS - Bohemia Pond	0.00	0.00	0.00	0.00	1,524.38	1,524.38
FFS - TCRCO	0.00	0.00	0.00	0.00	542.50	542.50
FFS - WSARE Professional Development	0.00	0.00	400.00	0.00	0.00	400.00
FFS - SCRP Torr	0.00	0.00	0.00	0.00	272.50	272.50
Z - 096 - NRCS SCAPOSD RCPP	0.00	0.00	0.00	248.57	0.00	248.57
Z - 128 - NRCS CIG Napa	0.00	0.00	0.00	0.00	497.46	497.46
Z - 183 - SRCO NFWF Monarch TA	0.00	0.00	0.00	622.32	0.00	622.32
Z - 192 - SCAPOSD Veg Mgt Comm Grazing	0.00	0.00	2,164.94	0.00	0.00	2,164.94
Z - 195 - FSS RCD Grizzly MOU	0.00	0.00	0.00	0.00	60.00	60.00
TOTAL	0.00	0.00	389,242.76	32,427.22	251,199.81	672,869.79



Action Item 6-B

TO: BOARD OF DIRECTORS
FROM: Adriana Stagnaro
SUBJECT: Approval of Executive Director to enter into a contract with Sonoma County Ag + Open Space for the *Living with Fire: Sonoma County Forest Conservation Conference* for \$100,000
DATE: February 9, 2023

Summary

Approval of Executive Director to enter into a contract with Sonoma County Ag + Open Space for the *Living with Fire: Sonoma County Forest Conservation Conference* for \$100,000.

Background

Since 2005, the Sonoma County Forest Conservation Working Group (Working Group) has convened forest landowners, land managers, foresters, land trusts, watershed councils, non-profits, government agencies, researchers and educators to share resources and seek solutions to Sonoma County's forest conservation needs. The Gold Ridge RCD has served as the Coordinating organization for the Working Group for the last few years.

The Working Group has hosted three conferences in its twenty-year history--in 2008, 2012, and 2017. This event will be its fourth. Though times change, the essential mission of the conference remains the same: to empower through education, inspire through example, and to collaborate through a shared vision.

In January 2023, the County of Sonoma's Healthy Forests Ad Hoc Committee made a recommendation to the Sonoma County Board of Supervisors to utilize 2017 PG&E Settlement Funds to contract with the Sonoma County RCDs and provide funding to support Sonoma County Forest Conservation Working Group to sponsor the *Living with Fire: Sonoma County Forest Management Conference*. This recommendation goes hand-in-hand with the committee's additional recommendation to contract with the RCDs to offer training and outreach programs to build community capacity in project development, environmental compliance, technical prescriptions for vegetation management, proposal development.

Discussion

The conference is particularly focused on empowerment. This event will deliver actionable resources to forest landowners and managers so that they can apply what they've learned soon after the conference ends.

Conference Goals:

- Introduce and integrate diverse, underserved and/or siloed stakeholders to forest conservation resources and programming.
- Advance the knowledge and network of experienced stakeholders so that they can trailblaze for the greater community.

- Provide practical education on forest and fire ecology, planning resources, project techniques, and ways to collaborate with regional conservation efforts.
- Demonstrate field-tested practices and lessons learned, backed by scientific research.
- Connect attendees to technical service providers to support their adoption of conservation practices after the conference.

More information is provided in the attached scope of work.

Fiscal Information

The budget covers the RCD’s full billing rates and includes funds for subcontractors, vendors and all material expenses associated with the conference. No other funds will be needed to support the event, though there will be a modest revenue from ticket sales that will be put towards the operations budget of the Sonoma County Forest Conservation Working Group.

Staff Recommendation

Approve the Executive Director to enter into a contract with Sonoma County Ag + Open Space for the *Living with Fire: Sonoma County Forest Conservation Conference* for \$100,000.

List of Attachments

1. Budget and Draft Program

Living with Fire: 2023 Sonoma County Forest Conservation Conference

Services: Project Management
Contract period: January 10, 2023 - August 31, 2023
Prepared for: Sonoma County Ag + Open Space
Contractor Name: Gold Ridge Resource Conservation District

Expenses: Based on 150 attendees	Cost/unit	Units	Total
STAFFING			
RCD Personnel			
Project Manager: Adriana Stagnaro	\$102	99	\$10,098
RCD Executive Director: Brittany Jensen	\$140	8	\$1,120
RCD Deputy Director: Noelle Johnson	\$126	8	\$1,008
Bookkeeping: GRRCD district administrator, Michele Harris	\$109	8	\$872
<i>Subtotal</i>			\$13,098
Subcontractors			
Event Logistics coordinator	\$100	280	\$28,000
Content Coordinator: Sashi Sabaratnam	\$150	120	\$18,000
Content Coordinator: Kim Batchelder (provided inkind by Ag + Open Space)	\$0	60	\$0
<i>Subtotal</i>			\$46,000
Staff Subtotal			\$59,098
FOOD			
Conference Day 1 Indoors - Coffee	\$30	15	\$450
Conference Day 1 Indoors - Breakfast	\$9	30	\$270
Conference Day 1 Indoors - Catered Lunch	\$20	150	\$3,000
Conference Day 2 Tours - Coffee	\$30	15	\$450
Conference Day 2 Tours - Breakfast	\$9	30	\$270
Conference Day 2 Tours - Bagged Lunch	\$10	150	\$1,500
Conference Day 1 or 2: Banquet / Catered Reception with Keynote Speaker	\$60	100	\$6,000
<i>Subtotal</i>			\$11,940
SPEAKERS			
Speaker honoraria	\$500	10	\$5,000
Travel, lodging for guest speakers	\$500	3	\$1,500
<i>Subtotal</i>			\$6,500
MARKETING			
Post-card printing & mailing	\$2,000	1	\$2,000
<i>Subtotal</i>			\$2,000
MATERIALS/EXPENSES			
Program graphic design	\$2,000	1	\$2,000
Printed programs	\$10	200	\$2,000
Miscellaneous (ex: Name tags, tableware rental and cleaning)	\$1,000	1	\$1,000
Mileage	\$0.66	270	\$178
<i>Subtotal</i>			\$5,178
TECHNOLOGY			
Web engineering for www.sonomaforests.org	\$99	4	\$396
Videography	\$6,000	2	\$12,000
Web registration app fees	\$5	150	\$788
Web survey service	\$100	1	\$100
<i>Subtotal</i>			\$13,284
FACILITIES			
Facility Rental (includes event permit & staff)	\$2,000	1	\$2,000
Event Insurance (provided inkind by UCCE)	\$0	1	\$0
Van Rental, gas (provided inkind by Ag + Open Space)	\$0	6	\$0
<i>Subtotal</i>			\$2,000
Grand Total			\$100,000.00

