



**Board Meeting Agenda
September 15, 2022 3:30PM-5:30PM**

Board meeting will be held in person and remotely

MEETING LOCATION: Gold Ridge Resource Conservation District, 2776 Sullivan Road, Sebastopol, CA 95472

REMOTE ACCESS: Members of the staff and public can participate remotely by using the following options:

Zoom: <https://us02web.zoom.us/j/81326946028?pwd=VERncTBxaWdkaFpkTUZKL3RRROW81UT09>

Phone: [\(669\) 900-6833](tel:(669)900-6833). Meeting ID: [813 2694 6028](https://us02web.zoom.us/j/81326946028). Passcode: [111](https://us02web.zoom.us/j/81326946028).

District Directors: Joe Dutton, President; Mel Sanchietti, Director; Guy Smith, Director; 2 Vacancy

Associate Directors: Chris Choo, Temra Costa, Lorri Duckworth, Elias Zegarra

- 1. Call to order, Determination of a Quorum, Introductions**
- 2. Additions/Changes to the Agenda** (Gov. Code 54954.2 (B))
- 3. Public Comment:** Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).
- 4. Informational Items**
 - A. Gold Ridge RCD Updates & Notices**
 - B. Natural Resources Conservation Service Update**
 - C. Introduction of AmeriCorps Fellows** (*William Hart*)
 - D. Santa Rosa Plain Groundwater Sustainability Agency Update (#138)** (*Joe Dutton*)
 - E. Report out on Ad Hoc Financial Sustainability Committee Meeting** (*Mare O'Connell*)
- 5. Consent Calendar**
 - A. August 18, 2022 Meeting Minutes, September 2022 Grant Status Report,** (*Noelle Johnson*)
- 6. Action Items**
 - A. Approval of Financial Report, and Warrant Request for FY 22/23 through July 2022** (*Mare O'Connell*)
 - B. Approval of Final FY 22/23 Budget** (*Mare O'Connell*)
 - C. Approval of Executive Director to enter into a contract with Sonoma County Regional Parks for trail design and development for \$150,000**
- 7. Future Agenda Items**
- 8. Adjournment**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Materials related to items on this agenda, included in the agenda packet or distributed to the Board after distribution of the agenda packet, are available for public

inspection at the above address during normal business hours as well as our website. To request board packet information, please contact Brittany Jensen at (707) 823-5244 or Brittany@goldridgercd.org.

Special Accommodations: *In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact Brittany Jensen at (707) 823-5244. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangement can be made to provide accessibility at the meeting.*

District Staff:

Brittany Jensen, Executive Director	Mare O'Connell, Financial Manager
Joe Pozzi, District Manager	Jason Wells, Forester
Noelle Johnson, Deputy Director	Sophia Tsue, Education & Outreach Coordinator
John Green, Lead Scientist & Program Manager	Tess Polizzotti, GrizzlyCorps Fellow
Sierra Cantor, Ecologist	Angel Arcuri ClimateCorps Fellow
William Hart, Project Manager	Will Spangler, Conservation Project Manager
Adriana Stagnaro, Outreach & Project Manager	Tom Hammond, Shared Engineer
Michele Harris, District Administrator	

Schedule of Upcoming Gold Ridge RCD Board Meetings:

Every Third Thursday of the month, unless marked*

The following meetings will be held in person (unless noted) and with an option to join virtually over Zoom video conferencing. For information about how to join a Zoom meeting, see:

<https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->

- October 20, 3:30-5:30pm
- November 17, 3:30-5:30pm
- December 15, 3:30-5:30pm



**Board Meeting Minutes
August 25, 2022 3:30PM-5:30PM**

Board meeting will be held in person and remotely

MEETING LOCATION:

Gold Ridge Resource Conservation District 2776 Sullivan Road, Sebastopol, CA 95472

REMOTE ACCESS:

Members of the staff and public can participate remotely by using the following options:

Zoom: <https://us02web.zoom.us/j/81326946028?pwd=VERncTBxaWdkaFpkTUZKL3RROW81UT09>

Phone: [\(669\) 900-6833](tel:6699006833). Meeting ID: [813 2694 6028](#). Passcode: [111](#).

District Directors: Joe Dutton, President; Ann Cassidy, Secretary; Mel Sanchiotti, Director; Guy Smith, 2 Directors; Vacant

Associate Directors: Chris Choo, Temra Costa, Lorri Duckworth, Elias Zegarra

1. Call to order, Determination of a Quorum, Introductions

Meeting was called to order at 3:40

Directors present: Joe Dutton, Mel Sanchiotti, , Guy Smith.

Directors absent: None

Associate directors present: Chris Choo, Elias Zegarra, Lorri Duckworth, Temra Costa

Associate Directors absent: None

Staff present: Brittany Jensen, Mare O'Connell, Michele Harris, William Hart,, Noelle Johnson, Will Spangler

Other attendees: Madelaine, Natural Resources Conservation Service

2. Additions/Changes to the Agenda (Gov. Code 54954.2 (B))

No additions or changes were made to the agenda.

3. Public Comment: Public may comment on agenda items when they are discussed.

Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).

No public comment was made.

4. Informational Items

A. **Gold Ridge RCD Updates & Notices (Brittany Jensen) No notices.**

B. **Natural Resources Conservation Service Update (Jenna)**

C. **Valley Ford Schoolhouse Update (Brittany Jensen)**

D. **Santa Rosa Plain Groundwater Sustainability Agency Update (#138) (Joe Dutton)**

E. **Report out on AdHoc Financial Sustainability Committee: (Mare O'Connell)**

5. Consent Calendar

- A. **June 21, 2022 Meeting Minutes, August 2022 Grant Status Report, , Approval of Resolution 2022-08 to re-authorizing remote teleconference meetings (Brittany Jensen)**

Motion to approve Item 5-A: Sanchietti, 2nd Smith. Ayes: Sanchietti, Dutton, Smith Nays: None. Abstentions: None

6. Action Items

- A. **Approval of Financial Report, and Warrant Request for FY 2021/22 through June 2022 (Mare O'Connell)**

Motion to approve Item 6-A: 1st Sanchietti, 2nd Smith. Ayes: Sanchietti, Dutton, Smith, Nays: None. Abstentions: None

- B. **Approval of Executive Director to enter into a subcontract with the Sonoma County Water Agency for various services under agreement 2122-099 Raomwater Catcj,emt Rebate Pilot Project (grant #204) (Noelle Johnson)**

Motion to Approve: 1st : Sanchietti, 2nd : Smith. Ayes : Dutton, Sanchietti, Smith. Nays : None. Abstentions: None.

- C. **Approval of Executive Director to enter into a subcontract with the CA Department of Fish and Wildlife for various services under CDFW grant agreement #QXXXXX (Noelle Johnson) Motion to Approve: 1st: Smith, 2nd: Sanchietti. Ayes: Dutton, Sanchietti, Smith, Nays: None. Abstentions: None.**

- D. **Approval of Executive Director to enter into a subcontract with Conservation Works (North Coast Resource Conservation and Development Council for various services under agreement NFWF #2007.071785 North Bay Habitat Restoration and Improvement for Monarchs and Other Pollinators grant # 199.(Noelle Johnson) 1st: Smith 2nd: Sanchietti. Ayes: Dutton, Sanchietti, Smith Nays: None. Abstentions: None.**

- E. **Approval of Executive Director to purchase a water tank from American Tank Company for the Upper Green Valley Water Conservation Phase II Implementation (Will Spangler)**

- F. *Motion to approve: 1st: Smith 2nd: Sanchietti Ayes: Dutton, Sanchietti, Smith, Nays: None. Abstentions: None.*

7. Future Agenda Items. None

8. Adjournment 5:00 pm

September 19, 2022 Gold Ridge Resource Conservation District - Grant Status Report FY 22/23							
	Current Grants in Progress FY 20/21	Grant #	RCD Lead Staff	Grant Amount	Billings to Date	Amount Left to Bill	Completion Date
96	Venture Conservation	NRCS RCPP2 (SCAPOS as lead)	Noelle Johnson	\$ 686,600.00	\$ 627,803.60	\$ 58,796.40	11/30/2022
	The Joy Ridge Community Forest Management Plan is complete, with participating homeowners working on property-specific addendums. Staff are working on finalizing several plans, and developing more detailed riparian and hedgerow planting plans. Contracted foresters and the contracted Napa vineyard specialist are also finalizing multiple plans as we head into the grant's final quarter. We will have two months to finalize reporting before the grant closes.						
108	SCWA RR Cooperative 1617-156C	SCWA	Noelle Johnson	\$ 100,000.00	\$ 50,709.80	\$ 49,290.20	6/30/2023
	This 2-year cooperative agreement provides cost share for outreach, RR fisheries proposal development, water quality monitoring, and GSA participation.						
117	Caltrans Gleason Beach Mitigation Project	Caltrans	John Green	\$ 276,727.50	\$ 233,332.41	\$ 43,395.09	12/31/2021
	Design for mitigation projects is largely complete, but we continue to work on planning tasks. We are also working with Caltrans and the landowners on details of the proposed conservation easement and management plan, and developing a scope of work and budget for project implementation and ten years of maintenance and monitoring.						
127	Blanchard Ranch Erosion Control Project	SCWA	John Green	\$ 92,400.00	\$ 91,667.20	\$ 732.80	6/30/2022
	All project work is complete. We will be maintaining riparian plantings and monitoring plant survival for three years.						
132	Innovative Technologies for Restoration on Range	SCF&WC #200	Noelle Johnson	\$ 5,000.00	\$ 3,649.08	\$ 1,350.92	
	Additional trials are on hold until we identify additional strategies						
136	Tannery Creek Large Wood Recruitment 2018	DFW P1830401	Noelle Johnson	\$ 211,035.00	\$ 191,231.31	\$ 19,803.69	3/31/2023
	Project installation complete. Effectiveness monitoring will continue through spring 2023.						
138	GSA - West Yost		Brittany Jensen	\$ 99,511.00	\$ 68,941.18	\$ 30,569.82	7/30/2022
	GRRCD staff will provide administrative assistance to Andy Rodgers of West Yost, who is serving as SR Plain GSA Administrator.						
142	Enhancing Habitat and Cseq on Working Lands	CARCD WCB WC-1837DC Climate Adaptation	Noelle Johnson	\$ 65,000.00	\$ 50,000.00	\$ 15,000.00	11/30/2022
	Funds have been spent, we are finalizing some deliverables through #96 before submitting the final report this fall.						
149	Health Soils Demonstration Project - Gabriel Farm	CDFA	Adriana Stagnaro	\$ 249,508.21	\$ 172,588.77	\$ 76,919.44	3/31/2023
	Annual Report was submitted to CDFA. SFSU continues to perform their monitoring and data collection efforts. Time to start planning for the fall workshops.						
153	CASGEM 2019-2023	SCWA TW 13.14-039	Noelle Johnson	\$ 31,999.50	\$ 15,954.14	\$ 16,045.36	6/30/2023
	Spring monitoring occurred on April 18, 2022. We are coordinating with Sonoma Water to review and add sites for improved data collection. Will S is taking over the monitoring work.						
154	DPR - Freezeout/Willow Planning	DPR C2033025	John Green	\$ 17,460.00	\$ 14,321.32	\$ 3,138.68	6/15/2023
	Trail planning in Freezeout is nearly complete, and we are starting on planning for a new trail in the upper Willow Creek watershed. Restoration project planning for the Willow Creek floodplain is ongoing.						
156	Sweetwater Nursery Off-Channel Habitat Design	DFW #Q1930402	Sierra Cantor	\$ 218,595.90	\$ 152,563.27	\$ 66,032.63	3/31/2023
	Design work is in progress; PCI's 65% design plans and preliminary Basis of Design report were submitted to CDFW; submitted an amended project timeline to accommodate a second year of hydrology and water quality data because 2021 was so dry and Green Valley Creek didn't connect to the floodplain project area. GRRCD continued to operate the sonde in the pond. A proposal for implementation funding was submitted to NOAA.						
157	CDFA Tech Assistance - HSP and AMMP	CDFA #19-0883-000-SO	William Hart	\$ 98,921.02	\$ 36,489.77	\$ 62,431.25	3/31/2023
	The Healthy Soils Program is currently closed for applications. Over \$66 million was implented in the 2022 cycle. And there will be \$85 million for the next round of funding. The 2022 AMMP solicitation is now closed. \$48 million has been allocated for the next round of funding.						
160	Ebabias Creek Riparian Restoration Project	State Coastal Conservancy Prop 1	William Hart	\$ 200,000.00	\$ 183,858.94	\$ 16,141.06	3/31/2023
	The STRAW crew continues to conduct monitoring and maintenance visits. Tree and shrub survial rates is at 66%. Big leaf maple, Coast Redwood, and Wax myrtle did not perform well onsite. Oregon ash, Douglas fir, Blue elderberry, Pacific ninebark, Salmonberry, Snowberry, and Twinberry all performed exceptionally.						
161	Atascadero Sediment Removal 65% Design	DFW #Q2096007	Sierra Cantor	\$ 551,220.34	\$ 310,936.73	\$ 240,283.61	3/15/2024
	Assessment work is in progress by Baseline Consulting, California Sea Grant, Stillwater Sciences, O'Connor Environmental, Streamline Engineering and GRRCD. GRRCD continued to collect continuous water quality data at ACER and downstream of the sediment acculation area; CSG continues to operate the antennas to track coho movement; SS staff conducted wetland extent mapping; OEI is taking biweekly streamflow measurements. A proposal to bring designs to 100% was submitted to NOAA.						
162	Rainwater Rebate and Streamflow Enhancement Pilot	DWR	Noelle Johnson	\$ 420,324.00	\$ 79,076.85	\$ 341,247.15	3/31/2025
	The project partnership officially launched the countywide rebate program with a webinar on May 5th, with 170 attendees, and we've begun processing applications and are conducting technical assistance site visits to aid in design development. We currently have a waiting list of applicants and are recruiting more design consultants, while many participants with finalized designs are struggling to find available installers. We are planning a training for landscapers in Spring 2023 to increase local capacity for design and installation. We plan to apply for Round 2 funding in November for more rebate funds and to develop a more comprehensive program.						
164	Mt. Gilead Streamflow Enhancement Design	WCB Streamflow (through NCRC&DC)	John Green	\$ 314,491.00	\$ 165,329.77	\$ 149,161.23	12/31/2023

