



Special Board Meeting Agenda

August 25, 2022 3:30PM-5:30PM

Board meeting will be held in person and remotely

MEETING LOCATION: Gold Ridge Resource Conservation District, 2776 Sullivan Road, Sebastopol, CA 95472

REMOTE ACCESS: Members of the staff and public can participate remotely by using the following options:

Zoom: <https://us02web.zoom.us/j/81326946028?pwd=VERncTBxaWdkaFpkTUZKL3RRROW81UT09>

Phone: [\(669\) 900-6833](tel:(669)900-6833). Meeting ID: [813 2694 6028](https://us02web.zoom.us/j/81326946028?pwd=VERncTBxaWdkaFpkTUZKL3RRROW81UT09). Passcode: [111](https://us02web.zoom.us/j/81326946028?pwd=VERncTBxaWdkaFpkTUZKL3RRROW81UT09).

District Directors: Joe Dutton, President; Mel Sanchiotti, Director; Guy Smith, 2 Directors; Vacancy

Associate Directors: Chris Choo, Temra Costa, Lorri Duckworth, Elias Zegarra

- 1. Call to order, Determination of a Quorum, Introductions**
- 2. Additions/Changes to the Agenda** (Gov. Code 54954.2 (B))
- 3. Public Comment:** Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).
- 4. Informational Items**
 - A. **Gold Ridge RCD Updates & Notices**
 - B. **Natural Resources Conservation Service Update**
 - C. **Santa Rosa Plain Groundwater Sustainability Agency Update (#138)** (*Joe Dutton*)
 - D. **Report out on Ad Hoc Financial Sustainability Committee Meeting** (*Mare O'Connell*)
- 5. Consent Calendar**
 - A. **June 21, 2022 Meeting Minutes, August 2022 Grant Status Report, Approval of Resolution 2022-13 Re-authorizing Remote Meetings** (*Brittany Jensen*)
- 6. Action Items**
 - A. **Approval of Financial Report, and Warrant Request for FY 21/22 through June 2022** (*Mare O'Connell*)
 - B. **Approval of Executive Director to enter into a subcontract with the Sonoma County Water Agency as described below for various services under agreement 2122-099 Rainwater Catchment Rebate Pilot Project (grant #204)** (*Noelle Johnson*)
 - C. **Approval of Executive Director to enter into a subcontract with the CA Department of Fish and Wildlife as described below for various services under CDFW grant agreement #QXXXXX Salmon Creek Rural Water Conservation Project, Phase II (grant #208)** (*Noelle Johnson*)
 - D. **Approval of Executive Director to enter into a subcontract with Conservation Works (North Coast Resource Conservation and Development Council) for various services under agreement NFWF #2007.22.072785 North Bay Habitat Restoration and Improvement for Monarchs and Other Pollinators (grant #199)** (*Noelle Johnson*)

E. **Approval of Executive Director to purchase a water tank from American Tank Company for the Upper Green Valley Rural Water Conservation Phase II implementation (Will Spangler)**

7. Future Agenda Items

8. Adjournment

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Materials related to items on this agenda, included in the agenda packet or distributed to the Board after distribution of the agenda packet, are available for public inspection at the above address during normal business hours as well as our website. To request board packet information, please contact Brittany Jensen at (707) 823-5244 or Brittany@goldridgercd.org.