Estimated 2023 Forest Conference Revenue

Conference Registration Fees: Based on 150 attendees	Cost/unit	Units	Total
Tier 1: General Admission, no lunch (base cost, no frills)	\$20.00	20	\$400.00
Tier 2: General Admission, with lunch (\$20 + \$20 lunch)	\$40.00	65	\$2,600.00
Tier 2 + Student sponsorship: Covers one student's registration with lunch	\$60.00	10	\$600.00
Tier 3: Silver Sponsor (Tier 2 + \$50 donation)	\$90.00	20	\$1,800.00
Tier 4: Gold Sponsor (Tier 2 + \$100 donation)	\$140.00	5	\$700.00
Tier 2: Student Discount (show ID) (includes lunch)	\$20.00	15	\$300.00
Tier 2: Senior Discount (70+ years) (includes lunch)	\$20.00	15	\$300.00
Total		150	\$6,700.00
Catered Reception (add-on at registration)			
Catered Reception on Day 2	\$40.00	100	\$4,000.00
Grants, Cash Contributions			
County of Sonoma PG&E funding			\$100,000
PG&E			\$15,000
Total			\$115,000
Total Revenue (Conference Only)			\$125,700

2023 FWG Conference Schedule

Day 1 by Group

	Group 1 (novice landowners)	Group 2 (experienced landowners)	Group 3 (contractors, crew chiefs, resource managers)	Group 4 (collaboration seekers)
8:00 AM	Registration			
8:30 AM	Plenary			
9:00 AM	Plenary			
9:30 AM	Plenary			
10:00 AM	Intro to Forest Mgmt, Veg Mgmt, Principles	Planning, Permitting, & Funding	Advanced Tools & Monitoring	Tabling for Collaboration Seekers
10:30 AM				
11:00 AM				
11:30 AM	Lunch			
12:00 PM	Lunch			
12:30 PM	Lightning Rounds: Planning & Permitting	Intermediate Veg Mgmt Principles	Adv. Pests, Pathogens, & Invasives	Tabling for Collaboration Seekers
1:00 PM				
1:30 PM				
2:00 PM	30 Min Break/Transition			
2:30 PM	Tools Demo & Monitoring Basics	Pests, Pathogens, & Invasives	Computer Lab: Planning & Tools	Lessons Learned From Successful Collaboration
3:00 PM				
3:30 PM				
4:00 PM	15 Min Break/Transition			
4:30 PM	Pests, Pathogens, & Invasives	Intermediate Tools & Monitoring	Planning, Permitting, & Funding	Funding for Multi-Property Collaboratives
5:00 PM				
5:30 PM				
6:00 PM	Closing? Exit surveys on site?			

Day 1 by Location

	Dutton Plaza Lobby	Dutton 1 (inside)	Dutton 2 (inside)	RT Classroom / Computer Lab (inside)	Forest Classroom (outside)	Pine Plantation (outside)	Dutton Back Patio
8:00 AM	Registration	Plenary					
8:30 AM	Plenary						
9:00 AM	Plenary						
9:30 AM	Plenary						
10:00 AM	Help Desk / Tabling for Collaboration Seekers	Intro to Forest Mgmt, Veg Mgmt, Principles	Planning, Permitting, & Funding	Willdfire Tools Computer Lab		Advanced Tools & Monitoring	Free Social Space
10:30 AM							
11:00 AM							
11:30 AM	Lunch						
12:00 PM	Lunch						
12:30 PM	Help Desk / Tabling for Collaboration Seekers	Intermediate Veg Mgmt Principles	Lightning Rounds: Planning & Permitting	Willdfire Tools Computer Lab	Adv. Pests, Pathogens, & Invasives		Free Social Space
1:00 PM							
1:30 PM							
2:00 PM	30 Min Break/Transition						
2:30 PM	Help Desk	Lessons Learned From Successful Collaboration (panel)		Computer Lab: Planning & Tools	Pests, Pathogens, & Invasives	Tools Demo & Monitoring Basics	Free Social Space
3:00 PM							
3:30 PM							
4:00 PM	15 Min Break/Transition						
4:30 PM	Help Desk	Planning, Permitting, & Funding	Funding for Multi-Property Collaboratives	Willdfire Tools Computer Lab	Pests, Pathogens, & Invasives	Intermediate Tools & Monitoring	Free Social Space
5:00 PM							
5:30 PM							
6:00 PM	Closing? Exit surveys on site?						