	PCI is continuing to work on design for a large-scale (400,000 gallons) rainwater catchment project. Plans are approaching 90% and we have received partial implementation funding from the Department of Fish and Wildlife, with remaining cost share pending.						
165	Alliance Redwoods Implementation	WCB Streamflow (through NCRC&DC)	John Green	\$ 1,500,610.60	\$ 445,125.44	\$ 1,055,485.16	12/31/2023
	Phase 1 of the project is nearly complete, with work continuing on athletic field upgrades and irrigation systems. We had hoped to go to bid on Phase 2 in the summer, but between permit delays and now steep cost escalation we will need to augment our budget before we can go to bid. So Phase 2 won't happen until 2023.						
166	SCAPOSD Education/Outings 2020-23	Subcontract with SRCD	Adriana Stagnaro	\$ 52,068.50	\$ 33,258.93	\$ 18,809.57	6/30/2023
	Subcontract to SRCD for public outings through the TEAM, FARMS, and Ag Heritage programs. Planning underway for Fall 2022 TEAM trips to Open Field Farm in Petaluma.						
172	Anonymous Foundation Project Tracker		Brittany Jensen	\$ 50,000.00	\$ 42,426.76	\$ 7,573.24	
	Project moving along, improvements and engagement beginning						
173	CalFire NBFIP		Adriana Stagnaro	\$ 17,100.00	\$ 5,699.00	\$ 11,401.00	3/31/2024
	Contracted for 2 projects in GRRCD						
174	Forest Working Group 2021 Grants	Various grants	Adriana Stagnaro	\$ 23,094.17	\$ 24,443.42	\$ (1,349.25)	NA
	Funds the coordinator position to the Sonoma County Forest Working Group. Brings additional resources, education, coordination, communication to area forest managers and stakeholders.						
179	Zero Footprint	various contracts	William Hart	\$ 8,100.00	\$ 10,524.66	\$ (2,424.66)	Mar-22
	Projects have been completed.						
183	SRCD NFWF Monarch TA	subcontract with SRCD	Noelle Johnson	\$ 7,500.00	\$ 6,878.00	\$ 622.00	10/31/2022
	Will is on updates to LandSmart templates to include monarch information.						
185	Green Valley Rural Water Conservation - Phase II	Wildlife Conservation Board (through NCRC&DC)	Will Spangler	\$ 870,121.00	\$ 197,684.41	\$ 672,436.59	2/28/2024
	Construction of four rural residential rainwater systems. We awarded a contract for site work in July, and construction is set to start in late August.						
186	Salmon Creek School Rainwater Catchment Project	Wildlife Conservation Board (through NCRC&DC)	John Green	\$ 2,064,577.00	\$ 6,994.07	\$ 2,057,582.93	4/30/2024
	Construction of a 500,000-gallon rainwater catchment system is ongoing, with completion targeted for fall.						
187	GV/DB Flow Enhancement Model Updates	Wildlife Conservation Board (through CRWI)	Sierra Cantor	\$ 15,650.00	\$ -	\$ 15,650.00	4/30/2025
	We are awaiting a subcontract from CRWI.						
188	Atascadero Master Plan	Wildlife Conservation Board (through CRWI)	Sierra Cantor	\$ 95,947.00	\$ 15,278.30	\$ 80,668.70	3/1/2025
	To complete two additional designs along Atascadero/Lower Green Valley creeks, and analyze cumulative effects of those and three other projects in development in comprehensive CEQA document. GRRCD, OEI, Streamline have conducted preliminary water quality, streamflow, and topographic survey field work, respectively; working on monitoring plan						
189	Alliance Implementation cost share	DFW FRGP	John Green	\$ 514,889.00	\$ 261,705.59	\$ 253,183.41	4/30/2024
	Cost share for #165.						
190	Iron Horse Fish Screen Implementation	DFW FRGP	John Green	\$ 267,295.00	\$ 19,602.00	\$ 247,693.00	3/31/2023
	Permitting is in process, but we will postpone construction until the summer of 2023. The project budget is no longer sufficient because of cost escalation, so we will be going back to DFW for additional funding.						
192	LandSmart Community Grazing	SCAPOSD	William Hart	\$ 184,600.00	\$ 118,874.32	\$ 65,725.68	12/31/2022
	William is closing out the project with OAEC / Two Sisters / Mighty Arrow Ranch. Annual Report was submitted at the end of July. One remaining project is now in contract.						
196	Conservation Partners Program V	NFWF #72172	Noelle Johnson	\$ 150,000.00	\$ 19,016.23	\$ 130,983.77	7/31/2024
	TA and design funding for streamflow and habitat enhancement projects on EQIP-eligible properties in the lower Russian River and Salmon Creek. We've identified several potential design sites through the rainwater catchment rebate applications submitted through #162.						
197	NFWF 73962 IH Cost Share		John Green	\$ 34,906.86	\$ 17,608.21	\$ 17,298.65	7/29/2023
	Cost share for #190 to provide additional funds for permitting complications.						
198	SCAPOSD DOC Riparian	TBD	Brittany Jensen	\$ 50,000.00	\$ 7,234.20	\$ 42,765.80	3/31/2023
	GRRCD will assist SCAPOSD to develop a riparian easement program, providing technical assistance and outreach to landowners. GRRCD staff began attending site visits to potential properites. A time extension has been granted through March 2023.						
199	North Bay Monarch Working Group	NFWF Monarch Program #72785	Noelle Johnson	\$ 174,999.38	\$ 14,306.90	\$ 160,692.48	3/31/2024
	We are finally receiving NEPA clearance to conduct wildland/rangeland plantings. We continue to work with numerous partners to install habitat patches at school and community gardens, and are distributing milkweed to multiple area farms.						

200	RLF 21-22	RLF	Noelle Johnson	\$ 40,000.00	\$ 23,642.48	\$ 16,357.52	11/30/2022
General support for sustainable land management initiatives that improve the water quality of the lower Russian River watershed							
201	Atascadero Outreach and WC Planning	DFW Cutting Green Tape	Noelle Johnson	\$ 85,568.00	\$ -	\$ 85,568.00	3/15/2025
Funding for outreach, technical assistance, and design to promote the rainwater catchment rebate program (#162) among riparian water users in the Redwood, Jonive, and Sexton Creek subwatersheds. We have received the grant agreement, and are recruiting designers before we begin outreach efforts.							
202	Greene Off-Channel Habitat Design Project	DFW Cutting Green Tape (through NCRC&DC)	Sierra Cantor	\$ 72,208.00	\$ -	\$ 72,208.00	3/15/2025
Design for an off-channel habitat project connecting the Sweetwater Nursery design to the off-channel habitat being implemented at Iron Horse vineyards, . This was submitted through NCRC&DC as our fiscal sponsor, with design subcontracts in process.							
203	Mt. Gilead Water Conservation Project Implementation	DFW Cutting Green Tape	John Green	\$ 1,406,465.00	\$ -	\$ 1,406,465.00	
Partial funding to implement designs developed through #164. We are awaiting our grant agreement and have applied for cost share funding.							
204	NCRP Rainwater Catchment Rebate Pilot Program	County Climate Resilience Fund	Noelle Johnson	\$ 185,548.00	\$ 6,386.00	\$ 179,162.00	11/30/2024
Flexible cost share towards #162 to support and expand the rainwater catchment rebate program throughout the county.							
205	RCPA Compost	County Climate Resilience Fund	William Hart	\$ 80,000.00	\$ 1,170.00	\$ 78,830.00	12/31/2023
Multi-partner effort to expand compost application on both agricultural and community sites.							
206	After the Fire- RCPP Forest Grassland	USDA NRCS Regional Conservation Partnership Program (RCPP)	William Hart	\$ 25,279.00		\$ 25,279.00	5/31/2023
This is a multi year, multi-county grant from USDA NRCS administered by After the Fire for RCDs is Gold Ridge, Sonoma, Napa, Lake, Solano, Yolo and Colusa counties. This is a program to help land participants plan, sign up and implement forest health practices funded by NRCS. Gold Ridge RCD will use these funds to hire a GrizzlyCorps staff to help with technical assistance, education and outreach. William will supervise the Fellow who will start in September. New funds that may fluctuate will be added each year.							
207	LandSmart Community Grazing II	SCAPOS	William Hart	\$ 355,513.00	\$ 870.00	\$ 354,643.00	12/31/2023
We are continuing with the LandSmart Grazing program. Our Climate Corps Fellow, Angel Arcuri, will assist with this program.							
208	Salmon Creek Rural Water Conservation Project - Phase II	DFW Voluntary Drought Initiative	Noelle Johnson	\$ 250,000.00			8/31/2025
Provides funding for design, materials rebates, and direct tank purchases for residential rainwater catchment systems to offset stream diversions in the Salmon Creek Watershed. We are awaiting the signed grant agreement.							
210	Anonymous Foundation 2022-2023	Anonymous foundation	Noelle Johnson	\$ 50,000.00			6/30/2023
General support for RCD programs							
211	Conservation Outreach Cooperative Agreement	NRCS Equity Program (through CARCD)	Noelle Johnson	\$ 22,483.00			3/21/2024
Funding to continue working with Conservation Works and School Garden Network and expand programming into underserved areas, and to revamp our participation in the Food Systems Alliance and other regional collaborations. We are awaiting the signed subcontract from CARCD.							
TOTAL IN PROCESS				#REF!	#REF!	#REF!	
Submitted Proposals		Funder/Program		Total Amount	amount for GRRCD	amount anticipated	Status
	Innovative Conservation: Vital Streams and Forests	NRCS RCPP AFA	Noelle Johnson	\$ 2,000,000.00	\$ 100,000.00	\$ 100,000.00	Agreement in negotiation
	LandSmart Grazing Program for Community Resilience	State Coastal Conservancy 2021 Wildfire Resiliency Program	William Hart	\$ 548,777.00	\$ 548,777.00		submitting revised proposal
	West County Defensible Space Capacity Building	CalFIRE Fire Prevention	Adriana Stagnaro	\$ 1,505,511.00	\$ 245,520.00	\$ 245,520.00	funded 06/01/2022
	Climate Resilience through Habitat Restoration	WCB (through CARCD)	Noelle Johnson	\$ 19,000,000.00	\$ 500,000.00	\$ 500,000.00	submitted 02/24/2022
	Mt. Gilead Water Conservation Project cost share	DFW FRGP	John Green	\$ 868,715.00	\$ 868,715.00		submitted 04/15/2022
	Lower Green Valley Off-Channel Habitat- Iron Horse	DFW FRGP	Sierra Cantor	\$ 1,886,554.00	\$ 1,886,554.00		submitted 04/15/2022
	Sonoma Marin Ag and County Climate Coalition	USDA Climate Smart Commodities	Brittany Jensen / William Hart	\$ 17,175,391.36	\$ 6,278,719.80		Submitted 05/06/2022
	Mt. Gilead Water Conservation Project cost share	DFW Voluntary Drought Initiative	John Green	\$ 861,793.00	\$ 861,793.00		submitted 05/10/2022
	Sonoma County Farm-to-School Capacity Building Project	CDFA CA Farm to School Incubator Grant Program	Noelle Johnson	\$ 500,000.00	\$ 91,748.00		submitted 07/06/2022
	So RR Watershed Cons and Forest Wildfire Resilience Project	NFWF CA Forests: Headwater Resilience 2022	Adriana Stagnaro	\$ 450,000.00	\$ 190,318.47		submitted 07/21/2022
	Lower Russian River Coho Habitat Restoration Project	NOAA Transformation Habitat/Coastal Resilience	Noelle Johnson	\$ 8,452,311.13	\$ 8,452,311.13		submitted 09/07/2022
TOTAL PROPOSED				\$ 53,249,052.49	\$ 20,024,456.40	\$ 845,520.00	



Action Item 6-A

TO: BOARD OF DIRECTORS
FROM: Mare O'Connell
SUBJECT: Financial Summary Report for July 2022
DATE: September 15, 2022

Financial Summary for July 2022

This report covers the first month of the new fiscal year 2022-23.

In the **Statement of Net Assets** GRRCD's **accounts receivable** is \$780,361 plus a **retention receivable** (grant funds withheld pending closure) of \$86,560 for a total of \$866,391 from grant activity. The unexpended portion of our advance payments to date totals \$456,278 and appears as deferred revenue (a liability) on the balance sheet. The advance payment of \$355,513 received from Grant #207 in July is largely responsible for the increase over last month's deferred revenue of \$108,136. Deferred revenue represents all advance payments from various grant sources less expenditures to date.

Our county bank balance is in the positive at \$413,744 reflecting the large advance payment noted above. Our payroll account at Exchange Bank has a positive balance of \$43,453, and a small account at the same bank is holding \$473. We also have \$10,189 in prepaid insurances for the current year.

The **accounts payable** balance is \$493,995 compared to \$676,719 in the prior month. Other liabilities include a credit card payable of \$2,984, deferred revenue as noted above, paid time off liability (compensated absences) updated as of June 30, 2022, as well as funds owing Cal Pers retirement, payroll taxes and our voluntary 457 retirement if unpaid at month's end. The Statement of Net Assets also includes the status of our pension liabilities (GASB report) which is recorded each year with our audit.

Our **equity** this month is at a positive \$328,353 with capital assets of \$22,819, fund balance of \$312,323 and net income for the month in the negative at \$6,789.

The Statement of Operations for July reports \$52,207 in total revenue and \$61,996 in expenses (including reimbursements and principal payments on the truck) for a net loss of 6,789. If we include one week of payroll earned in July and paid in August, the net loss would increase to \$28,789.

Note: Our onsite audit begins next week. This may result in changes to our financials, particularly when our retirement liability is recalculated by the auditor.

Definitions:

- *Statement of Net Assets* (the balance sheet) lists all our assets, both cash and noncash:
- *Assets* include our cash in bank, funds expected from our grant activity but not yet received ("accounts receivable" and "retention receivable"), prepaid expenses, and the value of our physical assets.
- *Liabilities* are made up of money we owe to vendors, cash advances from grantors, credit card and payroll liabilities.
- *Equity* is the difference between our assets and liabilities or net worth as an organization.
- *Net Income* is the difference between assets and liabilities in this Fiscal Year
- *Statement of Operations* shows income and expenses for the current period.