Special Accommodations: *In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact Brittany Jensen at (707) 823-5244. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangement can be made to provide accessibility at the meeting.*

District Staff:

Brittany Jensen, Executive Director	Michele Harris, District Administrator
Joe Pozzi, District Manager	Mare O'Connell, Financial Manager
Noelle Johnson, Deputy Director	Jason Wells, Forester
John Green, Lead Scientist & Program Manager	Sophia Tsue, Education & Outreach Coordinator
Sierra Cantor, Ecologist	Will Spangler, Conservation Project Manager
William Hart, Project Manager	Tom Hammond, Shared Engineer
Adriana Stagnaro, Outreach & Project Manager	

Schedule of Upcoming Gold Ridge RCD Board Meetings:

Every Third Thursday of the month, unless marked*

The following meetings will be held in person (unless noted) and with an option to join virtually over Zoom video conferencing. For information about how to join a Zoom meeting, see:

<https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->

- September 15, 3:30-5:30pm
- October 20, 3:30-5:30pm
- November 17, 3:30-5:30pm
- December 15, 3:30-5:30pm



**Board Meeting Minutes
July 21, 2022 3:30PM-5:30PM**

Board meeting will be held in person and remotely

MEETING LOCATION:

Gold Ridge Resource Conservation District 2776 Sullivan Road, Sebastopol, CA 95472

REMOTE ACCESS:

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Zoom: <https://us02web.zoom.us/j/81326946028?pwd=VERncTBxaWdkaFpkTUZKL3RRROW81UT09>

Phone: [\(669\) 900-6833](tel:(669)900-6833). Meeting ID: [813 2694 6028](#). Passcode: [111](#).

District Directors: Joe Dutton, President; Ann Cassidy, Secretary; Mel Sanchiotti, Director; Guy Smith, Director; Vacant, Treasurer

Associate Directors: Chris Choo, Temra Costa, Lorri Duckworth, Elias Zegarra

1. Call to order, Determination of a Quorum, Introductions

Meeting was called to order at 3:30

Directors present: Ann Cassidy, Mel Sanchiotti, Joe Dutton, Guy Smith.

Directors absent: None

Associate directors present: Chris Choo, Elias Zegarra, Lorri Duckworth

Associate Directors absent: None

Staff present: Brittany Jensen, Mare O'Connell, Michele Harris, John Green, Sierra Cantor, Will Spangler, Joe Pozzi

Other attendees: Jenna- Natural Resources Conservation Service

2. Additions/Changes to the Agenda (Gov. Code 54954.2 (B))

No additions or changes were made to the agenda.

3. Public Comment: Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).

No public comment was made.

4. Informational Items

A. Gold Ridge RCD Updates & Notices (Brittany Jensen) No notices.

B. Natural Resources Conservation Service Update (Jenna)

C. Valley Ford Schoolhouse Update (Brittany Jensen)

D. Santa Rosa Plain Groundwater Sustainability Agency Update (#138) (Joe Dutton)

E. Report out on AdHoc Financial Sustainability Committee: (Mare O'Connell)

- F. **Green Valley Road Flooding and Fisheries Update and Request for Direction (John Green)** Individual polling of directors indicated support for moving forward.

5. Consent Calendar

- A. **Revised May 19,2022 Meeting Minutes, June 16, 2022; Meeting Minutes, July 2022 Grant Status Report, Approval of Resolution 2022-08 to re-authorizing remote teleconference meetings (Brittany Jensen)**

Motion to approve Item 5-A: 1st Cassidy, 2nd Smith. Ayes: Sanchietti, Cassidy, Dutton, Nays: None. Abstentions: None

6. Action Items

- A. **Approval of Financial Report, and Warrant Request for FY 2021/22 through May 2022 (Mare O'Connell)**

Motion to approve Item 6-A: 1st Cassidy, 2nd Smith. Ayes: Sanchietti, Cassidy, Dutton, Smith, Nays: None. Abstentions: None

- B. **Approval of Executive Director to enter into Memorandum of Understanding (MOU) with Bay Area Community Resources for the Climate Corps AmeriCorps Fellow Program for \$28,000 (Brittany Jensen)**

Motion to Approve: 1st : Cassidy, 2nd: Smith. Ayes : Dutton, Sanchietti, Cassidy, Smith. Nays : None. Abstentions: None.