Action Item 6-C

TO: BOARD OF DIRECTORS
FROM: William Hart
SUBJECT: Item 6-C Approval of Executive Director to Enter into Contract with California Department of Food and Agriculture (CDFA) Conservation Agriculture Planning Grant
DATE: February 16, 2023

Summary

Approval of Executive Director to Enter into Contract for \$225,000 to provide assistance on Conservation Agriculture Plans through an agreement with the California Department of Food and Agriculture (CDFA) Climate Smart Agriculture (CSA) programs.

Background

The Conservation Agriculture Planning Grant Program (CAPGP) will fund the development of various types of agricultural conservation plans related to the California Department of Food and Agriculture (CDFA) Climate Smart Agriculture (CSA) programs. CSA addresses risks that climate change poses to agriculture, including but not limited to, drought, uncertain water availability, increased temperatures, and increased pest pressures. The funded plans will promote CSA efforts which will help to mitigate greenhouse gas (GHG) emissions, support agricultural adaptation to climate change impacts and promote environmental and agricultural sustainability. The CAPGP funds the development of plans, not the implementation of those plans.

Discussion

This is a reimbursement program with costs incurred first by the RCD and invoices submitted to CDFA for reimbursement. Reimbursements are based upon a flat payment rate established for each type of plan. The duration of the grant agreement will be 24 months from the date of execution. USDA NRCS has divided Conservation Activity Plans into three categories: Conservation Planning Activity (CPA), Design and Implementation Activity (DIA), and Conservation Evaluation and Monitoring Activities (CEMA).

Gold Ridge RCD has received funding for the following types of conservation activity plans:

- Soil Health Management Plan (CPA).
 - Component of a conservation plan that identifies soil health concerns related to the physical, biological and chemical properties of the soil.
- Carbon Farm Plans (CPA).
 - A Conservation Plan addresses a limited number of resource concerns - or even a single resource concern – and consequently does not achieve a resource management system (RMS) level of treatment.
- Grazing Management Plans (DIA).

- Manage the harvest of vegetation with grazing and/or browsing animals with the intent to achieve specific ecological, economic and management objectives. Plan prescribed grazing to accomplish one or more purposes described in the conservation practice following general criteria, considerations and operation and maintenance.
- A Grazing Management Design and Implementation Activity (DIA) is a site-specific plan developed for a client who wishes to plan and implement decisions on land where grazing related activities or practices will be planned and applied.
- Pollinator Habitat Plans (DIA).
 - Plan, design and document the conservation practices needed to address a pollinator habitat resource concern. A pollinator habitat enhancement plan is a site-specific plan developed for a client that addresses the improvement, protection, restoration, enhancement, or expansion of flower-rich habitat that supports native and/or managed pollinators.
- Soil Health Management (DIA).
 - Develop site specific recommendations and designs for soil health related practices that address the 4 principles of soil health as identified in the Soil Health Management Plan or a conservation plan.

Fiscal Information

This grant will be used in combination with the recently awarded USDA Climate Smart Commodities Sonoma Marin Ag and County Climate Coalition grant. The development of Conservation Agriculture Plans will be reimbursed based on standard flat payment rates.

Type of Plan	Number	Payment Rate	Funding Request
Soil Health Management Plan	4	\$3,000	\$12,000
Carbon Farm Plans	8	\$10,000	\$80,000
Grazing Management Plans	8	\$9,800	\$78,400
Pollinator Habitat Plans	6	\$6,700	\$40,200
Soil Health Management	2	\$7,200	\$14,400
Total	28		\$225,000

Staff Recommendation

Approve the Executive Director to enter into a contract with CDFA once contract is received for an amount up to \$225,000.

List of Attachments

None.



Action Item 6-D

TO: BOARD OF DIRECTORS
FROM: John Green
SUBJECT: Approve Resolutions 2023-03, 2023-04 and 2023-05 authorizing the Executive Director to enter into agreements with the California Department of Fish and Wildlife to operate water releases in Dutch Bill and Green Valley Creeks. Total funding for the three releases is \$84,092
DATE: February 16, 2023

Summary

Resolutions 2023-03, 2023-04 and 2023-05 will authorize the Executive Director to enter into grant agreements with the California Department of Fish and Wildlife (CDFW) for operation of water releases at the Camp Meeker Recreation and Park District (CMRPD) water treatment facility, St. Dorothy's Rest (SDR) (both sites are in Dutch Bill Creek) and Green Valley Farm and Mill (GVF) (in upper Green Valley Creek). CDFW will issue a grant agreement for each of these water release projects as follows:

CMRPD:	\$46,037
SDR:	\$21,810
<u>GVF:</u>	<u>\$16,245</u>
Total:	\$84,092

Background

For several years, GRRCD has worked cooperatively with private landowners and one small water provider to release surplus water into critical coho salmon habitat streams during the summer-fall dry season. Releasing water into the creek improves streamflow and reduces the risk of pool disconnection and channel drying, both of which result in decreased juvenile coho survival through the dry season.

In the summer of 2015, we installed a pipeline to allow the release of raw water sourced from CMRPD's Monte Rio well into Dutch Bill Creek adjacent to the CMRPD water treatment facility on the Alliance Redwoods property. This pipeline runs downhill from the treatment facility and under Bohemian Highway to a release point in a water feature just upslope of the creek, and CMRPD has released water into the creek each summer since its installation.