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

Statement of Net Assets

As of July 31, 2022

09/08/22

Accrual Basis

	<u>Jul 31, 22</u>	<u>Jul 31, 21</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings	457,718.17	157,123.26	300,594.91	191.3%
Accounts Receivable	780,361.40	536,399.18	243,962.22	45.5%
Other Current Assets	219,682.63	153,191.09	66,491.54	43.4%
Total Current Assets	<u>1,457,762.20</u>	<u>846,713.53</u>	<u>611,048.67</u>	<u>72.2%</u>
Fixed Assets	<u>27,140.54</u>	<u>36,119.00</u>	<u>-8,978.46</u>	<u>-24.9%</u>
TOTAL ASSETS	<u>1,484,902.74</u>	<u>882,832.53</u>	<u>602,070.21</u>	<u>68.2%</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable	493,994.74	249,306.07	244,688.67	98.2%
Credit Cards	2,984.14	2,603.62	380.52	14.6%
Other Current Liabilities	659,570.81	491,879.58	167,691.23	34.1%
Total Current Liabilities	<u>1,156,549.69</u>	<u>743,789.27</u>	<u>412,760.42</u>	<u>55.5%</u>
Total Liabilities	<u>1,156,549.69</u>	<u>743,789.27</u>	<u>412,760.42</u>	<u>55.5%</u>
Equity				
321 · Net Assets in Capital Assets	22,819.00	22,819.00	0.00	0.0%
3900 · Fund Balance/Net Assets	312,322.61	95,621.57	216,701.04	226.6%
Net Income	-6,788.56	20,602.69	-27,391.25	-133.0%
Total Equity	<u>328,353.05</u>	<u>139,043.26</u>	<u>189,309.79</u>	<u>136.2%</u>
TOTAL LIABILITIES & EQUITY	<u>1,484,902.74</u>	<u>882,832.53</u>	<u>602,070.21</u>	<u>68.2%</u>

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
Summary Balance Sheet
As of July 31, 2022

	July 31, 2020	July 31, 2021	July 31, 2022
ASSETS			
Current Assets			
Checking/Savings	374,266.51	157,123.26	457,718.17
Accounts Receivable	392,001.68	536,399.18	780,361.40
Other Current Assets	180,632.13	153,191.09	219,682.63
Total Current Assets	946,900.32	846,713.53	1,457,762.20
Fixed Assets	18,281.00	36,119.00	27,140.54
TOTAL ASSETS	965,181.32	882,832.53	1,484,902.74
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable	116,552.72	249,306.07	493,994.74
Credit Cards	-372.67	2,603.62	2,984.14
Other Current Liabilities	724,231.84	491,879.58	659,570.81
Total Current Liabilities	840,411.89	743,789.27	1,156,549.69
Total Liabilities	840,411.89	743,789.27	1,156,549.69
Equity	124,769.43	139,043.26	328,353.05
TOTAL LIABILITIES & EQUITY	965,181.32	882,832.53	1,484,902.74

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
Monthly Statement of Net Assets
As of July 31, 2022

	Jan 31, 22	Feb 28, 22	Mar 31, 22	Apr 30, 22	May 31, 22	Jun 30, 22	Jul 31, 22
ASSETS							
Current Assets							
Checking/Savings	248,826.99	334,114.75	318,561.72	215,480.79	238,378.32	216,471.45	457,718.17
Accounts Receivable	645,389.77	621,880.96	679,591.36	768,912.09	650,375.48	917,274.78	780,361.40
Other Current Assets	167,619.63	175,830.12	176,897.62	180,567.46	180,567.46	209,493.72	219,682.63
Total Current Assets	1,061,836.39	1,131,825.83	1,175,050.70	1,164,960.34	1,069,321.26	1,343,239.95	1,457,762.20
Fixed Assets	36,119.00	36,119.00	36,119.00	36,119.00	36,119.00	27,148.00	27,140.54
TOTAL ASSETS	<u>1,097,955.39</u>	<u>1,167,944.83</u>	<u>1,211,169.70</u>	<u>1,201,079.34</u>	<u>1,105,440.26</u>	<u>1,370,387.95</u>	<u>1,484,902.74</u>
LIABILITIES & EQUITY							
Liabilities							
Current Liabilities							
Accounts Payable	353,752.97	380,803.13	451,792.77	474,488.33	395,478.94	676,718.72	493,994.74
Credit Cards	1,974.62	2,781.47	2,831.48	1,852.34	4,898.95	2,733.40	2,984.14
Other Current Liabilities	401,159.74	406,619.72	384,504.12	357,271.42	349,783.98	355,794.22	659,570.81
Total Current Liabilities	756,887.33	790,204.32	839,128.37	833,612.09	750,161.87	1,035,246.34	1,156,549.69
Total Liabilities	756,887.33	790,204.32	839,128.37	833,612.09	750,161.87	1,035,246.34	1,156,549.69
Equity							
321 · Net Assets in Capital Assets	22,819.00	22,819.00	22,819.00	22,819.00	22,819.00	22,819.00	22,819.00
3900 · Fund Balance/Net Assets	95,621.57	95,621.57	95,621.57	95,621.57	95,621.57	95,621.57	312,322.61
Net Income	222,627.49	259,299.94	253,600.76	249,026.68	236,837.82	216,701.04	-6,788.56
Total Equity	341,068.06	377,740.51	372,041.33	367,467.25	355,278.39	335,141.61	328,353.05
TOTAL LIABILITIES & EQUITY	<u>1,097,955.39</u>	<u>1,167,944.83</u>	<u>1,211,169.70</u>	<u>1,201,079.34</u>	<u>1,105,440.26</u>	<u>1,370,387.95</u>	<u>1,484,902.74</u>

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
Monthly Statement of Net Assets
As of July 31, 2022

09/08/22

Accrual Basis

	Jan 31, 22	Feb 28, 22	Mar 31, 22	Apr 30, 22	May 31, 22	Jun 30, 22	Jul 31, 22
ASSETS							
Current Assets							
Checking/Savings							
7788 · Donations Account	48.25	48.25	48.25	48.25	48.25	48.25	48.25
7787 · Advanced Funds Account	472.84	472.84	472.84	472.84	472.84	472.84	472.84
101 · Cash in County Treasury	205,773.40	292,085.79	273,117.63	167,209.60	186,863.37	175,967.42	413,743.64
7897 · Exchange Bank Checking	42,532.50	41,507.87	44,923.00	47,750.10	50,993.86	39,982.94	43,453.44
Total Checking/Savings	248,826.99	334,114.75	318,561.72	215,480.79	238,378.32	216,471.45	457,718.17
Accounts Receivable							
1200 · Accounts Receivable	645,389.77	621,880.96	679,591.36	768,912.09	650,375.48	917,274.78	780,361.40
Total Accounts Receivable	645,389.77	621,880.96	679,591.36	768,912.09	650,375.48	917,274.78	780,361.40
Other Current Assets							
1215 · Deferred Outflow	122,934.00	122,934.00	122,934.00	122,934.00	122,934.00	122,934.00	122,934.00
1205 · Retention Receivable	37,886.13	46,096.62	47,164.12	50,833.96	50,833.96	86,559.72	86,559.72
143 · Prepaid Expense	6,799.50	6,799.50	6,799.50	6,799.50	6,799.50	0.00	10,188.91
Total Other Current Assets	167,619.63	175,830.12	176,897.62	180,567.46	180,567.46	209,493.72	219,682.63
Total Current Assets	1,061,836.39	1,131,825.83	1,175,050.70	1,164,960.34	1,069,321.26	1,343,239.95	1,457,762.20
Fixed Assets							
1630 · Vehicle	35,745.00	35,745.00	35,745.00	35,745.00	35,745.00	35,745.00	35,737.54
160 · Equipment	45,091.00	45,091.00	45,091.00	45,091.00	45,091.00	45,091.00	45,091.00
161 · Land	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00
162 · Buildings and Improvements	8,104.00	8,104.00	8,104.00	8,104.00	8,104.00	8,104.00	8,104.00
162.1 · Accumulated Depreciation	-55,221.00	-55,221.00	-55,221.00	-55,221.00	-55,221.00	-64,192.00	-64,192.00
Total Fixed Assets	36,119.00	36,119.00	36,119.00	36,119.00	36,119.00	27,148.00	27,140.54
TOTAL ASSETS	1,097,955.39	1,167,944.83	1,211,169.70	1,201,079.34	1,105,440.26	1,370,387.95	1,484,902.74
LIABILITIES & EQUITY							
Liabilities							
Current Liabilities							
Accounts Payable							
201 · Vouchers Payable	353,752.97	380,803.13	451,792.77	474,488.33	395,478.94	676,718.72	493,994.74
Total Accounts Payable	353,752.97	380,803.13	451,792.77	474,488.33	395,478.94	676,718.72	493,994.74
Credit Cards							
9416 · Exchange Bank Visa	1,974.62	2,781.47	2,831.48	1,852.34	4,898.95	2,733.40	2,984.14
Total Credit Cards	1,974.62	2,781.47	2,831.48	1,852.34	4,898.95	2,733.40	2,984.14

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
Monthly Statement of Net Assets
As of July 31, 2022

09/08/22

Accrual Basis

	Jan 31, 22	Feb 28, 22	Mar 31, 22	Apr 30, 22	May 31, 22	Jun 30, 22	Jul 31, 22
Other Current Liabilities							
2700 · Ford Lease Account	19,919.11	19,919.11	19,919.11	19,919.11	19,919.11	19,919.11	19,919.11
3101 · 457b Employee	0.00	0.00	0.00	0.00	0.00	0.00	1,660.00
2160 · Net Pension Obligation	132,198.00	132,198.00	132,198.00	132,198.00	132,198.00	132,198.00	132,198.00
2150 · Deferred Inflow	943.00	943.00	943.00	943.00	943.00	943.00	943.00
203 · Accrued Expenses	7,865.74	7,865.74	29,677.74	7,865.74	7,865.74	79,725.05	7,865.74
2100 · PAYROLL LIABILITIES	0.00	0.00	0.00	0.00	0.00	0.00	450.00
2110 · Direct Deposit Liabilities	0.00	0.00	0.00	0.00	0.00	-14,801.56	0.00
2120 · Deferred Revenue	212,336.45	217,796.43	173,868.83	168,448.13	160,960.69	108,135.90	456,278.16
265 · Compensated Absenses	30,998.33	30,998.33	30,998.33	30,998.33	30,998.33	32,775.61	32,775.61
3100 · Payroll Taxes Payable	-3,100.89	-3,100.89	-3,100.89	-3,100.89	-3,100.89	-3,100.89	3,680.04
5923a · CalPERS	0.00	0.00	0.00	0.00	0.00	0.00	3,801.15
Total Other Current Liabilities	401,159.74	406,619.72	384,504.12	357,271.42	349,783.98	355,794.22	659,570.81
Total Current Liabilities	756,887.33	790,204.32	839,128.37	833,612.09	750,161.87	1,035,246.34	1,156,549.69
Total Liabilities	756,887.33	790,204.32	839,128.37	833,612.09	750,161.87	1,035,246.34	1,156,549.69
Equity							
321 · Net Assets in Capital Assets	22,819.00	22,819.00	22,819.00	22,819.00	22,819.00	22,819.00	22,819.00
3900 · Fund Balance/Net Assets	95,621.57	95,621.57	95,621.57	95,621.57	95,621.57	95,621.57	312,322.61
Net Income	222,627.49	259,299.94	253,600.76	249,026.68	236,837.82	216,701.04	-6,788.56
Total Equity	341,068.06	377,740.51	372,041.33	367,467.25	355,278.39	335,141.61	328,353.05
TOTAL LIABILITIES & EQUITY	<u>1,097,955.39</u>	<u>1,167,944.83</u>	<u>1,211,169.70</u>	<u>1,201,079.34</u>	<u>1,105,440.26</u>	<u>1,370,387.95</u>	<u>1,484,902.74</u>

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

Statement of Operations, Actual vs Budget

09/08/22

Accrual Basis

	Jul 22	Budget	% of Budget
Ordinary Income/Expense			
Income			
Income from Property Taxes			
1000 · Property Taxes - CY - 40002	0.00	34,000.00	0.0%
Income from Property Taxes - Other	0.00	0.00	0.0%
Total Income from Property Taxes	0.00	34,000.00	0.0%
Program Revenue			
Program Income Detail			
Foundation	1,747.50		
2590 · Soil Conservation Rev. - 42610	0.00	3,839,293.00	0.0%
Local Grant Income	5,623.24		
Total Program Income Detail	7,370.74	3,839,293.00	0.2%
Program Revenue - Other	47,836.60		
Total Program Revenue	55,207.34	3,839,293.00	1.4%
Other Income			
4040 · Miscellaneous Revenue - 46040	0.00	70,850.00	0.0%
4102 · Donations - 46029	0.00	6,000.00	0.0%
Total Other Income	0.00	76,850.00	0.0%
Total Income	55,207.34	3,950,143.00	1.4%
Gross Profit	55,207.34	3,950,143.00	1.4%
Expense			
Salaries and benefits			
6561 · COVID-19 Expenses	0.00		
5910 · Wages - 50701	38,126.40	585,037.00	6.5%
5922 · Payroll Taxes - FICA - 50753	2,827.16	44,755.00	6.3%
5923 · Cal PERS Retirement - 50755	4,998.70	71,109.00	7.0%
5930 · Health Insurance - 50801	4,164.09	49,338.00	8.4%
5935 · Payroll Taxes/Unemploy - 50806	10.55	2,418.00	0.4%
5940 · Workers Compensation - 50808	0.00	2,765.00	0.0%
6560 · Payroll Expenses	35.00		
Total Salaries and benefits	50,161.90	755,422.00	6.6%
Direct Costs			
6505 · Valley Ford Schoolhouse	1,113.85		
6510 · Other Direct Services	120.00	84,880.00	0.1%
6507 · Direct Equipment Maint - 51061	0.00	23,200.00	0.0%
6508 · Direct Materials & Supp - 52071	1,082.90	52,750.00	2.1%
6540 · Subcontractors - 51249	2,224.14	2,885,945.00	0.1%
6589 · Permits - 51244	0.00	32,950.00	0.0%
Total Direct Costs	4,540.89	3,079,725.00	0.1%
Overhead			
6041 · Maintenance Equipment - 51061	0.00	1,422.00	0.0%
6042 · Insurance - (Vehicle) - 51042	0.00	1,200.00	0.0%
6462 · Miscellaneous Expense	0.00	200.00	0.0%

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
Statement of Operations, Actual vs Budget

09/08/22

Accrual Basis

	<u>Jul 22</u>	<u>Budget</u>	<u>% of Budget</u>
Interest Expense			
7920 · Interest on LT Debt - 53103	55.63	2,500.00	2.2%
Total Interest Expense	55.63	2,500.00	2.2%
6040 · Communications/WebSite - 51021	266.63	4,000.00	6.7%
6045 · Telephone - 51022	335.32	3,500.00	9.6%
6085 · Janitorial Services - 51032	260.00	3,000.00	8.7%
6103 · Liability Insurance - 51041	0.00	10,500.00	0.0%
6280 · Dues and Memberships - 52091	1,078.00	6,000.00	18.0%
6400 · Office Supplies - 52111	131.54	2,000.00	6.6%
6410 · Postage - 52114	0.00	400.00	0.0%
6430 · Printing Services - 51241	229.30	2,500.00	9.2%
6461 · Other Supplies - 52101	464.97	1,500.00	31.0%
6500 · Information Tech Svc - 51209	0.00	4,000.00	0.0%
6521 · County Services - 51916	0.00	7,800.00	0.0%
6538 · Training/Conference Exp - 51601	875.00	2,000.00	43.8%
6587 · LAFCO Charges - 52091	0.00	1,200.00	0.0%
6630 · Legal & Audit/ Accting- 51206	0.00	15,000.00	0.0%
6840 · Rent - 51421	2,500.00	32,000.00	7.8%
6890 · Computer Hardware/Softwar 52142	104.89	4,000.00	2.6%
7300 · Transportation/Travel - 51602	22.50	7,274.00	0.3%
7330 · Sanitation - 51031	58.59	500.00	11.7%
7360 · Gas, Electric and Water - 52193	114.53	2,500.00	4.6%
Total Overhead	6,496.90	114,996.00	5.6%
Total Expense	61,199.69	3,950,143.00	1.5%
Net Ordinary Income	(5,992.35)	0.00	100.0%
Other Income/Expense			
Other Income			
4111 · Line of Credit - 47111	0.00	600,000.00	0.0%
Total Other Income	0.00	600,000.00	0.0%
Other Expense			
53101 · Principle Payments LT Debt	796.21	600,000.00	0.1%
Total Other Expense	796.21	600,000.00	0.1%
Net Other Income	(796.21)	0.00	100.0%
Net Income	(6,788.56)	0.00	100.0%

