



**Board Meeting Minutes**  
**November 17, 2022 3:30PM-5:30PM**

**MEETING LOCATION:** Gold Ridge Resource Conservation District, 2776 Sullivan Road, Sebastopol, CA 95472  
*Board meeting will be held in person and remotely*

**REMOTE ACCESS:** Members of the staff and public can participate remotely by using the following options:

**Zoom:** <https://us02web.zoom.us/j/81326946028?pwd=VERncTBxaWdkaFpkTUZKL3RRROW81UT09>

**Phone:** (669) 900-6833. Meeting ID: 813 2694 6028. Passcode: 111.

**District Directors:** Joe Dutton, President; Mel Sanchiotti, Director; Guy Smith, Director; Lorri Duckworth, Director; Elias Zegarra, Director

**Associate Directors:** Chris Choo, Temra Costa

**1. Call to order, Determination of a Quorum, Introductions**

*Meeting was called to order at 3:30*

*Directors present: Joe Dutton, Mel Sanchiotti, Guy Smith, Elias Zegarra, Lorri Duckworth*

*Directors absent: None*

*Associate directors present: Temra Costa*

*Associate Directors absent: Chris Choo*

*Staff present: Brittany Jensen, Will Spangler, Mare O'Connell, Michele Harris, Joe Pozzi, John Green*

*Other attendees: Veronica Rivera NRCS, Paul Kaymark (Auditor)*

**2. Additions/Changes to the Agenda (Gov. Code 54954.2 (B))**

**3. Public Comment:** Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).

*None*

**4. Informational Items**

**a. Gold Ridge RCD Updates & Notices**

*(Brittany Jensen) Board Tour will be Dec 15<sup>th</sup>.*

**b. Natural Resources Conservation Service Update**

**c. Santa Rosa Plain Groundwater Sustainability Agency Update (#138) (Joe Dutton)**

**d. Report out on Ad Hoc Financial Sustainability Committee Meeting (Mare O'Connell)**

*Nothing to report, no meeting held.*

**e. Additional information about fish screen for the Iron Horse Vineyard Fish Screen Implementation Project**

**5. Consent Calendar**

**a. October 2022 Meeting Minutes, November 2022 Grant Status Report (Brittany Jensen)**

*Motion to approve Item 5: 1<sup>st</sup> Sanchietti, 2<sup>nd</sup> Smith. Ayes: Sanchietti, Dutton, Smith, Zegarra, Duckworth  
Nays: None. Abstentions: None*

## **6. 6. Action Items**

### **a. Approval of the FY 21/22 Annual Audit (Mare O'Connell)**

*Motion to approve Item 6A: 1<sup>st</sup> Smith, 2<sup>nd</sup> Zegarra. Ayes: Sanchietti, Dutton, Smith, Zegarra, Duckworth  
Nays: None. Abstentions: None*

### **b. Approval of Financial Report, and Warrant Request for FY 22/23 through September 2022 (Mare O'Connell)**

*Motion to approve Item 6B: 1<sup>st</sup> Smith, 2<sup>nd</sup> Zegarra. Ayes: Sanchietti, Dutton, Smith, Zegarra, Duckworth  
Nays: None. Abstentions: None*

### **c. Election of Officers of Board Positions (Joe Dutton, Brittany Jensen)**

*New Secretary-Zegarra*

*All other roles are the same. Dutton- President, Sanchietti- Vice President, Smith- Treasurer*

*Motion to approve Item 6C: 1<sup>st</sup> Smith, 2<sup>nd</sup> Duckworth. Ayes: Sanchietti, Dutton, Smith, Zegarra,  
Duckworth. Nays: None. Abstentions: None*

### **d. Approval of Executive Director to enter into agreement with Resources Legacy Foundation to provide outreach and technical assistance to improve water quality in the Russian River #214 for \$40,000 (Brittany Jensen)**

*Motion to approve Item 6D: 1<sup>st</sup> Sanchietti, 2<sup>nd</sup> Smith. Ayes: Sanchietti, Dutton, Smith, Zegarra,  
Duckworth. Nays: None. Abstentions: None*

### **e. Approval of Executive Director to enter into a Professional Services Agreement with Rebuild North Bay Foundation (After the Fire) to assist in the implementation of CALFIRE Wildfire Resilience and Forestry Assistance "North Bay Forest Improvement Program (NBFIP)" Grant #213 for \$91,045.91 (Brittany Jensen)**

*Motion to approve Item 6E: 1<sup>st</sup> Sanchietti, 2<sup>nd</sup> Duckworth. Ayes: Sanchietti, Dutton, Smith, Zegarra,  
Duckworth. Nays: None. Abstentions: None*

### **f. Approval of Executive Director to enter into a Memorandum of Agreement with Rebuild North Bay Foundation (After the Fire) for the USDA Natural Resources Conservation Service Regional Conservation Partnership Program "Building Fire Resiliency in California's Coast Range Forests and Grasslands" (#206) for a contract total of \$34,402 in 2022 and up to that amount in 2023-2026. (Brittany Jensen)**

*Motion to approve Item 6F: 1<sup>st</sup> Sanchietti, 2<sup>nd</sup> Smith. Ayes: Sanchietti, Dutton, Smith, Zegarra,  
Duckworth. Nays: None. Abstentions: None*

### **g. Approval of Executive Director to enter into contract with Blencowe Watershed Management for \$27,963 for eucalyptus falling for Caltrans Gleason instream habitat project (John Green)**

*Motion to approve Item 6G: 1<sup>st</sup> Sanchietti, 2<sup>nd</sup> Duckworth. Ayes: Sanchietti, Dutton, Smith, Zegarra,  
Duckworth. Nays: None. Abstentions: None*

### **h. Approve Holiday Office Closure: 12/19/22 - 1/2/23**

*Motion to approve Item 6H: 1<sup>st</sup> Sanchietti, 2<sup>nd</sup> Smith. Ayes: Sanchietti, Dutton, Smith, Zegarra,  
Duckworth. Nays: None. Abstentions: None*

## **7. Future Agenda Items**

## **8. Adjournment 5:00pm**

*This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Materials related to items on this agenda, included in the agenda packet or distributed to the Board after distribution of the agenda packet, are available for public inspection at the above address during normal business hours as well as our website. To request board packet information, please contact Brittany Jensen at (707) 823-5244 or [Brittany@goldridgercd.org](mailto:Brittany@goldridgercd.org).*

**Special Accommodations:** *In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact Noelle Johnson at (707) 834-8880. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangement can be made to provide accessibility at the meeting.*

**District Staff:**

Brittany Jensen, Executive Director	Mare O’Connell, Financial Manager
Joe Pozzi, District Manager	Jason Wells, Forester
Noelle Johnson, Deputy Director	Sophia Tsue, Education & Outreach Coordinator
John Green, Lead Scientist & Program Manager	Tess Polizzotti, GrizzlyCorps Fellow
Sierra Cantor, Ecologist	Angel Arcuri, ClimateCorps Fellow
William Hart, Project Manager	Will Spangler, Conservation Project Manager
Adriana Stagnaro, Outreach & Project Manager	Tom Hammond, Shared Engineer
Michele Harris, District Administrator	

**Schedule of Upcoming Gold Ridge RCD Board Meetings:**

Every Third Thursday of the month, unless marked\*

The following meetings will be held in person (unless noted) and with an option to join virtually over Zoom video conferencing. For information about how to join a Zoom meeting, see:

<https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->

- December 15, 12:30-1pm, followed by Tour
- January 19, 3:30-5:30pm
- February 16, 3:30-5:30pm