Also in 2015, we worked with the former owners of a property in upper Green Valley to install a release pipeline extending from the outlet of an existing agricultural reservoir approximately 1,000 feet to a release point on upper Green Valley Creek. The property changed ownership in 2016 and became Green Valley Farm and Mill (GVF), and the new owners were very supportive of continuing the water release to benefit the creek. GRRCD worked with GVF to construct improvements to the reservoir outlet in 2019 and 2021, allowing for easier operation of the reservoir and benefitting both the water release to the creek and GVF's farming operations. This release has operated each year since 2015, with the exception of 2021, when a very dry winter resulted in reservoir levels too low to allow for a release.

In 2021 GRRCD partnered with St. Dorothy's Rest (SDR) to improve the outlet of a reservoir on SDR property to allow for water to be released into Baumert Creek, a tributary of Dutch Bill Creek. The reservoir was a water source for the old Camp Meeker water system but had not been used since CMRPD constructed their new system in the mid-1990s. This release has run during the past two years.

Discussion

In past years we relied on a combination of Coho Partnership funding and other small sources of funds to cover GRRCD staff time and expenses to operate and monitor the three water releases. Programmatic funding for the Coho Partnership has ended, leaving us without a reliable source of funds for this work. In 2022 we applied to the California Department of Fish and Wildlife for funds to operate and monitor all three releases, as well as to construct improvements to the CMRPD and SDR release infrastructure. These funds were awarded in later 2022. It was our understanding that funding for all three projects was to be provided through a single grant agreement, but CDFW plans to issue a separate agreement for each project.

Grant funds will cover the following:

1. GRRCD staff time and expenses for water release operation and monitoring for all three sites. This includes negotiating a Voluntary Drought Initiative agreement for each landowner, which will spell out the terms of release operation and offer protection from liability to the landowner; agency consultation to determine the start, end and release rate at each site; and weekly monitoring of the release rate and water quality parameters.
2. Expenses incurred by Russian River Utility (RRU), CMRPD's contracted system operator, for release operations and monitoring.
3. Improvements to release infrastructure at the CMRPD and SDR sites. At the CMRPD site, the release pipeline will be buried to maintain cooler water temperatures, and at SDR a more tamper-resistant enclosure will be fabricated and installed at the reservoir outlet to prevent vandalism.

Fiscal Information

CDFW will issue three grant agreements in the amounts listed above, and totaling \$84,092. Of this amount, \$22,500 is earmarked for subcontractors, including infrastructure improvements and RRU expenses. The remainder (\$61,592) will go to GRRCD costs.

Staff Recommendation

Approve Resolutions 2023-03, 2023-04 and 2023-05, authorizing the Executive Director to enter into an agreement with the California Department of Fish and Wildlife for water releases at CMRPD, SDR and GVF for a total of \$84,092.

List of Attachments

1. Resolution 2023-03, Water Release Operations and Improvement, Camp Meeker Recreation and Park District, Dutch Bill Creek
2. Resolution 2023-04, Water Release Operations and Improvements, St. Dorothy's Rest, Dutch Bill Creek
3. Resolution 2023-05, Water Release Operation, Green Valley Creek

RESOLUTION NO. 2023-03
February 16, 2023
BOARD OF DIRECTORS
Gold Ridge Resource Conservation District

This document is a resolution authorizing the Gold Ridge Resource Conservation District to enter into an agreement with the California Department of Fish and Wildlife and designating a representative to sign the agreement, and any amendments thereto for **Water Release Operations and Improvement, Camp Meeker Recreation and Park District, Dutch Bill Creek** for \$46,037.

Whereas, the Board authorizes the Gold Ridge Resource Conservation District to enter into an Agreement with the California Department of Fish and Wildlife; and

Whereas, the Board authorizes the Executive Director or designee, to sign the Agreement, and any amendments thereto; and

Now, therefore, be it resolved, that the Gold Ridge Resource Conservation District Board of Directors hereby adopts Resolution 2023-03 on February 16, 2023.

CERTIFICATION

I hereby certify that the foregoing Resolution 2023-03 was duly and regularly adopted by the Board of Directors of the Gold Ridge Resource Conservation District at the meeting thereof held on the 16th of February, 2023.

Motion by

_____ and seconded by _____,
following roll call vote:

Ayes:

Noes:

Abstained:

Absent:

Attest:

Board Secretary

RESOLUTION NO. 2023-04
February 16, 2023
BOARD OF DIRECTORS
Gold Ridge Resource Conservation District

This document is a resolution authorizing the Gold Ridge Resource Conservation District to enter into an agreement with the California Department of Fish and Wildlife and designating a representative to sign the agreement, and any amendments thereto for **Water Release Operations and Improvement, St. Dorothy's Rest, Dutch Bill Creek** for \$21,810.

Whereas, the Board authorizes the Gold Ridge Resource Conservation District to enter into an Agreement with the California Department of Fish and Wildlife; and

Whereas, the Board authorizes the Executive Director or designee, to sign the Agreement, and any amendments thereto; and

Now, therefore, be it resolved, that the Gold Ridge Resource Conservation District Board of Directors hereby adopts Resolution 2023-04 on February 16, 2023.

CERTIFICATION

I hereby certify that the foregoing Resolution 2023-04 was duly and regularly adopted by the Board of Directors of the Gold Ridge Resource Conservation District at the meeting thereof held on the 16th of February, 2023.