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

09/07/22

A/P Aging Summary

As of September 7, 2022

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
American Tank - 1792	0.00	172,303.75	0.00	0.00	0.00	172,303.75
Bowser, Tisa Ocean - 7378	0.00	130.00	0.00	0.00	0.00	130.00
Brelje & Race Consulting - 40	0.00	0.00	0.00	7,464.00	13,155.00	20,619.00
Charlotte Knox - 30018	0.00	0.00	0.00	5,000.00	0.00	5,000.00
City of Santa Rosa - 463525	0.00	0.00	0.00	337.50	0.00	337.50
Conservation Corps - 3853	0.00	0.00	0.00	0.00	7,671.01	7,671.01
Conservation Works - 14366	0.00	0.00	0.00	3,000.00	300.00	3,300.00
Creekside Center for Earth Obs.. - 27635	0.00	0.00	0.00	0.00	7,500.00	7,500.00
Daily Acts - 5328	0.00	0.00	0.00	9,610.00	1,717.50	11,327.50
Dellavalle Laboratory, Inc. - 22064	0.00	910.00	0.00	0.00	0.00	910.00
Dutton Bros Farming - 7384	0.00	2,650.00	0.00	0.00	0.00	2,650.00
Harmony Farm Supply - 1910-2	0.00	6.40	0.00	0.00	0.00	6.40
Humboldt State University - 15826-2	0.00	0.00	1,396.01	9,195.63	-2.00	10,589.64
Inland Business Systems - 6813	0.00	55.04	0.00	0.00	0.00	55.04
Matthew Greene - 4895	0.00	0.00	0.00	10,463.07	10,824.17	21,287.24
Napa County RCD	0.00	0.00	2,248.40	0.00	0.00	2,248.40
NCRM, Inc. - 28671	0.00	0.00	0.00	750.00	5,011.50	5,761.50
North Bay Portables - 11120-2	0.00	0.00	0.00	0.00	-36.53	-36.53
O'Connor Environmental, Inc - 5621	0.00	0.00	0.00	3,190.21	0.00	3,190.21
Piazza Construction - 1267	0.00	42,966.76	0.00	119,136.02	35,859.86	197,962.64
Point Blue Conservation Science - 4857	0.00	0.00	0.00	13,853.56	0.00	13,853.56
Prunuske Chatham, Inc.-3697-1	0.00	0.00	0.00	40,568.50	3,302.50	43,871.00
San Francisco State University - 5284	0.00	0.00	0.00	3,535.75	0.00	3,535.75
School Garden Network Foundation - 29009	0.00	0.00	0.00	1,141.10	300.00	1,441.10
SDRMA - 9209	0.00	80.36	0.00	0.00	0.00	80.36
Sherwood Design Engineers, LTD - 29970	0.00	0.00	365.00	15,055.00	0.00	15,420.00
Sonoma County Water Agency - 1718-45	0.00	0.00	0.00	3,058.10	0.00	3,058.10
Sonoma RCD - 5852-2	0.00	5,215.92	1,492.89	18,423.55	16,860.44	41,992.80
Steelhead Holdings	0.00	20,000.00	0.00	0.00	0.00	20,000.00
Stillwater Sciences - 5733	0.00	0.00	0.00	20,176.24	0.00	20,176.24
Streamline Engineering - 7389	0.00	0.00	0.00	390.00	0.00	390.00
Swift Biological Consulting LLC - 29651	0.00	0.00	0.00	9,675.00	0.00	9,675.00
The Regent of the University CA - 5582-03	0.00	0.00	0.00	0.00	16,809.33	16,809.33
Trout Unlimited - 22065	0.00	0.00	30,030.19	0.00	17,938.62	47,968.81
TOTAL	0.00	244,318.23	35,532.49	294,023.23	137,211.40	711,085.35

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

09/07/22

A/P Aging Summary

As of July 31, 2022

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Ajainin Turner - 7954	0.00	0.00	8,085.76	0.00	0.00	8,085.76
Brelje & Race Consulting - 40	0.00	0.00	7,464.00	0.00	17,493.75	24,957.75
Charlotte Knox - 30018	0.00	0.00	5,000.00	0.00	0.00	5,000.00
City of Santa Rosa - 463525	0.00	0.00	337.50	0.00	0.00	337.50
Conservation Corps - 3853	0.00	0.00	0.00	7,671.01	0.00	7,671.01
Conservation Works - 14366	0.00	0.00	3,000.00	300.00	0.00	3,300.00
Contractor Compliance - 7946	101.25	0.00	54.00	0.00	0.00	155.25
Creekside Center for Earth Obs.. - 27635	0.00	0.00	0.00	7,500.00	0.00	7,500.00
Daily Acts - 5328	0.00	0.00	9,610.00	0.00	1,717.50	11,327.50
Erica Mikesh - 29462	0.00	0.00	187.50	0.00	0.00	187.50
Humboldt State University - 15826-2	1,396.01	0.00	9,195.63	0.00	-2.00	10,589.64
Jenna Kahn - 29190	60.00	0.00	0.00	0.00	0.00	60.00
John O'Mara - 30100	1,000.00	0.00	0.00	0.00	0.00	1,000.00
Johnson, Noelle - 7388	22.50	0.00	0.00	0.00	0.00	22.50
Mason Innumerable - 29191	60.00	0.00	0.00	0.00	0.00	60.00
Matthew Greene - 4895	0.00	0.00	10,463.07	0.00	10,824.17	21,287.24
Napa County RCD	0.00	2,248.40	0.00	0.00	0.00	2,248.40
NCRM, Inc. - 28671	0.00	0.00	750.00	0.00	5,011.50	5,761.50
North Bay Portables - 11120-2	0.00	0.00	0.00	0.00	-36.53	-36.53
O'Connor Environmental, Inc - 5621	0.00	0.00	3,190.21	0.00	0.00	3,190.21
Pacific Watershed Assoc.-398-1	0.00	0.00	1,524.90	0.00	0.00	1,524.90
Piazza Construction - 1267	0.00	0.00	119,136.02	0.00	35,859.86	154,995.88
Point Blue Conservation Science - 4857	0.00	0.00	13,853.56	0.00	11,465.71	25,319.27
Prunuske Chatham, Inc.-3697-1	0.00	0.00	40,568.50	1,920.00	1,382.50	43,871.00
San Francisco State University - 5284	0.00	0.00	3,535.75	0.00	0.00	3,535.75
School Garden Network Foundation - 29009	0.00	0.00	1,141.10	300.00	0.00	1,441.10
Sherwood Design Engineers, LTD - 29970	365.00	0.00	15,055.00	0.00	0.00	15,420.00
Sonoma County Water Agency - 1718-45	0.00	0.00	3,058.10	0.00	0.00	3,058.10
Sonoma RCD - 5852-2	1,492.89	0.00	18,423.55	3,398.50	13,789.19	37,104.13
Stillwater Sciences - 5733	0.00	0.00	20,176.24	0.00	0.00	20,176.24
Streamline Engineering - 7389	0.00	0.00	390.00	0.00	0.00	390.00
Swift Biological Consulting LLC - 29651	0.00	0.00	9,675.00	0.00	0.00	9,675.00
The Regent of the University CA - 5582-03	0.00	0.00	0.00	0.00	16,809.33	16,809.33
Trout Unlimited - 22065	30,030.19	0.00	0.00	17,938.62	0.00	47,968.81
TOTAL	34,527.84	2,248.40	303,875.39	39,028.13	114,314.98	493,994.74

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

A/R Aging Summary

As of July 31, 2022

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
001 - ADMINISTRATION	81,511.20	0.00	0.00	0.00	0.00	81,511.20
096 - NRCS SCAPOSD RCPP	0.00	-2,248.40	36,980.43	0.00	45,923.22	80,655.25
108 - SCWA TW 16/17-156	0.00	0.00	3,579.25	0.00	0.00	3,579.25
117 - Cal Trans Gleason Beach	0.00	0.00	23,809.29	0.00	0.00	23,809.29
127 - SCWA Blanchard Erosion Cost Share	0.00	0.00	6,000.00	0.00	0.00	6,000.00
127 - SCWA Blanchard Erosion - Other	0.00	0.00	1,836.82	0.00	0.00	1,836.82
Total 127 - SCWA Blanchard Erosion	0.00	0.00	7,836.82	0.00	0.00	7,836.82
128 - NRCS CIG Napa	0.00	0.00	539.66	0.00	757.03	1,296.69
136 - DFW P1830401 Tannery LW Recruit	0.00	0.00	1,523.67	0.00	0.00	1,523.67
138 - GSA West Yost	0.00	0.00	859.00	1,023.00	2,563.50	4,445.50
149 - CDFA - Gabriel Farm Demo Project	0.00	0.00	13,765.54	0.00	6,910.08	20,675.62
153 - SCWA 18.19-147 CASGEM 2019-2023	0.00	0.00	5,972.10	0.00	0.00	5,972.10
154 - DPR - C1933010 - Freezeout Trails	0.00	0.00	5,121.32	0.00	0.00	5,121.32
156 - Sweetwater Nursery Off-Chanel Habit	0.00	0.00	42,687.78	0.00	0.00	42,687.78
157 - CDFA Tech Assistance 2019	0.00	0.00	5,312.28	0.00	-545.33	4,766.95
160 - SCC Eabias Creek Restoration Plant	0.00	0.00	19,046.72	0.00	3,005.65	22,052.37
161 - DFW Atascadero Sediment 65% Design	0.00	0.00	37,546.41	0.00	0.00	37,546.41
162 - NCIWMP VII Rainwater Rebate	0.00	0.00	48,963.85	0.00	0.00	48,963.85
164 - WCB Mt Gilead Design	0.00	-6,090.67	36,712.72	0.00	0.00	30,622.05
165 - WCB Alliance Implementation	0.00	-23,939.52	140,300.74	0.00	33,028.57	149,389.79
166 - SCAPOSD Outings 2020-23 subcontract	0.00	0.00	3,672.00	0.00	0.00	3,672.00
173 - CalFire NBFIP	0.00	0.00	302.00	0.00	0.00	302.00
174 - Forest Working Group 20-21	0.00	0.00	1,349.25	0.00	0.00	1,349.25
179 - Zero Foodprint	0.00	0.00	1,566.00	0.00	0.00	1,566.00
183 - SRCD NFWF Monarch TA	0.00	0.00	314.50	0.00	0.00	314.50
185 - WCB Green Valley Water Conservation	0.00	0.00	13,766.50	0.00	0.00	13,766.50
186 - WCB Salmon Creek School Rainwater	0.00	0.00	6,994.07	0.00	0.00	6,994.07
188 - WCB Atascadero Master Plan	0.00	0.00	15,278.30	0.00	0.00	15,278.30
189 - DFW Alliance	0.00	-1,396.01	4,999.76	0.00	0.00	3,603.75
190 - DFW Iron Horse Fish Screen	0.00	0.00	16,378.90	0.00	0.00	16,378.90
195 - FSS RCD Grizzly MOU	0.00	0.00	5,180.00	0.00	0.00	5,180.00
196 - NFWF ConParV	0.00	0.00	11,206.21	0.00	7,810.02	19,016.23
197 - NFWF 73962 IH cost share	0.00	0.00	17,608.21	0.00	0.00	17,608.21
198 - SCAPOSD DOC Riparian	0.00	0.00	7,234.20	0.00	0.00	7,234.20
199 - NFWF Monarchs	0.00	0.00	14,306.90	0.00	0.00	14,306.90
204 - County Climate Resilience Rainwater	0.00	0.00	6,386.00	0.00	0.00	6,386.00
205 - RCPA compost	0.00	0.00	1,170.00	0.00	0.00	1,170.00
FFS - Bohemia Pond	0.00	0.00	2,008.99	0.00	0.00	2,008.99
FFS - Matthews	0.00	0.00	2,225.34	0.00	0.00	2,225.34
FFS - TCRCD	0.00	0.00	542.50	0.00	0.00	542.50
FFS - SCRIP Torr	0.00	0.00	272.50	0.00	0.00	272.50
Z - 125 - CDFA Healthy Soils Demo Project	0.00	0.00	43.10	0.00	0.00	43.10
Z - 142 - CARCD WCB Climate Adaptation	0.00	0.00	2,493.92	0.00	0.00	2,493.92
Z - 163 - CARCD WCB Monarch II OW SITES	0.00	0.00	0.00	20,493.93	0.00	20,493.93
Z - 175 - LOB Monarch Plant Sale	0.00	0.00	0.00	0.00	1,600.00	1,600.00
Z - 178 - NACD Urban Ag Monarchs	0.00	0.00	12,500.00	0.00	0.00	12,500.00
Z - 180 - NFWF 71924 Alder Creek Ranch co	0.00	0.00	21,695.40	0.00	0.00	21,695.40
Z - 181 - NFWF 72096 Willow/Atascadero L	0.00	0.00	2,903.00	0.00	0.00	2,903.00
Z - 194 - FFS Ag Innovations Napa Report	0.00	0.00	0.00	0.00	6,000.00	6,000.00
Z - FFS - CARCD MJV	0.00	0.00	0.00	1,000.00	0.00	1,000.00
TOTAL	81,511.20	-33,674.60	602,955.13	22,516.93	107,052.74	780,361.40