- C. **Award of Contract to Construct Rainwater Catchment Systems of the Upper Green Valley Creek Rural Water Conservation Project, Phase II, and Approval of Executive Director to Enter Into Contract with the Winning Bidder. (Will Spangler) Motion to Approve: 1st: Cassidy,. 2nd: Smith. Ayes: Dutton, Sanchietti, Cassidy, Smith, Nays: None. Abstentions: None.**

- D. **Approval of Executive Director to enter into agreement with Sonoma RCD for subcontract of the LandSmart Community Grazing Program (Grant #207) for \$30,863 (Brittany Jensen) 1st: Cassidy, 2nd: Smith. Ayes: Dutton, Sanchietti, Cassidy, Smith Nays: None. Abstentions: None.**

- E. **Nominate Board Candidates to the Sonoma County Board of Supervisors for Appointment Consideration for 2 vacancies (Brittany Jensen) Motion to nominate Elias Zegarra and Lori Duckworth. 1st:Cassidy. 2nd: Smith. Ayes: Dutton, Sanchietti, Cassidy, Smith. Nays: None. Abstentions: None.**

7. Future Agenda Items. None

8. Adjournment 5:06 pm

	A	B	C	D	E	F	G	H
1		August 18, 2022 Gold Ridge Resource Conservation District - Grant Status Report FY 22/23						
2		Current Grants in Progress FY 20/21	Grant #	RCD Lead Staff	Grant Amount	Billings to Date	Amount Left to Bill	Completion Date
3	96	Venture Conservation	NRCS RCPP2 (SCAPOS as lead)	Noelle Johnson	\$ 686,600.00	\$ 627,803.60	\$ 58,796.40	11/30/2022
4		The Joy Ridge Community Forest Management Plan is complete, with participating homeowners working on property-specific addendums. Staff are working on finalizing several plans, and developing more detailed riparian and hedgerow planting plans. Contracted RFPs and the contracted Napa vineyard specialist are also finalizing multiple plans as we head into the grant's final quarter.						
5	104	Napa RCD Landsmart Certifications	NapaRCD 2017-02	All Staff	\$ 10,000.00	\$ 1,663.06	\$ 8,336.94	5/30/2019
6		Review, comment and certify Landsmart plans for Napa RCD. So far completed Winery Lake and Oakville Ranch.						
7	108	SCWA RR Cooperative 1617-156C	SCWA	Noelle Johnson	\$ 100,000.00	\$ 50,709.80	\$ 49,290.20	6/30/2023
8		This 2-year cooperative agreement provides cost share for outreach, RR fisheries proposal development, water quality monitoring, and GSA participation.						
9	117	Caltrans Gleason Beach Mitigation Project	Caltrans	John Green	\$ 276,727.50	\$ 233,332.41	\$ 43,395.09	12/31/2021
10		Design for mitigation projects is largely complete, but we continue to work on planning tasks. We are also working with Caltrans and the landowners on details of the proposed conservation easement and management plan, and developing a scope of work and budget for project implementation and ten years of maintenance and monitoring.						
11	127	Blanchard Ranch Erosion Control Project	SCWA	John Green	\$ 92,400.00	\$ 91,667.20	\$ 732.80	6/30/2022
12		All project work is complete. We will be maintaining riparian plantings and monitoring plant survival for three years.						
13	132	Innovative Technologies for Restoration on Range	SCF&WC #200	Noelle Johnson	\$ 5,000.00	\$ 3,649.08	\$ 1,350.92	
14		Additional trials are on hold until we identify additional strategies						
15	136	Tannery Creek Large Wood Recruitment 2018	DFW P1830401	Noelle Johnson	\$ 211,035.00	\$ 191,231.31	\$ 19,803.69	3/31/2023
16		Project installation complete. Effectiveness monitoring will continue through spring 2023. Snorkel surveys and/or wet/dry mapping is planned for Summer 2022.						
17	138	GSA - West Yost		Brittany Jensen	\$ 99,511.00	\$ 68,941.18	\$ 30,569.82	7/30/2022