Motion by

_____ and seconded by _____,

following roll call vote:

Ayes:

Noes:

Abstained:

Absent:

Attest:

Board Secretary

RESOLUTION NO. 2023-05
February 16, 2023
BOARD OF DIRECTORS
Gold Ridge Resource Conservation District

This document is a resolution authorizing the Gold Ridge Resource Conservation District to enter into an agreement with the California Department of Fish and Wildlife and designating a representative to sign the agreement, and any amendments thereto for **Water Release Operations, Green Valley Creek** for \$16,245.

Whereas, the Board authorizes the Gold Ridge Resource Conservation District to enter into an Agreement with the California Department of Fish and Wildlife; and

Whereas, the Board authorizes the Executive Director or designee, to sign the Agreement, and any amendments thereto; and

Now, therefore, be it resolved, that the Gold Ridge Resource Conservation District Board of Directors hereby adopts Resolution 2023-05 on February 16, 2023.

CERTIFICATION

I hereby certify that the foregoing Resolution 2023-05 was duly and regularly adopted by the Board of Directors of the Gold Ridge Resource Conservation District at the meeting thereof held on the 16th of February, 2023.

Motion by

_____ and seconded by _____,
following roll call vote:

Ayes:

Noes:

Abstained:

Absent:

Attest:

Board Secretary



Action Item 6-E

TO: BOARD OF DIRECTORS
FROM: Sierra Cantor
SUBJECT: Approve Resolution 2023-02 authorizing the Executive Director to enter into an agreement with the California Department of Fish and Wildlife for implementation of the Lower Green Valley Creek Off-Channel Habitat Enhancement Project at Iron Horse Vineyards, Phase I Project for \$1,886,554
DATE: February 8, 2023

Summary

Approval of Resolution 2023-02 authorizing the Executive Director to enter into a grant agreement with the California Department of Fish and Wildlife (CDFW) for implementation of the implementation of the Lower Green Valley Creek Off-Channel Habitat Enhancement Project at Iron Horse Vineyards, Phase I Project for \$1,886,554.

Background

For several years, GRRCD has been working with Iron Horse Vineyards (who own both sides of lower Green Valley Creek upstream and downstream of the Ross Station Road bridge) to develop a project to enhance off-channel habitat on the Green Valley Creek floodplain. In coordination with Iron Horse Vineyards, a project design has been completed by Prunuske Chatham, Inc., (PCI), with the goal of restoring complex, low-velocity in-channel and off-channel habitats to support juvenile salmon during their winter rearing and spring outmigration life stages; features that will contribute to the recovery of coho salmon populations in Green Valley Creek and the Russian River.

This first phase of the project includes three main elements to meet the restoration objectives of enhancing low-velocity in-channel and off-channel habitats and reducing impacts from driveways and drainages:

- a) Upper floodplain off-channel habitat features, including the creation of a seasonal wetland and enhancement of two seasonal connector channels on the floodplain adjacent to Green Valley Creek, will create areas of frequently inundated, low-velocity refuge and rearing habitat during winter and spring flow conditions such that alcoves will have depths of 6-feet to 3-feet during low winter base flow, side channels and low elevation areas in the seasonally flooded wetlands will be inundated at high winter base flows, and the inset floodplain benches, wetlands and connector channels will be activated and accessible to fish during frequent storm events; this feature will function as a very low velocity backwater environment until the high flow connector channels are activated.
- b) Large wood structures (pinch jams, cross-channel jams, and habitat structures) will be installed in Green Valley Creek in association with the upper floodplain off-channel habitat

and connector side channels to create in-channel complexity and maintain instream habitat features.

- c) Driveway improvements including road treatments and culvert upgrades on the Iron Horse Vineyards access road, which crosses the floodplain and Green Valley Creek, will ensure fish passage from the upper floodplain features to downstream connector channels and reduce water quality impacts from the gravel road surface. The existing private driveway will be elevated to 1) provide adequate sub-drainage in the road prism to support improvements to the raised surface; and 2) allow for increased flow capacity through the two floodplain relief culverts.

Discussion

The total project cost (including permitting, construction, engineering oversight, monitoring and administrative costs) of Phase I is estimated at \$1,886,554, with construction accounting for \$1,368,696 of the total. Engineering oversight is estimated at \$311,563, and GRRCD's amount for contracting, oversight and other administrative tasks is \$56,365. The remainder of the budget will support pre-construction resource surveys, permit fees, water quality monitoring equipment, mileage and GRRCD administrative overhead. To the extent possible this budget takes into account the substantial ongoing construction cost escalation that has occurred over the past two years.

Funding for the second phase of the project was included in the NOAA 2022 Habitat Restoration and Coastal Resilience proposal, which is currently in negotiation and recommended for funding by NOAA staff. Phase II of the project is expected to be funded for \$1,384,863.

Fiscal Information

The CDFW grant agreement for the Phase I project is expected to total \$1,886,554. Of this amount, \$1,680,259 is earmarked for construction and engineering oversight. A total of \$56,365 will go to GRRCD costs, with the remainder supporting pre-construction resource surveys, permit fees, water quality monitoring equipment, mileage and GRRCD administrative overhead.

Staff Recommendation

Approve Resolution 2023-02 authorizing the Executive Director to enter into an agreement with the California Department of Fish and Wildlife for Lower Green Valley Creek Off-Channel Habitat Enhancement Project at Iron Horse Vineyards, Phase I Project for up to \$1,886,554.