**GOLD RIDGE RESOURCE CONSERVATION DISTRICT
A/R Aging Summary
As of September 7, 2022**

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
001 - ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00
096 - NRCS SCAPOSD RCPP	0.00	0.00	0.00	34,732.03	45,923.22	80,655.25
117 - Cal Trans Gleason Beach	0.00	0.00	0.00	23,809.29	0.00	23,809.29
127 - SCWA Blanchard Erosion						
Cost Share	0.00	0.00	0.00	6,000.00	0.00	6,000.00
127 - SCWA Blanchard Erosion - Other	0.00	0.00	0.00	1,836.82	0.00	1,836.82
Total 127 - SCWA Blanchard Erosion	0.00	0.00	0.00	7,836.82	0.00	7,836.82
128 - NRCS CIG Napa	0.00	0.00	0.00	497.46	0.00	497.46
138 - GSA West Yost	0.00	0.00	0.00	859.00	1,023.00	1,882.00
149 - CDFA - Gabriel Farm Demo Project	0.00	0.00	0.00	13,765.54	6,910.08	20,675.62
154 - DPR - C1933010 - Freezeout Trails	0.00	0.00	0.00	5,121.32	0.00	5,121.32
157 - CDFA Tech Assistance 2019	0.00	0.00	0.00	5,312.28	-545.33	4,766.95
160 - SCC Ebabias Creek Restoration Plant	0.00	0.00	0.00	19,046.72	3,005.65	22,052.37
161 - DFW Atascadero Sediment 65% Design	0.00	0.00	0.00	37,546.41	0.00	37,546.41
162 - NCIRWMP VII Rainwater Rebate	0.00	0.00	0.00	48,963.85	0.00	48,963.85
164 - WCB Mt Gilead Design	0.00	0.00	0.00	30,622.05	0.00	30,622.05
165 - WCB Alliance Implementation	0.00	0.00	0.00	116,361.22	33,028.57	149,389.79
173 - CalFire NBFIP	0.00	0.00	0.00	302.00	0.00	302.00
174 - Forest Working Group 20-21	0.00	0.00	0.00	1,349.25	0.00	1,349.25
179 - Zero Foodprint	0.00	0.00	0.00	1,566.00	0.00	1,566.00
183 - SRCD NFWF Monarch TA	0.00	0.00	0.00	314.50	0.00	314.50
185 - WCB Green Valley Water Conservation	0.00	0.00	0.00	13,766.50	0.00	13,766.50
186 - WCB Salmon Creek School Rainwater	0.00	0.00	0.00	6,994.07	0.00	6,994.07
188 - WCB Atascadero Master Plan	0.00	0.00	0.00	15,278.30	0.00	15,278.30
189 - DFW Alliance	0.00	0.00	0.00	0.00	0.00	0.00
197 - NFWF 73962 IH cost share	0.00	0.00	0.00	17,608.21	0.00	17,608.21
204 - County Climate Resilience Rainwater	0.00	0.00	0.00	6,386.00	0.00	6,386.00
205 - RCPA compost	0.00	0.00	0.00	1,170.00	0.00	1,170.00
FFS - TCRCD	0.00	0.00	0.00	542.50	0.00	542.50
FFS - SCRPP Torr	0.00	0.00	0.00	272.50	0.00	272.50
Z - 125 - CDFA Healthy Soils Demo Project	0.00	0.00	0.00	43.10	0.00	43.10
Z - 142 - CARCD WCB Climate Adaptation	0.00	0.00	0.00	2,493.92	0.00	2,493.92
Z - 163 - CARCD WCB Monarch II OW Sites	0.00	0.00	0.00	0.00	20,493.93	20,493.93
Z - 175 - LOB Monarch Plant Sale	0.00	0.00	0.00	0.00	1,600.00	1,600.00
Z - 178 - NACD Urban Ag Monarchs	0.00	0.00	0.00	12,500.00	0.00	12,500.00
Z - 181 - NFWF 72096 Willow/Atascadero L	0.00	0.00	0.00	2,903.00	0.00	2,903.00
Z - 194 - FFS Ag Innovations Napa Report	0.00	0.00	0.00	0.00	6,000.00	6,000.00
Z - FFS - CARCD MJV	0.00	0.00	0.00	0.00	1,000.00	1,000.00
TOTAL	0.00	0.00	0.00	427,963.84	118,439.12	546,402.96

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

9/7/2022 8:40 AM

Register: 101 · Cash in County Treasury

From 07/01/2022 through 07/31/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/01/2022	#207Adv...	207 – SCAPOSD La...	2120 · Deferred Revenue	#207 Advance ...		X	355,513.00	531,480.42
07/13/2022		185 – WCB Green V...	1200 · Accounts Recei...	1		X	165,526.34	697,006.76
07/13/2022		166 - SCAPOSD Out...	1200 · Accounts Recei...	7		X	2,146.75	699,153.51
07/15/2022			7897 · Exchange Bank ...	Funds Transfer	60,000.00	X		639,153.51
07/21/2022		American Tank - 1792	201 · Vouchers Payable		177,567.35	X		461,586.16
07/21/2022		Bowser, Tisa Ocean -...	201 · Vouchers Payable		396.54	X		461,189.62
07/21/2022		CARCD-16268	201 · Vouchers Payable	Membership R...	1,078.00	X		460,111.62
07/21/2022		Christopher Szecsey ...	201 · Vouchers Payable		6,909.64	X		453,201.98
07/21/2022		Dellavalle Laborator...	201 · Vouchers Payable		2,457.00	X		450,744.98
07/21/2022		Dutton Bros Farming...	201 · Vouchers Payable		2,650.00	X		448,094.98
07/21/2022		EARTHseed Consult...	201 · Vouchers Payable		900.00	X		447,194.98
07/21/2022		Exchange Bank Card...	201 · Vouchers Payable		2,388.23	X		444,806.75
07/21/2022		Ford Motor Compan...	201 · Vouchers Payable	Truck Payment	851.84	X		443,954.91
07/21/2022		Guardian - 17541	201 · Vouchers Payable	Dental & Visio...	516.35	X		443,438.56
07/21/2022		Hart, William - 7377	201 · Vouchers Payable	Reimbursement	22.24	X		443,416.32
07/21/2022		Inland Business Syst...	201 · Vouchers Payable	Copier Mainten...	39.30	X		443,377.02
07/21/2022		Jenna Kahn - 29190	201 · Vouchers Payable	Stipend - June ...	60.00	X		443,317.02
07/21/2022		Johnson, Noelle - 7388	201 · Vouchers Payable	Reimbursement	76.05	X		443,240.97
07/21/2022		Kaiser - 1092-27	201 · Vouchers Payable	July Health Ins...	3,648.69	X		439,592.28
07/21/2022		Mason Innumerable - ...	201 · Vouchers Payable	Reimbursement	60.00	X		439,532.28
07/21/2022		Occidental Arts & Ec...	201 · Vouchers Payable		7,289.30	X		432,242.98
07/21/2022		Point Blue Conservat...	201 · Vouchers Payable		9,765.11	X		422,477.87
07/21/2022		Recology Sonoma M...	201 · Vouchers Payable		58.59	X		422,419.28
07/21/2022		Robert Irwin - 30019	201 · Vouchers Payable		1,000.00	X		421,419.28
07/21/2022		San Francisco State ...	201 · Vouchers Payable		3,313.91	X		418,105.37
07/21/2022		SDRMA - 9209	201 · Vouchers Payable		11,154.74	X		406,950.63
07/21/2022		Spangler William - 2...	201 · Vouchers Payable	Reimbursement	16.38	X		406,934.25
07/21/2022		The Regents of the U...	201 · Vouchers Payable		10,000.00	X		396,934.25
07/21/2022		Valley Ford Water A...	201 · Vouchers Payable	Water for VFSH	77.50	X		396,856.75
07/21/2022		Xerox Corporation - ...	201 · Vouchers Payable	Copier Lease	190.00	X		396,666.75
07/27/2022		162 - NCIRWMP VI...	1200 · Accounts Recei...	5		X	11,248.25	407,915.00
07/27/2022		FFS – SCRIP Torr	1200 · Accounts Recei...	3		X	4,136.64	412,051.64
07/27/2022		179 - Zero Foodprint	1200 · Accounts Recei...	4		X	1,692.00	413,743.64

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

Employee Earnings Summary

July 2022

	DIRECT LABOR	HOLIDAY	Paid Time Off (new)	FWT	MEDI...	SOCIAL SECURITY-EMPLOYEE	SWT	SDI	Medic...	CalPERS-Employee	Calpers - Employee #2	Health...	TOTAL
Cantor, Sierra R	5,699.00	246.00	1,435.00	-435.00	-103.84	-443.99	-211.68	-78.77	0.00	-503.67	0.00	-218.85	5,384.20
Green, John K	8,106.94	378.16	2,859.84	-903.00	-164.50	-703.38	-365.22	-124.79	0.00	-781.23	0.00	0.00	8,302.82
Harris, Michale J	5,149.00	230.85	1,500.51	-543.00	-99.77	-426.58	-122.02	-75.68	0.00	0.00	-464.42	0.00	5,148.89
Hart, William J	8,000.00	320.00	1,280.00	-597.00	-133.08	-569.04	-417.03	-100.96	0.00	0.00	-648.00	-421.92	6,712.97
Jensen, Brittany B	10,763.20	396.80	744.00	-1,203.00	-152.11	-650.42	-581.76	-130.24	0.00	-820.35	0.00	-63.45	8,302.67
Johnson, Noelle E	9,348.75	324.09	1,595.52	-1,436.00	-160.87	-687.84	-585.64	-122.03	0.00	-775.87	0.00	-174.24	7,325.87
O'Connell, Maryann	1,913.69	0.00	0.00	-92.00	-27.75	-118.65	-2.44	-21.06	0.00	0.00	0.00	0.00	1,651.79
Pozzi - Joe	942.81	0.00	0.00	0.00	-13.67	-58.46	0.00	-10.37	0.00	-53.07	0.00	0.00	807.24
Spangler, William	6,330.00	270.00	880.00	-527.00	-106.83	-456.76	-170.69	-81.04	0.00	0.00	-504.90	-112.98	5,519.80
Stagnaro, Adriana	2,133.85	0.00	0.00	-78.00	-30.94	-132.29	-22.72	-23.47	0.00	0.00	-144.04	0.00	1,702.39
TOTAL	58,387.24	2,165.90	10,294.87	-5,814.00	-993.36	-4,247.41	-2,479.20	-768.41	0.00	-2,934.19	-1,761.36	-991.44	50,858.64

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
Profit & Loss by Job
July 2022

	<u>010 - Valley Ford School House</u>	<u>TOTAL</u>
Ordinary Income/Expense		
Expense		
Direct Costs		
6505 · Valley Ford Schoolhouse	1,113.85	1,113.85
Total Direct Costs	1,113.85	1,113.85
Overhead		
7360 · Gas, Electric and Water - 52193	-52.21	-52.21
Total Overhead	-52.21	-52.21
Total Expense	1,061.64	1,061.64
Net Ordinary Income	-1,061.64	-1,061.64
Net Income	-1,061.64	-1,061.64

FY 2022-23 Final Budget Summary
Gold Ridge Resource Conservation District
72351
68010100

(1)* Estimated Beginning Fund Balance @7/01/22:	\$245,000
(2) Plus: Budgeted FY 2022-23 Revenues: (total from attached worksheet)	4,835,936
(3) Less: Budgeted FY 2022-23 Expenditures: (total from attached worksheet)	(4,829,701)
(4)* Estimated Ending Fund Balance @6/30/23:	\$251,235
(5) Final Budget Approval Date: (Please have your Board Members sign below or attach resolution confirming approval)	15-Sep-22

Board Member

Board Member

Board Member

Board Member

Board Member

Board Member

Board Member

Board Member

* If District Fund Balance is separated into multiple categories, each district should keep records to identify how much beginning and ending fund balance is available for each fund balance category and should work with their external auditors to identify appropriate GASB 54 fund balance classifications.

Gold Ridge RCD		
		Tot
FY 2022-23		
Final		
Budget		
Account	Account Description	Total
40002	Prop Tax - CY,Secured	34,000
40000	Total Tax Revenue	34,000
41000	Total Licenses,Permits,Franchises	0
42610	Other Governmental Agencies	4,125,086
42000	Total Intergovernmental Revenues	4,125,086
43201	Fines, Forfeitures, Penalties	
43000	Total Fines, Forfeitures, Penalties	0
44000	Total Revenue - Use of Money & Prop	0
45000	Total Charges for Services	0
46029	Donations/Contributions	6,000
46040	Miscellaneous Revenue(Private Foundations)	70,850
46000	Total Miscellaneous Revenues	76,850
47102	Transfers In - btw Govtl Funds	600,000
47103	Transfers In - All Others	0
47000	Total Other Financing Sources	600,000
49000	Total Administrative Control Accts	0
Grand Total Revenues		4,835,936
50701	Perm Position - Local Bds	628,297
50753	FICA Retirement - Local Bds	48,065
50754	Deferred Comp - Local Bds	0
50755	PERS - Local Bds	66,393
50756	Medicare - Local Bds	9,121
50801	Health Ins - Local Bds	49,085
50802	Disability - Local Bds	0
50803	Dental - Local Bds	7,301
50804	Life Ins - Local Bds	0
50805	Vision - Local Bds	0
50806	Unemployment - Local Bds	2,628
50808	Worker's Comp - Local Bds	2,980
50000	Total Salaries and Employee Benefits	813,870

51021	Communication Expense	5,000
51022	Telecom. Lines (non ISD)	4,500
51031	Waste Disposal Services	500
51032	Janitorial Services	4,000
51041	Insurance - Liability	11,500
51042	Insurance - Premiums (Vehicle)	2,000
51046	Insurance - Workers Comp	0
51061	Maintenance - Equipment	3,500
51206	Accounting/Auditing Services	15,000
51207	Client Accounting Services	0
51209	Information Tech Svc (non ISD)	5,500
51241	Outside Printing and Binding	4,500
51242	Bank Charges Payroll Processing)	500
51244	Permits/License/Fees	32,950
51248	Micrographics/Microfilm Svc	0
51249	Other Professional Services (Subcontractors)	2,907,595
51421	Rents and Leases - Bldg/Land	35,000
51503	Foundation Expense	0
51504	Peace Officer Training Expense	0
51601	Training/Conference Expenses	15,000
51602	Business Travel/Mileage	10,500
51604	Other Transportation	0
51605	Private Car Expense	0
51801	Other Services	115,010
51916	County Services Chgs	7,800
51918	HRMS Charges	0
51919	EFS Charges	0
51920	Risk Mgmt Benefit Admin Chgs	0
51927	Unclaimable HRMS	0
	Subtotal Services	3,180,355

52071	Materials and Supplies Expense	113,876
52072	Chemicals	0
52081	Medical/Laboratory Supplies	0
52091	Memberships/Certifications	8,700
52101	Other Supplies	2,500
52111	Office Supplies	3,000
52114	Freight/Postage	500
52142	Computer Equipment/Accessories	4,000
52143	Computer Software/Licensing	3,500
52191	Utilities Expense	2,500
52193	Utilities - Electric	0
52194	Utilities - Water	0
	Subtotal Supplies	138,576
51000	Total Services and Supplies	3,318,931
53101	Principal Payments - LT Debt	600,000
53103	Interest on LT Debt	2,500
53000	Total Other Charges	602,500
54101	Land	0
54305	Machinery and Equipment	23,200
54000	Total Capital Expenditures	23,200
55011	Appropriation for Contingenc	70,000
55000	Total Appropriations for Contingencies	70,000
56000	Total Special Items	0
57000	Total Other Financing Uses	0
58010	Reimb. - General	1,200
58000	Total Reimbursements	1,200
59000	Total Administrative Control Accts	0
19000	Total Capital Assets	0
	Grand Total Expenditures	4,829,701
		0
	Increase/(Decrease) to Fund Balance	6,235

Action Item 6-C

TO: BOARD OF DIRECTORS
FROM: John Green
SUBJECT: Approval of Executive Director to enter into contract with Sonoma County Regional Parks for trail design and development for \$150,000
DATE: September 15, 2022

Summary

Approval will authorize the Executive Director to enter into a fee-for-service contract with Sonoma County Regional Parks for \$150,000. The contract will cover RCD staff time and expenses for backcountry trail design and development on an on-call basis for three years.

Background

Since 2019, GRRCD has worked with Sonoma County Regional Parks (SCRP) on projects to plan, design and construct new trails, realign existing trails and recommend improvements to existing roads on SCRCP properties. Work on specific projects has been carried out on an on-call, as needed basis under an SCRCP Professional Services Agreement (PSA), a fee-for-service contract with a three-year fixed term and with RCD staff time billed at full cost rates. Under this PSA, RCD staff completed an erosion assessment of roads and review of proposed trails on an addition to North Sonoma Mountain Regional Park, and assisted with planning of a new public access trail and conducted a partial assessment of existing roads within the new Monte Rio Redwoods Regional Park (formerly the Torr property). Work at the Monte Rio site was only partially complete when the existing PSA expired in June of this year.

Discussion

SCRCP has composed and forwarded a new PSA which will run for three years from the contract execution date, and under which staff time will again be billed at full cost rates. Work will continue to be carried out on an on-call, as needed basis as services are requested by SCRCP. As of the date of this report, SCRCP has requested that the RCD resume work on the road erosion assessment at Monte Rio Redwoods Regional Park as soon as possible.

Fiscal Information

The SCRCP contract totals \$150,000.00 and will run for three years, starting on the contract execution date. Work will be performed on a fee-for-service basis at full cost rates with a 10% annual rate inflation factor (although actual rate increases may be lower).

Staff Recommendation

Approve the Executive Director to enter into a three-year contract with Sonoma County Regional Parks for on-call backcountry trail design and development.

List of Attachments

1. SCRP professional services agreement

Standard Professional Services Agreement (“PSA”)
Revision G – October 2021

AGREEMENT FOR PROFESSIONAL SERVICES

This agreement ("Agreement"), dated as of _____, 2022 (“Effective Date”) is by and between the County of Sonoma, a political subdivision of the State of California (hereinafter "County"), and **Gold Ridge Resource Conservation District** (hereinafter "Consultant").

R E C I T A L S

WHEREAS, Consultant represents that it is a duly qualified General Engineering Company, experienced in the preparation of backcountry trail and road design and related services; and

WHEREAS, in the judgment of the County of Sonoma, it is necessary and desirable to employ the services of Consultant for **Backcountry Trail and Road Design and Development**.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants contained herein, the parties hereto agree as follows:

A G R E E M E N T

1. Scope of Services.

1.1 Consultant's Specified Services.

Consultant shall perform the services described in Exhibit “A,” attached hereto and incorporated herein by this reference (hereinafter "Scope of Work"), and within the times or by the dates provided for in Exhibit “A” and pursuant to Article 8, Prosecution of Work. In the event of a conflict between the body of this Agreement and Exhibit “A”, the provisions in the body of this Agreement shall control.

Services Upon Request. Consultant shall perform services as requested from time to time by County in its sole discretion. Work will be authorized and performed only upon generating a written scope services in the form of a Request for Consulting Service (Exhibit “B”, attached hereto and incorporated by this reference) that is signed by the County Department Director or Purchasing Agent, or their delegates. The Request for Consulting Services shall clearly identify the work to be performed. The County does not guarantee a minimum or maximum amount of work. Services shall be performed within specified times and dates and pursuant to Article 9.

1.2 Cooperation With County. Consultant shall cooperate with County and County staff in the performance of all work hereunder. Consultant shall coordinate the work with the Project Manager named in the Request for Consulting Services.

a. Project Initiation. The County's Project Manager shall initiate all requests for services under this Agreement via telephone conversation, e-mail, fax, or regular mail. During the Project Initiation Conference, the details of the Request for Consulting Services shall be decided upon, including the specific project scope, schedule for completion of project scope, and payment provisions. These details will then be included in the Request for Consulting Services.

b. Request for Consulting Service. County shall prepare a Request for Consulting Services setting forth the terms of the subject project as established during the Project Initiation Conference. The Request for Consulting Services shall be in the form as set forth in Exhibit B and shall be executed by both parties prior to County's issuance of a Notice to Proceed.

c. Coordination with Contractor. If Consultant performs work on a project site where a County-hired contractor is already working, all communication shall be between Consultant and County. Consultant shall have no authority to act on behalf of County, to stop work, to interpret conditions of the construction contract, or to give direction to County's Contractor except when specifically provided by law or through the County.

1.3 Performance Standard. Consultant shall perform all work hereunder in a manner consistent with the level of competency and standard of care normally observed by a person practicing in Consultant's profession. County has relied upon the professional ability and training of Consultant as a material inducement to enter into this Agreement. Consultant hereby agrees to provide all services under this Agreement in accordance with generally accepted professional practices and standards of care, as well as the requirements of applicable federal, state and local laws, it being understood that acceptance of Contractor's work by County shall not operate as a waiver or release. If County determines that any of Consultant's work is not in accordance with such level of competency and standard of care, County, in its sole discretion, shall have the right to do any or all of the following: (a) require Consultant to meet with County to review the quality of the work and resolve matters of concern; (b) require Consultant to repeat the work at no additional charge until it is satisfactory; (c) terminate this Agreement pursuant to the provisions of Article 5; or (d) pursue any and all other remedies at law or in equity.

1.4 Assigned Personnel.

a. Consultant shall assign only competent personnel to perform work hereunder. In the event that at any time County, in its sole discretion, desires the removal of any person or persons assigned by Consultant to perform work hereunder, Consultant shall remove such person or persons immediately upon receiving written notice from County.

- b. Any and all persons identified in this Agreement or any exhibit hereto as the project manager, project team, or other professional performing work hereunder are deemed by County to be key personnel whose services were a material inducement to County to enter into this Agreement, and without whose services County would not have entered into this Agreement. Consultant shall not remove, replace, substitute, or otherwise change any key personnel without the prior written consent of County. With respect to performance under this Agreement, Consultant shall identify a single point of contact for all Request for Consulting Services and a Project Manager for each Request for Consulting Services.
- c. In the event that any of Consultant's personnel assigned to perform services under this Agreement become unavailable due to resignation, sickness or other factors outside of Consultant's control, Consultant shall be responsible for timely provision of adequately qualified replacements.

2. Payment.

For all services and incidental costs required hereunder, Consultant shall be paid in accordance with the following terms:

Consultant shall be paid on either a lump sum or a time and material/expense basis in accordance with the proposed payment method specified for the particular Request for Consulting Services (RCS), provided, however that total payments to Consultant for all work conducted pursuant to this Agreement shall not exceed **\$150,000** for the three-year term, and no more than \$50,000 for each year that this Agreement is in effect.

The proposed payment associated with each Request for Consulting Services shall also include its own payment cap. The Consultant's Hourly Fee Schedule is included in Exhibit C.

Upon completion of the work, Consultant shall be paid in accordance with the budget set forth in Exhibit C, provided that Consultant agrees to perform all services described herein for an amount not to exceed the total dollar amount of this Agreement. Consultant shall submit its bills in arrears on a monthly basis in a form approved by the Regional Parks Project Manager identified in the appropriate Request for Consulting Services, the County's Auditor and the Head of the County Department receiving the services. The bills shall show or include:

- a. Consultant Name
- b. Project Manager's Name (identified in the Request for Consulting Services)
- c. Specific Project (Identified in the Request for Consulting Services)
- d. Project User Code (Identified in the Request for Consulting Services)
- e. Task(s) performed, including an itemized description of services rendered by date
- f. Time spent, in quarter hours per Task
- g. Hourly rate or rates of the persons performing each task
- h. Copies of receipts or reimbursable materials/expenses, if any. Expenses not expressly authorized by the Agreement shall not be reimbursed
- i. Copies of all invoices paid to sub-contractors for work required included in the prime consultant's invoice

j. Amount remaining on specific RCS agreement

County will make acceptance or rejection of any work delivered to County within 30-days after receipt. Such acceptance will be for the purpose of qualification for payment only, and any errors, defects, deviations from specifications, or other defaults in performance under this Agreement on the part of Consultant discovered within one year of the date of final delivery of all work shall be corrected by Consultant at Consultant's expense within 90 calendar days after notice and demand from County. In the event of rejection of any portion of the work, acceptance will be made only after the resubmitted work conforms to the requirements herein.

Unless otherwise noted in this Agreement, payments shall be made within the normal course of County business after presentation of an invoice in a form approved by the County for services performed. Payments shall be made only upon the satisfactory completion of the services as determined by the County.

Pursuant to California Revenue and Taxation code (R&TC) Section 18662, the County shall withhold seven percent of the income paid to Consultant for services performed within the State of California under this agreement, for payment and reporting to the California Franchise Tax Board, if Consultant does not qualify as: (1) a corporation with its principal place of business in California, (2) an LLC or Partnership with a permanent place of business in California, (3) a corporation/LLC or Partnership qualified to do business in California by the Secretary of State, or (4) an individual with a permanent residence in the State of California.

If Consultant does not qualify, County requires that a completed and signed Form 587 be provided by the Consultant in order for payments to be made. If Consultant is qualified, then the County requires a completed Form 590. Forms 587 and 590 remain valid for the duration of the Agreement provided there is no material change in facts. By signing either form, the Consultant agrees to promptly notify the County of any changes in the facts. Forms should be sent to the County pursuant to Article 13. To reduce the amount withheld, Consultant has the option to provide County with either a full or partial waiver from the State of California.

3. Term of Agreement. The term of this Agreement shall be from the date it is signed by the County ("Effective Date") to three years unless terminated earlier in accordance with the provisions of Article 5 below.

4. Confidentiality of Artifacts

Consultant shall not release to any third party any information regarding the specific location of sacred sites, artifacts, objects, and human remains discovered, located or identified pursuant to this Agreement. This requirement shall survive the termination of this Agreement.

5. Termination.

5.1 Termination Without Cause. Notwithstanding any other provision of this Agreement, at any time and without cause, County shall have the right, in its sole discretion, to terminate this Agreement by giving 5 days written notice to Consultant.

5.2 Termination for Cause. Notwithstanding any other provision of this Agreement, should Consultant fail to perform any of its obligations hereunder, within the time and in the manner herein provided, or otherwise violate any of the terms of this Agreement, County may immediately terminate this Agreement by giving Consultant written notice of such termination, stating the reason for termination.

5.3 Delivery of Work Product and Final Payment Upon Termination.

In the event of termination, Consultant, within 14 days following the date of termination, shall deliver to County all reports, original drawings, graphics, plans, studies, and other data or documents, in whatever form or format, assembled or prepared by Consultant or Consultant's subcontractors, consultants, and other agents in connection with this Agreement and shall submit to County an invoice showing the services performed, hours worked, and copies of receipts for reimbursable expenses up to the date of termination.

5.4 Payment Upon Termination. Upon termination of this Agreement by County, Consultant shall be entitled to receive as full payment for all services satisfactorily rendered and reimbursable expenses properly incurred hereunder, an amount which bears the same ratio to the total payment specified in the Agreement as the services satisfactorily rendered hereunder by Consultant bear to the total services otherwise required to be performed for such total payment; provided, however, that if services which have been satisfactorily rendered are to be paid on a per-hour or per-day basis, Consultant shall be entitled to receive as full payment an amount equal to the number of hours or days actually worked prior to the termination times the applicable hourly or daily rate; and further provided, however, that if County terminates the Agreement for cause pursuant to Section 5.2, County shall deduct from such amount the amount of damage, if any, sustained by County by virtue of the breach of the Agreement by Consultant.

5.5 Authority to Terminate. The Board of Supervisors has the authority to terminate this Agreement on behalf of the County. In addition, the Purchasing Agent or Regional Parks Department Head, in consultation with County Counsel, shall have the authority to terminate this Agreement on behalf of the County.

6. Indemnification. Consultant agrees to accept all responsibility for loss or damage to any person or entity, including County, and to indemnify, hold harmless, and release County, its officers, agents, and employees, from and against any actions, claims, damages, liabilities, disabilities, or expenses, that may be asserted by any person or entity, including Consultant, that arise out of, pertain to, or relate to Consultant's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. Consultant agrees to provide a complete defense for any claim or action brought against County based upon a claim relating to such Consultant's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. Consultant's obligations under this Section apply whether or not there is concurrent or contributory negligence on County's part, but to the extent required by law, excluding liability due to County's conduct. County shall have the right to select its legal counsel at Consultant's expense, subject to Consultant's approval, which shall not be unreasonably withheld. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Consultant or

its agents under workers' compensation acts, disability benefits acts, or other employee benefit acts.

7. Insurance. With respect to performance of work under this Agreement, Consultant shall maintain and shall require all of its subcontractors, consultants, and other agents to maintain, insurance as described in Exhibit D, which is attached hereto and incorporated herein by this reference.

8. Prosecution of Work. The execution of this Agreement shall constitute Consultant's authority to proceed immediately with the performance of this Agreement. Performance of the services hereunder shall be completed within the time required herein, provided, however, that if the performance is delayed by earthquake, flood, high water, or other Act of God or by strike, lockout, or similar labor disturbances, the time for Consultant's performance of this Agreement shall be extended by a number of days equal to the number of days Consultant has been delayed.

9. Extra or Changed Work. Extra or changed work or other changes to the Agreement may be authorized only by written amendment to this Agreement, signed by both parties. Changes which do not exceed the delegated signature authority of the Department may be executed by the Department Head in a form approved by County Counsel. The Board of Supervisors or Purchasing Agent must authorize all other extra or changed work which exceeds the delegated signature authority of the Department Head. The parties expressly recognize that, pursuant to Sonoma County Code Section 1-11, County personnel are without authorization to order extra or changed work or waive Agreement requirements. Failure of Consultant to secure such written authorization for extra or changed work shall constitute a waiver of any and all right to adjustment in the Agreement price or Agreement time due to such unauthorized work and thereafter Consultant shall be entitled to no compensation whatsoever for the performance of such work. Consultant further expressly waives any and all right or remedy by way of restitution and quantum meruit for any and all extra work performed without such express and prior written authorization of the County.

10. Representations of Consultant.

10.1 Standard of Care. County has relied upon the professional ability and training of Consultant as a material inducement to enter into this Agreement. Consultant hereby agrees that all its work will be performed and that its operations shall be conducted in accordance with generally accepted and applicable professional practices and standards as well as the requirements of applicable federal, state and local laws, it being understood that acceptance of Consultant's work by County shall not operate as a waiver or release.