List of Attachments

1. Project budget
2. Resolution 2023-02

RESOLUTION NO. 2023-02
February 16, 2023
BOARD OF DIRECTORS
Gold Ridge Resource Conservation District

This document is a resolution authorizing the Gold Ridge Resource Conservation District to enter into an agreement with the California Department of Fish and Wildlife and designating a representative to sign the agreement, and any amendments thereto for the **Lower Green Valley Creek Off-Channel Habitat Enhancement Project at Iron Horse Vineyards, Phase I Project** for \$1,886,554.

Whereas, the Board authorizes the Gold Ridge Resource Conservation District to enter into an Agreement with the California Department of Fish and Wildlife; and

Whereas, the Board authorizes the Executive Director or designee, to sign the Agreement, and any amendments thereto; and

Now, therefore, be it resolved, that the Gold Ridge Resource Conservation District Board of Directors hereby adopts Resolution 2023-02 on February 16, 2023.

CERTIFICATION

I hereby certify that the foregoing Resolution 2023-02 was duly and regularly adopted by the Board of Directors of the Gold Ridge Resource Conservation District at the meeting thereof held on the 16th of February, 2023 motion by

_____ and seconded by _____

following roll call vote:

Ayes:

Noes:

Abstained:

Absent:

Attest:

Board Secretary

APPLICANT NAME: Gold Ridge Resource Conservation District
PROPOSAL NUMBER: 1728147
Indirect Charge Rate: 39.00%

PROJECT BUDGET

PERSONNEL SERVICES								
Staff Title	Hours			Hourly Pay (\$)	Amount Requested from CDFW	Applicant Amt of Cost Share	Partner Amt of Cost Share	Total Project Cost
	CDFW	Applicant Cost Share	Partner Cost Share					
Executive Director	20			\$ 64.85	\$ 1,297	\$ -	\$ -	\$ 1,297
Deputy Director	50			\$ 52.15	\$ 2,608	\$ -	\$ -	\$ 2,608
Program Manager/Lead Scientist	100			\$ 49.07	\$ 4,907	\$ -	\$ -	\$ 4,907
Project Manager	450			\$ 41.84	\$ 18,828	\$ -	\$ -	\$ 18,828
Ecologist	300			\$ 42.88	\$ 12,864	\$ -	\$ -	\$ 12,864
District Administrator/Bookkeeper	60			\$ 37.73	\$ 2,264	\$ -	\$ -	\$ 2,264
Project Coordinator/Field Assistant	30			\$ 22.19	\$ 666	\$ -	\$ -	\$ 666
Personnel Services Subtotal					\$ 43,434	\$ -	\$ -	\$ 43,434
Staff Benefits				(%)				
Executive Director				27.00%	\$ 350	\$ -	\$ -	\$ 350.00
Deputy Director				29.00%	\$ 756	\$ -	\$ -	\$ 756.00
Program Manager/Lead Scientist				34.00%	\$ 1,668	\$ -	\$ -	\$ 1,668.00
Project Manager				28.00%	\$ 5,272	\$ -	\$ -	\$ 5,272.00
Ecologist				32.00%	\$ 4,116	\$ -	\$ -	\$ 4,116.00
District Administrator/Bookkeeper				31.00%	\$ 702	\$ -	\$ -	\$ 702.00
Project Coordinator/Field Assistant				10.00%	\$ 67	\$ -	\$ -	\$ 67.00
Staff Benefit Subtotal					\$ 12,931	\$ -	\$ -	\$ 12,931
¹Total Personnel Services					\$ 56,365	\$ -	\$ -	\$ 56,365
OPERATING EXPENSES								
Subcontractor(s)	Hours or Units			Hourly Rate or Unit Cost (\$)	Amount Requested from CDFW	Applicant Amt of Cost Share	Partner Amt of Cost Share	Total Project Cost
	CDFW	Applicant Cost Share	Partner Cost Share					
Prunuske Chatham, Inc (see attached)	1			\$ 311,563.00	\$ 311,563	\$ -	\$ -	\$ 311,563
TBD Construction Contractor (see attached)	1			\$ 1,368,696.00	\$ 1,368,696	\$ -	\$ 100,000	\$ 1,468,696
TBD Labor Compliance	25			\$ 150.00	\$ 3,750	\$ -	\$ -	\$ 3,750
RCD Shared Engineer	50			\$ 150.00	\$ 7,500	\$ -	\$ -	\$ 7,500
Qualified Biologist	70			\$ 160.00	\$ 11,200	\$ -	\$ -	\$ 11,200
FIGR Tribal Monitor - construction (see attached)	1			\$ 23,926.26	\$ 23,926	\$ -	\$ -	\$ 23,926
				\$ -	\$ -	\$ -	\$ -	\$ -
TBD Paleontological Consultants	14			\$ 150.00	\$ 2,100	\$ -	\$ -	\$ 2,100
				\$ -	\$ -	\$ -	\$ -	\$ -
Subcontractor Subtotal					\$ 1,728,735	\$ -	\$ 100,000	\$ 1,828,735
Equipment/Electronics/Rental	Units			Unit Cost (\$)	Amount Requested from CDFW	Applicant Amt of Cost Share	Partner Amt of Cost Share	Total Project Cost
	CDFW	Applicant Cost Share	Partner Cost Share					
water quality monitoring equipment (see attached)	2			\$ 14,485.00	\$ 28,970	\$ -	\$ -	\$ 28,970
Consultant								
Operating Expenses: Other								
¹ DFW LSAA 1602 permit	1			\$ 6,323.63	\$ 6,324	\$ -	\$ -	\$ 6,324
¹ Sonoma County Minor Use Permit fee	1			\$ 1,500.00	\$ 1,500	\$ -	\$ -	\$ 1,500
¹				\$ -	\$ -	\$ -	\$ -	\$ -
¹ Mileage (Miles)	1,500			\$ 0.59	\$ 878	\$ -	\$ -	\$ 878
¹ Per Diem				\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Expenses					\$ 1,766,407	\$ -	\$ 100,000	\$ 1,866,407
PERSONNEL SERVICES AND OPERATING EXPENSES SUBTOTAL					\$ 1,822,772	\$ -	\$ 100,000	\$ 1,922,772
¹ Base MTDC calculation					163,543	-	25,000	65,067
Administrative Overhead	39.00%	0.00%	0.00%		\$ 63,782	\$ -	\$ -	\$ 63,782
GRAND TOTAL					\$ 1,886,554	\$ -	\$ 100,000	\$ 1,986,554