10.2 Status of Consultant. The parties intend that Consultant, in performing the services specified herein, shall act as an independent contractor and shall control the work and the manner in which it is performed. Consultant is not to be considered an agent or employee of County and is not entitled to participate in any pension plan, worker's compensation plan, insurance, bonus, or similar benefits County provides its employees. In the event County exercises its right to terminate this Agreement pursuant to Article 5, above, Consultant

expressly agrees that it shall have no recourse or right of appeal under rules, regulations, ordinances, or laws applicable to employees.

10.3 No Suspension or Debarment. Consultant warrants that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal department or agency. Consultant also warrants that it is not suspended or debarred from receiving federal funds as listed in the List of Parties Excluded from Federal Procurement or Non-procurement Programs issued by the General Services Administration. If the Consultant becomes debarred, consultant has the obligation to inform the County

10.4 Taxes. Consultant agrees to file federal and state tax returns and pay all applicable taxes on amounts paid pursuant to this Agreement and shall be solely liable and responsible to pay such taxes and other obligations, including, but not limited to, state and federal income and FICA taxes. Consultant agrees to indemnify and hold County harmless from any liability which it may incur to the United States or to the State of California as a consequence of Consultant's failure to pay, when due, all such taxes and obligations. In case County is audited for compliance regarding any withholding or other applicable taxes, Consultant agrees to furnish County with proof of payment of taxes on these earnings.

10.5 Records Maintenance. Consultant shall keep and maintain full and complete documentation and accounting records concerning all services performed that are compensable under this Agreement and shall make such documents and records available to County for inspection at any reasonable time. Consultant shall maintain such records for a period of four (4) years following completion of work hereunder.

10.6 Conflict of Interest. Consultant covenants that it presently has no interest and that it will not acquire any interest, direct or indirect, that represents a financial conflict of interest under state law or that would otherwise conflict in any manner or degree with the performance of its services hereunder. Consultant further covenants that in the performance of this Agreement no person having any such interests shall be employed. In addition, if requested to do so by County, Consultant shall complete and file and shall require any other person doing work under this Agreement to complete and file a "Statement of Economic Interest" with County disclosing Consultant's or such other person's financial interests.

10.7 Statutory Compliance/Living Wage Ordinance. Consultant agrees to comply with all applicable federal, state and local laws, regulations, statutes and policies, including but not limited to the County of Sonoma Living Wage Ordinance, applicable to the services provided under this Agreement as they exist now and as they are changed, amended or modified during the term of this Agreement. Without limiting the generality of the foregoing, Consultant expressly acknowledges and agrees that this Agreement is subject to the provisions of Article XXVI of Chapter 2 of the Sonoma County Code, requiring payment of a living wage to covered employees. Noncompliance during the term of the Agreement will be considered a material breach and may result in termination of the Agreement or pursuit of other legal or administrative remedies.

10.8 Nondiscrimination. Without limiting any other provision hereunder, Consultant shall comply with all applicable federal, state, and local laws, rules, and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, pregnancy, disability, sexual orientation or other prohibited basis, including without limitation, the County's Non-Discrimination Policy. All nondiscrimination rules or regulations required by law to be included in this Agreement are incorporated herein by this reference.

10.9 AIDS Discrimination. Consultant agrees to comply with the provisions of Chapter 19, Article II, of the Sonoma County Code prohibiting discrimination in housing, employment, and services because of AIDS or HIV infection during the term of this Agreement and any extensions of the term.

10.10 Assignment of Rights. Consultant assigns to County all rights throughout the world in perpetuity in the nature of copyright, trademark, patent, right to ideas, in and to all versions of the plans and specifications, if any, now or later prepared by Consultant in connection with this Agreement. Consultant agrees to take such actions as are necessary to protect the rights assigned to County in this Agreement, and to refrain from taking any action which would impair those rights. Consultant's responsibilities under this provision include, but are not limited to, placing proper notice of copyright on all versions of the plans and specifications as County may direct, and refraining from disclosing any versions of the plans and specifications to any third party without first obtaining written permission of County. Consultant shall not use or permit another to use the plans and specifications in connection with this or any other project without first obtaining written permission of County.

10.11 Ownership and Disclosure of Work Product. All reports, original drawings, graphics, plans, studies, and other data or documents ("documents"), in whatever form or format, assembled or prepared by Consultant or Consultant's subcontractors, consultants, and other agents in connection with this Agreement shall be the property of County. County shall be entitled to immediate possession of such documents upon completion of the work pursuant to this Agreement. Upon expiration or termination of this Agreement, Consultant shall promptly deliver to County all such documents, which have not already been provided to County in such form or format, as County deems appropriate. Such documents shall be and will remain the property of County without restriction or limitation. Consultant may retain copies of the above-described documents but agrees not to disclose or discuss any information gathered, discovered, or generated in any way through this Agreement without the express written permission of County.

10.12 Authority. The undersigned hereby represents and warrants that he or she has authority to execute and deliver this Agreement on behalf of Consultant.

11. Demand for Assurance. Each party to this Agreement undertakes the obligation that the other's expectation of receiving due performance will not be impaired. When reasonable grounds for insecurity arise with respect to the performance of either party, the other may in writing demand adequate assurance of due performance and until such assurance is received may, if

commercially reasonable, suspend any performance for which the agreed return has not been received. "Commercially reasonable" includes not only the conduct of a party with respect to performance under this Agreement, but also conduct with respect to other agreements with parties to this Agreement or others. After receipt of a justified demand, failure to provide within a reasonable time, but not exceeding thirty (30) days, such assurance of due performance as is adequate under the circumstances of the particular case is a repudiation of this Agreement. Acceptance of any improper delivery, service, or payment does not prejudice the aggrieved party's right to demand adequate assurance of future performance. Nothing in this Article limits County's right to terminate this Agreement pursuant to Article 5.

12. Assignment and Delegation. Neither party hereto shall assign, delegate, sublet, or transfer any interest in or duty under this Agreement without the prior written consent of the other, and no such transfer shall be of any force or effect whatsoever unless and until the other party shall have so consented.

13. Method and Place of Giving Notice, Submitting Bills and Making Payments. All notices, bills, and payments shall be made in writing and shall be given in electronic format and emailed to both the Project Manager and Senior Office Assistant. Notices, bills, and payments shall be addressed as follows:

TO: COUNTY:

Isabelle Boutin
County of Sonoma
Regional Parks Department
2300 County Center Dr. #120A
Santa Rosa, CA 9403
isabelle.boutin@sonoma-county.org
(707) 565-8035

TO: CONSULTANT:

John Green, Lead Scientist
Gold Ridge Resource Conservation District
2776 Sullivan Rd.
Sebastopol, CA 95472
john@goldridgercd.org
(707) 823-5244

When a notice, bill or payment is given by a generally recognized overnight courier service, the notice, bill or payment shall be deemed received on the next business day. When a copy of a notice, bill or payment is sent by facsimile or email, the notice, bill or payment shall be deemed received upon transmission as long as (1) the original copy of the notice, bill or payment is promptly deposited in the U.S. mail and postmarked on the date of the facsimile or email (for a payment, on or before the due date), (2) the sender has a written confirmation of the facsimile transmission or email, and (3) the facsimile or email is transmitted before 5 p.m. (recipient's time). In all other instances, notices, bills and payments shall be effective upon receipt by the recipient. Changes may be made in the names and addresses of the person to whom notices are to be given by giving notice pursuant to this paragraph.

14. Miscellaneous Provisions.

14.1 No Waiver of Breach. The waiver by County of any breach of any term or promise contained in this Agreement shall not be deemed to be a waiver of such term or provision or any subsequent breach of the same or any other term or promise contained in this Agreement.

14.2 Construction. To the fullest extent allowed by law, the provisions of this Agreement shall be construed and given effect in a manner that avoids any violation of statute, ordinance, regulation, or law. The parties covenant and agree that in the event that any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby. Consultant and County acknowledge that they have each contributed to the making of this Agreement and that, in the event of a dispute over the interpretation of this Agreement, the language of the Agreement will not be construed against one party in favor of the other. Consultant and County acknowledge that they have each had an adequate opportunity to consult with counsel in the negotiation and preparation of this Agreement.

14.3 Consent. Wherever in this Agreement the consent or approval of one party is required to an act of the other party, such consent or approval shall not be unreasonably withheld or delayed.

14.4 No Third Party Beneficiaries. Nothing contained in this Agreement shall be construed to create and the parties do not intend to create any rights in third parties.

14.5 Applicable Law and Forum. This Agreement shall be construed and interpreted according to the substantive law of California, regardless of the law of conflicts to the contrary in any jurisdiction. Any action to enforce the terms of this Agreement or for the breach thereof shall be brought and tried in Santa Rosa or the forum nearest to the city of Santa Rosa, in the County of Sonoma.

14.6 Captions. The captions in this Agreement are solely for convenience of reference. They are not a part of this Agreement and shall have no effect on its construction or interpretation.

14.7 Merger. This writing is intended both as the final expression of the Agreement between the parties hereto with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement, pursuant to Code of Civil Procedure Section 1856. No modification of this Agreement shall be effective unless and until such modification is evidenced by a writing signed by both parties.

14.8. Survival of Terms. All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

14.9 Time of Essence. Time is and shall be of the essence of this Agreement and every provision hereof.

14.10. Counterpart; Electronic Signatures. The parties agree that this Agreement may be executed in two or more counterparts, each of which shall be deemed an original, and together which when executed by the requisite parties shall be deemed to be a complete original agreement. Counterparts may be delivered via facsimile, electronic mail (including PDF) or other transmission method, and any counterpart so delivered shall be deemed to have been duly and validly delivered, be valid and effective for all purposes, and shall have the same legal force and effect as an original document. This Agreement, and any counterpart, may be electronically signed by each or any of the parties through the use of any commercially-available digital and/or electronic signature software or other electronic signature method in compliance with the U.S. federal ESIGN Act of 2000, California's Uniform Electronic Transactions Act (Cal. Civil Code § 1633.1 et seq.), or other applicable law. By its use of any electronic signature below, the signing party agrees to have conducted this transaction and to execution of this Agreement by electronic means.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

CONSULTANT:
Gold Ridge Resource Conservation District

By: _____

Name: _____

Title: _____

Date: _____

COUNTY: COUNTY OF SONOMA

CERTIFICATES OF INSURANCE
REVIEWED, ON FILE, AND APPROVED
AS TO SUBSTANCE FOR COUNTY:

By: _____
Department Director or Designee

Date: _____

EXECUTED BY:

By: _____
Department Director

Date: _____

EXHIBIT A

AS-NEEDED BACKCOUNTRY TRAIL/ROAD DESIGN AND DEVELOPMENT SERVICES

SCOPE OF WORK

Trail/Road Design and Development services may include but is not limited to design, development and installation of backcountry trails and roads. Services may include any one or all of the tasks listed as needed, or as part of a team working with park staff as a consultant to develop and maintain park trails and roads.

Task 1 – Reconnaissance and Evaluation

- 1.1 Consultant will coordinate and attend meeting and/or site visits to review park/project needs.
 - a. Attend meetings required with park staff and their partners to plan backcountry trails/roads.
 - b. Visit project site to collect pertinent data and provide field review noting possible problems and potential trail/road alignments.
 - c. Research alternatives through various means, including visiting similar project sites, visiting project at design alternative locations, contacting permitting agencies to identify acceptable solutions, and review of professional publications.
 - d. Provide a range of design solutions that are cost effective, environmentally advantageous, sustainable, and limits necessary regulatory agency permitting.
 - e. Specify trail/road infrastructure needs through trail/road logs and maps.
 - f. Provide diagrams, sketches, details, or preliminary drawings of alternative solutions.
 - g. Provide cost estimates of trail/road construction, planning, and possible trail/road feature alternatives.
 - h. Develop construction proposals with timeline and recommend labor sources.
- 1.2 Regional Parks Department will provide when available:
 - a. Maps, aerials, photographs, reports, and other background and graphical information.
 - b. Access to location when applicable.

Task 2 –Backcountry Trail and Road Design and Planning

2.1 Consultant shall produce reports, plans and specifications, all work shall meet standards set forth in:

- California State Parks Trails Handbook (1991),
- National Park Service Guide to Sustainable Mountain Trails (2007),

California Department of Forestry and Fire Protection and USDA Soil conservation Service, Handbook for Forest and Ranch Roads (1994)

for the following types of work:

- a. Backcountry Trail/Road – design and alignment minimizing slopes to accommodate all user groups. Align trail/road to minimize cost, infrastructure, and future maintenance. Surface types may include but are not limited to:
 - a. Native compacted surface
 - b. Rocked surface
 - c. Structures, such as bridges, boardwalks, puncheons
- b. Drainage – may include but not be limited to:
 - a. Drain dips
 - b. Armored drain dips
 - c. Armored seasonal crossings
 - d. Drainage lenses
 - e. Rock lined swales
 - f. Turnpikes
- c. Recommendation for bridges, abutments, and boardwalks not requiring building permits.
- d. Features such as climbing turns and switchbacks.
- e. Erosion and sediment control.
- f. Retaining structures, design and recommendation for best type in situation not requiring a permit. May include but not be limited to:
 - a. Rock walls
 - b. Log
 - c. Sutter walls
 - d. Masonry
 - e. Geo-grid
 - f. other
- g. Construction logistics – plan logistics for accessing job site, including:
 - a. Egress and ingress routes for necessary equipment and materials
 - b. Mobilization and demobilization specifications
 - c. Permanent and temporary stockpile locations
 - d. End-haul routes
- h. Signs, benches, and other amenities locations.
- i. Assist and train volunteer crews, California Conservation Corps type crews, parks staff, or other crews in trail building and assist in training and quality control of trail event volunteer work.

Task 3 – Peer Review and Design Engineer Evaluation

Consultant shall review trail/road logs developed for or by park staff.

3.1 Consultant shall review:

- a. Existing draft trail/road log and provide additional information where necessary based upon a final review with park staff.
- b. Provide written comments on specification and details featured in the log.
- c. Provide verbal and/or written comments as requested by Parks regarding trail/road construction proposals and contracts.
- d. Evaluate newly constructed trail/road and provide written assessment of entire length of improvements including performance of each feature.
- e. Evaluate and provide written assessment or map notations of well established park backcountry trail/road, include maintenance needs, locations in need of structural features (dips, armoring, retaining walls, puncheon, etc.), and possible sections of trail/road realignment.

Task 4 – Evaluate Trails for Americans with Disabilities Act Compliance

Upon written or verbal request consultant shall review existing trails and trail logs for compliance with the Americans with Disabilities Act.

4.1 Consultant shall evaluate:

- a. Evaluate developed trail logs for ADA compliance. Provide needed changes to the trail log to maintain compliance.
- b. Collect data for the development of trailhead signs by park staff identifying trail features, i.e. maximum slopes, minimum width, obstructions, etc. as required under accessibility guidelines.
- c. Inform parks staff of developments and changes to the Act.

Task 5 – Construction Oversight (Bidding Assistance)

Monitor and supervise trail/road construction contractor during construction.

5.1 Consultant shall:

- a. Review construction plans with contractor and park staff in the field to clearly define trail/road specifications for the project.
- b. Establish construction calendar and project goals for each construction phase with construction contractor.
- c. Supervise transportation of materials to construction staging sites.
- d. Complete site visits as needed to maintain quality control of the constructed backcountry trail/road.
- e. Monitor erosion and sediment control features.
- f. Monitor construction costs and review invoices submitted by contractor.
- g. Document construction status and procedure, ensure contractor is following plans and specifications, track any changes to the plans and specifications, and provided and track supplemental recommendations.
- h. Confirm final backcountry trail/road design features for accessibility signage and assist with the development of trailhead and park signs to provide information to the public.

EXHIBIT B

Sonoma County Regional Parks REQUEST FOR CONSULTING SERVICES

Consultant <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Regional Parks Project Manager <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Date <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
Project Name <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Dept. ID-Account <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Project <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Activity <div style="border: 1px solid black; height: 20px; width: 100%;"></div>

Description of the Work/Scope of Services

Total Cost of the Services:	Cost: <input type="checkbox"/> Cost is Lump Sum <input type="checkbox"/> Cost is Not to Exceed Estimate	Rate(s): <input type="checkbox"/> Single Rate <input type="checkbox"/> Other: <div style="border: 1px solid black; width: 80px; height: 15px; display: inline-block;"></div>
Agreed: _____	Approved: _____	
Consultant _____	Date _____	Regional Parks Project Manager _____
	Date _____	Date _____

For Accounting Use Only		
Contract No. (CE #)	Vendor No.	Expiration Date <div style="text-align: right;">7/9/2022</div>
Balance Not Used		
Less This Request	\$ _____	-
NEW BALANCE FORWARD	\$ _____	-

APPROVED BY PLANNING MANAGER: _____

VALID CONTRACT ON FILE: Yes No

Date Accountant Date

NOTE: If this form is not signed by the consultant a signed proposal including costs must be attached.

EXHIBIT C
HOURLY FEE SCHEDULE
(Agreement Years 1, 2 & 3)

EXHIBIT D**INSURANCE REQUIREMENTS**

Template #5, Version 01/09/18

With respect to performance of work under this Agreement, Consultant shall maintain and shall require all of its subcontractors, consultants, and other agents to maintain insurance as described below unless such insurance has been expressly waived by the attachment of a *Waiver of Insurance Requirements*. Any requirement for insurance to be maintained after completion of the work shall survive this Agreement.

County reserves the right to review any and all of the required insurance policies and/or endorsements, but has no obligation to do so. Failure to demand evidence of full compliance with the insurance requirements set forth in this Agreement or failure to identify any insurance deficiency shall not relieve Consultant from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance of this Agreement.

1. Workers Compensation and Employers Liability Insurance

- a. Required if Consultant has employees as defined by the Labor Code of the State of California.
- b. Workers Compensation insurance with statutory limits as required by the Labor Code of the State of California.
- c. Employers Liability with minimum limits of \$1,000,000 per Accident; \$1,000,000 Disease per employee; \$1,000,000 Disease per policy.
- d. Required Evidence of Insurance: Certificate of Insurance.

If Consultant currently has no employees as defined by the Labor Code of the State of California, Consultant agrees to obtain the above-specified Workers Compensation and Employers Liability insurance should employees be engaged during the term of this Agreement or any extensions of the term.

2. General Liability Insurance

- a. Commercial General Liability Insurance on a standard occurrence form, no less broad than Insurance Services Office (ISO) form CG 00 01.
- b. Minimum Limits: \$1,000,000 per Occurrence; \$2,000,000 General Aggregate; \$2,000,000 Products/Completed Operations Aggregate. The required limits may be provided by a combination of General Liability Insurance and Commercial Excess or Commercial Umbrella Liability Insurance. If Consultant maintains higher limits than the specified minimum limits, County requires and shall be entitled to coverage for the higher limits maintained by Consultant.
- c. Any deductible or self-insured retention shall be shown on the Certificate of Insurance. If the deductible or self-insured retention exceeds \$25,000 it must be approved in advance by County. Consultant is responsible for any deductible or self-insured retention and shall fund it upon County's written request, regardless of whether Consultant has a claim against the insurance or is named as a party in any action involving the County.
- d. County of Sonoma and the Sonoma County Water Agency, their Officers, Agents and

Employees, Attn: Regional Parks Department, 2300 County Center Drive, Suite 120A, Santa Rosa, CA 95403 shall be endorsed as additional insureds for liability arising out of operations by or on behalf of the Consultant in the performance of this Agreement.

- e. For work funded by outside sources which require additional insured status as a condition of the funding, Consultant's policy shall be endorsed to provide additional insured status for the funding source when requested to do so by County. The funding source shall be an additional insured for liability arising out of Consultant's ongoing operations (ISO endorsement CG 20 26, Additional Insured – Designated Person or Organization, or equivalent). ISO endorsement CG 20 10 or other additional insured endorsement linking additional insured status to work performed FOR the additional insured is not acceptable.
- f. The insurance provided to the additional insureds shall be primary to, and non-contributory with, any insurance or self-insurance program maintained by them.
- g. The policy definition of "insured contract" shall include assumptions of liability arising out of both ongoing operations and the products-completed operations hazard (broad form contractual liability coverage including the "f" definition of insured contract in ISO form CG 00 01, or equivalent).
- h. The policy shall cover inter-insured suits between the additional insureds and Consultant and include a "separation of insureds" or "severability" clause which treats each insured separately.
- i. Required Evidence of Insurance:
 - i. Copy of the additional insured endorsement or policy language granting additional insured status;
 - ii. Copy of the endorsement or policy language indicating that insurance is primary and non-contributory; and
 - iii. Certificate of Insurance.

3. Automobile Liability Insurance

- a. Minimum Limit: \$1,000,000 combined single limit per accident. The required limits may be provided by a combination of Automobile Liability Insurance and Commercial Excess or Commercial Umbrella Liability Insurance.
- b. Insurance shall cover all owned autos. If Consultant currently owns no autos, Consultant agrees to obtain such insurance should any autos be acquired during the term of this Agreement or any extensions of the term.
- c. Insurance shall cover hired and non-owned autos.
- d. Required Evidence of Insurance: Certificate of Insurance.

4. Professional Liability/Errors and Omissions Insurance

- a. Minimum Limits: \$1,000,000 per claim or per occurrence; \$1,000,000 annual aggregate.
- b. Any deductible or self-insured retention shall be shown on the Certificate of Insurance. If the deductible or self-insured retention exceeds \$25,000 it must be approved in advance by County.
- c. If Consultant's services include: (1) programming, customization, or maintenance of software: or (2) access to individuals' private, personally identifiable information, the insurance shall cover:
 - i. Breach of privacy; breach of data; programming errors, failure of work to meet contracted standards, and unauthorized access; and

- ii. Claims against Consultant arising from the negligence of Consultant, Consultant's employees and Consultant's subcontractors.
- d. If the insurance is on a Claims-Made basis, the retroactive date shall be no later than the commencement of the work.
- e. Coverage applicable to the work performed under this Agreement shall be continued for two (2) years after completion of the work. Such continuation coverage may be provided by one of the following: (1) renewal of the existing policy; (2) an extended reporting period endorsement; or (3) replacement insurance with a retroactive date no later than the commencement of the work under this Agreement.
- f. Required Evidence of Insurance: Certificate of Insurance specifying the limits and the claims-made retroactive date.

5. Standards for Insurance Companies

Insurers, other than the California State Compensation Insurance Fund, shall have an A.M. Best's rating of at least A:VII.

6. Documentation

- a. The Certificate of Insurance must include the following reference: **As-Needed Backcountry Trail/Road Design and Development Services.**
- b. All required Evidence of Insurance shall be submitted prior to the execution of this Agreement. Consultant agrees to maintain current Evidence of Insurance on file with County for the entire term of this Agreement and any additional periods if specified in Sections 1 – 4 above.
- c. The name and address for Additional Insured endorsements and Certificates of Insurance is: County of Sonoma and their Officers, Agents and Employees, Attn: Regional Parks Department, 2300 County Center Drive, Suite 120A, Santa Rosa, CA 95403.
- d. Required Evidence of Insurance shall be submitted for any renewal or replacement of a policy that already exists, at least ten (10) days before expiration or other termination of the existing policy.
- e. Consultant shall provide immediate written notice if: (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; or (3) the deductible or self-insured retention is increased.
- f. Upon written request, certified copies of required insurance policies must be provided within thirty (30) days.

7. Policy Obligations

Consultant's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

8. Material Breach

If Consultant fails to maintain insurance which is required pursuant to this Agreement, it shall be deemed a material breach of this Agreement. County, at its sole option, may terminate this Agreement and obtain damages from Consultant resulting from said breach. Alternatively, County may purchase the required insurance, and without further notice to Consultant, County may deduct from sums due to Consultant any premium costs advanced by County for such

insurance. These remedies shall be in addition to any other remedies available to County.

Technical Assistance for Conservation Practices

Are you interested in implementing any of the following conservation practices on your farm?

Cover Crop



Compost Application



Hedgerow Planting



Wildlife Structures



Other Conservation Practices Include:

Field Edge Habitat Planting for Beneficial Wildlife, Windbreaks, Irrigation Water Management

These conservation practices can provide ecological services like pest control, pollination, improved soil health, and improved drought resilience.

Point Blue Conservation Science is offering **FREE technical assistance** to producers on small and medium size farms (<400 acres), and/or farmers who are in Historically Underserved* groups.

Point Blue can provide farm visits, personalized technical assistance, connections to experts, access to funding from USDA or CDFR programs and grants, and more!

*Historically Underserved includes socially disadvantaged, beginning, limited resource, and veteran farmers and ranchers. More information <http://tiny.cc/HUinfo>



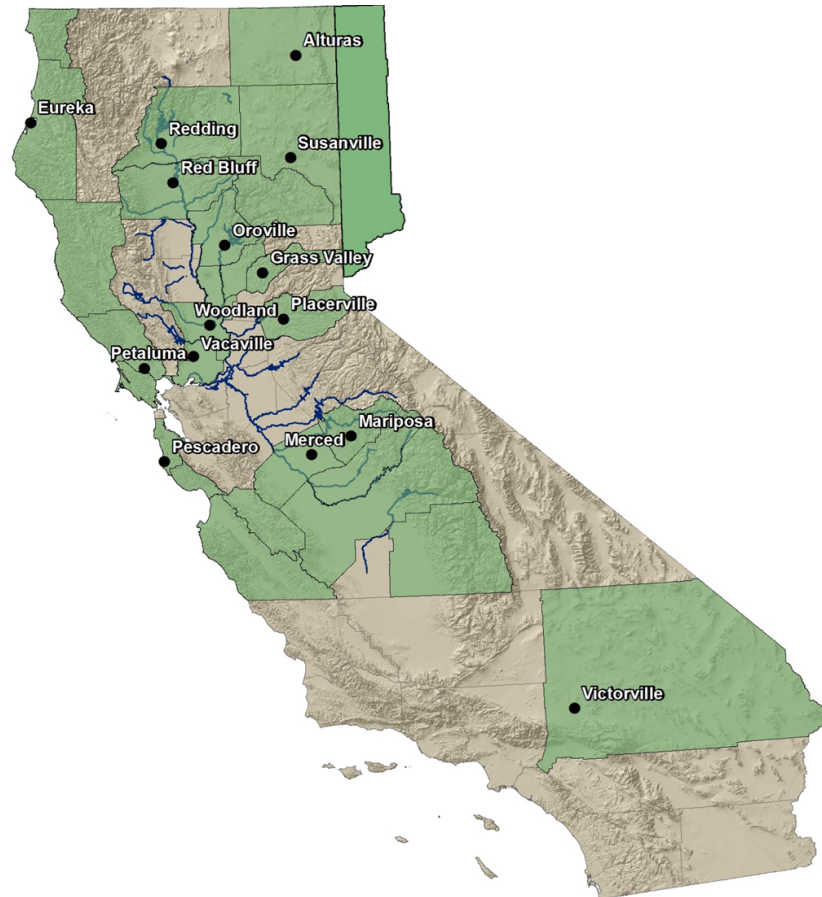
**Point Blue
Conservation
Science**

Pointblue.org

If you are interested in receiving technical assistance, or have questions about conservation practices, please contact one of our local Partner Biologists based in more than 10 California counties, listed with contact info [on the back of this flier](#). →

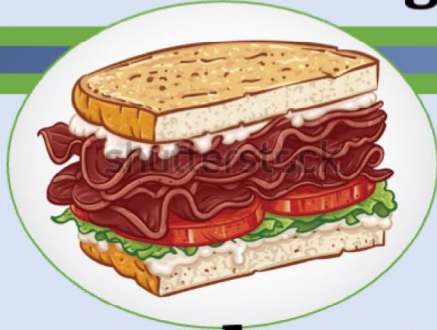
Who to contact in your California county:

Counties	Contact Name, Email, Phone
Sonoma, Marin	Qaim Naqvi qnaqvi@pointblue.org 331-200-9419
Yolo	Corey Shake cshake@pointblue.org 919-306-8540
Solano	Grant Halstrom ghalstrom@pointblue.org 707-301-4212
Nevada	Maddison Easley measley@pointblue.org 530 205-8207
Humboldt	Kate Howard khoward@pointblue.org 707 694-4853
Merced	Catie Mong cmong@pointblue.org 817 723-5185
Lassen	Tiffany Russell trussell@pointblue.org 530 257-7272 x111
Butte, Tehama	Carrie Wendt cwendt@pointblue.org 707-616-1086
San Bernardino	Tracey Rice trice@pointblue.org
Shasta	Alicia Herrera aherrera@pointblue.org 530-646-7736
	Alissa Fogg afogg@pointblue.org (707) 888-7817



Come have a
BLT with BLT!

Celebrate Bodega Land Trust's 30th birthday



September 17th

3–5:30PM

with Chef Jodie Rubin

Outdoor event!

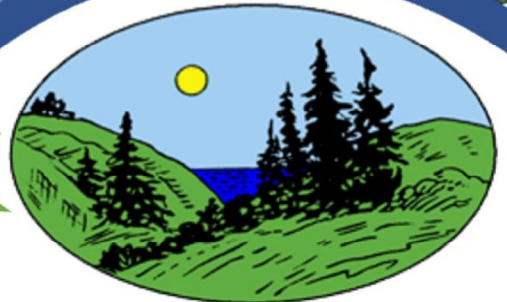
269 Salmon Creek Road

Bodega, CA

\$30, or \$20 w/ side dish

Plus,
surprises!

Questions? Email us at
info@BodegaLandTrust.org



Bodega Land Trust