¹ Base MTDC Calculations for Subcontractor(s)			
Subcontractor	Amount Requested from CDFW	Applicant Amt of Cost Share	Partner Amt of Cost Share
Prunuske Chatham, Inc (see attached)	\$ 25,000	\$ -	\$ -
TBD Construction Contractor (see attached)	\$ 25,000	\$ -	\$ 25,000
TBD Labor Compliance	\$ 3,750	\$ -	\$ -
RCD Shared Engineer	\$ 7,500	\$ -	\$ -
Qualified Biologist	\$ 11,200	\$ -	\$ -
FIGR Tribal Monitor - construction (see attached)	\$ 23,926	\$ -	\$ -
	\$ -	\$ -	\$ -
TBD Paleontological Consultants	\$ 2,100	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	98,476	-	25,000

SONOMA LOCAL AGENCY FORMATION COMMISSION

BALLOT

Special District Representative Class II Term of Office Ending May 2025

1. Vote for only one candidate for Special District Representative.
2. The presiding officer or his/her designated alternate, acting on behalf of the district, must cast the district's vote by marking the space to the right of a candidate's name and then complete, sign, and date the certification.
3. Place the marked ballot sheet and certification into the envelope provided and mail to Sonoma LAFCO, P.O. Box 1428, Santa Rosa, CA 95404. Ballot sheet and certification may be emailed to Kassandra.Bowen@sonoma-county.org, to meet deadline requirements. However, originals must be mailed to the LAFCO office as soon as possible thereafter.
5. **Submit ballot and certification by Wednesday, February 15th, 2023**

VOTE

Tamara Davis, Marin Sonoma Mosquito & Vector Control _____

Rich Holmer, Sweet Water Springs Water District _____

CERTIFICATION

I certify, under penalty of perjury, that I, _____
(Print Name of Presiding Officer or Alternate)

I am the Presiding Officer of _____
(Print Name of Special District)

or his/her designated alternate, and I am authorized by my district to cast the district's vote for Special District Representative to the Local Agency Formation Commission in this election.

(Date)

(Signature)

SONOMA LOCAL AGENCY FORMATION COMMISSION

575 ADMINISTRATION DRIVE, ROOM 104A, SANTA ROSA, CA 95403
(707) 565-2577 FAX (707) 565-3778
www.sonomalafco.org

APPLICATION FOR SPECIAL DISTRICT REPRESENTATIVE (CLASS II)

This application has been designed to provide pertinent information about each candidate applying for the position of Class II Special District Representative to LAFCO. Class II districts include ambulance, cemetery, health and hospital, pest control, recreation and parks, resource conservation, wastewater, and water districts.

Please read the application carefully and type your responses or print in ink.

Date Submitted: September 22, 2022

Name: Tamara Davis

Address: 903 Hacienda Circle, Rohmert Park, CA 94928

Phone(s): 707-585-6153

Email: phineasChapmanRP@gmail.com

Name of District You Represent: Marin/Sonoma Mosquito & Vector Control District

Date of Most Current Election/Appointment: 2018

Date Term Expires: 2022

Total years with District: 20+ years

Total Years Associated with Government/ Community Service: 40+ years

List any other agencies/special Districts you have been or are currently involved with:
pls refer to attached document

List Community Service Activities including Names of Organizations and Dates of Service:
pls refer to attached document

TAMARA DAVIS

903 Hacienda Circle - Rohnert Park, CA 94928
(707) 585-6153 - phineaschapmanrp@gmail.com

OBJECTIVE

LAFCO Special District Representative (Class II)

PUBLIC SERVICE HIGHLIGHTS

- Trustee - Marin/Sonoma Mosquito and Vector Control District (Member of Executive Committee) representing County of Sonoma at-large since 2002.
 - Past President of Mosquito and Vector Control Association of California (MVCAC) Trustee Council. Eight years on Trustee Council. Currently serving on Legislative Committee & Board.
 - Second Vice-President & Trustee Representative for Coastal & Sacramento Valley Regions of the Vector Control Joint Powers Agency (VCJPA) - Board of Directors.
 - California Affiliated Risk Management Authorities (CARMA) - Board of Directors Alternate
 - Sonoma County Consolidated Oversight Board (Member)
-

PROFESSIONAL EXPERIENCE

STATE FARM INSURANCE - 34 Years of Service - Retired in 2004

Held various progressively responsible positions:

- Public Affairs Manager (focus on legislative, public policy issues, education, community outreach and media relations)
 - Fire Claims Superintendent (focus on home and business claims and claims involving litigation and also managed a litigation unit)
 - Re-inspector/Trainer (focus on reinspecting handled claims and assisting in training new claim representatives)
 - Claim Representative (handled home and business claims and a variety of disasters - hailstorms in New Mexico, Colorado and Wyoming)
 - Life Company - cash control clerk, administrative assistant
 - Auto Underwriting - assistant auto underwriter
-

PRIOR COMMUNITY INVOLVEMENT

- Goodwill Industries of the Redwood Empire - Board of Directors
- Mosquito Research Foundation - Board of Directors
- Mayor and Council Member - City of Cotati
- Corporate Council - State Conference of NAACP

- Santa Rosa Chamber of Commerce - Government Review Committee
- Alliance of North Bay Chambers of Commerce - Board of Directors
- Rohnert Park Chamber of Commerce
- Cotati Chamber of Commerce
- Sonoma State University - Ambassador for Higher Education
- Sonoma County Business Education Round Table - past president of Board of Directors
- Insurance Information Network of California - Past President of Board of Directors - member of IINC Communications Committee
- Personal Insurance Federation of California - communications and legislation committee member
- Professional Business Women of California - past Board of Directors member, Advisory Committee member
- Recipient of the 2001 Women and Industry award for Insurance and the 2001 Women and Industry Award for Community Involvement
- Leadership California - graduate
- The Association for Women in Communications - member
- Redwood Municipal Insurance Fund - Board of Directors
- Governor's School to Career Advisory Council - appointed by Governor Pete Wilson
- Sonoma County School to Career Partnership - past president and founding board member

EDUCATION

BACHELOR OF ARTS (B.A.) Sonoma State University
ASSOCIATE OF ARTS (A.A) Santa Rosa Junior College
FELLOW OF THE LIFE OFFICE MANAGEMENT ASSOCIATION (LOMA)

SONOMA LOCAL AGENCY FORMATION COMMISSION

111 SANTA ROSA AVE STE 240, SANTA ROSA, CA 95404
(707) 565-2577 www.sonomalafco.org

APPLICATION FOR SPECIAL DISTRICT REPRESENTATIVE (CLASS II)

This application has been designed to provide pertinent information about each candidate applying for the position of Class II Special District Representative to LAFCO. Class II districts include ambulance, cemetery, health and hospital, pest control, recreation and parks, resource conservation, wastewater, and water districts.

Please read the application carefully and type your responses or print in ink.

Date Submitted: October 22, 2022 _____

Name: Richard L Holmer _____

Address: PO Box 22, Villa Grande, CA 95486 _____

Phone(s): 707-865-2998, 707-327-8660 _____

Email: richandwanda@sbcglobal.net _____

Name of District You Represent: Sweetwater Springs Water District _____

Date of Most Current Election/Appointment: June, 2011 _____

Date Term Expires: Dec., 2022 _____

Total years with District: 11 years _____

Total Years Associated with Government/ Community Service: 45 years _____

List any other agencies/special Districts you have been or are currently involved with:

Sonoma LAFCO, Sept. 2016 to present _____

Creekside Wastewater Authority, 2013-2019 _____

County of Sonoma, 1972-2004 _____

List Community Service Activities including Names of Organizations and Dates of Service:

Friends of Villa Grande a 501c3 corporation formed for the benefit of the community of Villa Grande, 2015 to present

California Onsite Wastewater Association, 2003-2004 _____

Sonoma County Administrative Management Council, 1996-2004 _____

Russian River Historical Society, 1998-1999 _____

Kenwood Community Club, 1974-1978 _____

PO Box 22
Villa Grande, CA 95486

Phone 707-865-2998
E-mail
richandwanda@sbcgloabl.net

Richard L Holmer, Resume

Objective

I am applying to serve on the Board of Directors of the Local Agency Formation Commission.

Education

1964 to 1968, San Jose State University, San Jose, CA
Bachelor of Arts degree in Environmental Health Sciences

1968 to 1969, University of California, Berkeley, CA
Post graduate work in the field of Environmental Health Sciences

Work experience

1969 to 1972, County of Santa Clara, Department of Public Health: Environmental Health Specialist

1972 to 1995, County of Sonoma, Department of Health Services: Environmental Health Specialist, Land Use Specialist, Supervising Environmental Health Specialist

1995 to 2004, County of Sonoma, Permit and Resource Management Department: Operations Division Manager

2004 to present, retired

Summary of qualifications

I have extensive experience in governmental oversight of land development in Sonoma County during my tenure at the Sonoma County Department of Health Services and the Sonoma County Permit and Resource Management Department. These duties included review of projects, review of environmental impacts of projects and direct participation as a member of staff level review panels. Additionally, I gave staff input to the Planning Commission, Board of Zoning Adjustments and the Board of Supervisors. These activities provide a solid background of experience to serve effectively as a member of LAFCO.

During my ten years as a manger at the Permit and Resource Management Department, I gained considerable experience in interacting with staff members, the public and elected bodies. I feel that I have good communication skills and the ability to make effective and well thought out decisions.

In my elected position as a Board member of the Sweetwater Springs Water District (including one year as Board chair), I have gained valuable knowledge regarding the operation of a special district, the problems faced by special districts and financing issues of special districts.

Community activities

Sweetwater Springs Water District, Board member and chair, 2011 to present

Friends of Villa Grande, Board member and President, 2005 to present

Creekside Wastewater Authority, Board member, 2015 to present

California Onsite Wastewater Association, Board member, 2003-04

Sonoma County Administrative Management Council, Board member, 1996 to 2004

Russian River Historical Society, Board member, 1998-99