18		GRRCD staff will provide administrative assistance to Andy Rodgers of West Yost, who is serving as SR Plain GSA Administrator.						
19	142	Enhancing Habitat and Cseq on Working Lands	CARCD WCB WC-1837DC Climate Adaptation	Noelle Johnson	\$ 65,000.00	\$ 50,000.00	\$ 15,000.00	11/30/2022
20		Funds have been spent, we are finalizing some deliverables through #96 before submitting the final report this fall.						
21	149	Health Soils Demonstration Project - Gabriel Farm	CDFA	Adriana Stagnaro	\$ 249,508.21	\$ 172,588.77	\$ 76,919.44	3/31/2023
22		Annual Report was submitted to CDFA. SFSU continues to perform their monitoring and data collection efforts. Time to start planning for the fall workshops.						
23	153	CASGEM 2019-2023	SCWA TW 13.14-039	Noelle Johnson	\$ 31,999.50	\$ 15,954.14	\$ 16,045.36	6/30/2023
24		Spring monitoring occurred on April 18, 2022. We are coordinating with Sonoma Water to review and add sites for improved data collection. Will S is taking over the monitoring work.						
25	154	DPR - Freezeout/Willow Planning	DPR C2033025	John Green	\$ 17,460.00	\$ 14,321.32	\$ 3,138.68	6/15/2023
26		Trail planning in Freezeout is nearly complete, and we are starting on planning for a new trail in the upper Willow Creek watershed. Restoration project planning for the Willow Creek floodplain is ongoing.						
27	156	Sweetwater Nursery Off-Channel Habitat Design	DFW #Q1930402	Sierra Cantor	\$ 218,595.90	\$ 152,563.27	\$ 66,032.63	3/31/2023
28		Design work is in progress; PCI's 30% design plans and preliminary Basis of Design report were submitted to CDFW; 65% designs have been submitted; submitted an amended project timeline to accommodate a second year of hydrology and water quality data because 2021 was so dry and Green Valley Creek didn't connect to the floodplain project area. GRRCD continued to operate the sonde in the pond.						
29	157	CDFA Tech Assistance - HSP and AMMP	CDFA #19-0883-000-SO	William Hart	\$ 98,921.02	\$ 35,964.95	\$ 62,956.07	3/31/2023
30		The Healthy Soils Program is currently closed for applications. The 2022 AMMP solicitation is now closed.						
31	160	Ebabias Creek Riparian Restoration Project	State Coastal Conservancy Prop 1	William Hart	\$ 200,000.00	\$ 183,858.94	\$ 16,141.06	3/31/2023
32		The STRAW crew continues to conduct monitoring and maintenance visits.						
33	161	Atascadero Sediment Removal 65% Design	DFW #Q2096007	Sierra Cantor	\$ 551,220.34	\$ 310,936.73	\$ 240,283.61	3/15/2024
34		Assessment work is in progress by Baseline Consulting, California Sea Grant, Stillwater Sciences, O'Connor Environmental, Streamline Engineering and GRRCD. GRRCD continued to collect continuous water quality data at ACER and downstream of the sediment acculation area; CSG continues to operate the antennas to track coho movement; SS staff conducted wetland extent mapping; OEI is taking biweekly streamflow measurements						
35	162	Rainwater Rebate and Streamflow Enhancement Pilot	DWR	Noelle Johnson	\$ 420,324.00	\$ 79,076.85	\$ 341,247.15	3/31/2025
36		The project partnership officially launched the countywide rebate program with a webinar on May 5th, with 170 attendees, and we've begun processing applications and are conducting technical assistance site visits to aid in design development. The program is thus far a big hit, particularly for rural landowners is GRRCD's district. - we'll likely have fully allocated the rebate funding earmarked for rural systems by this fall, for what was meant to be a multi-year program. We are planning a training for landscapers in Spring 2023, and are working with the cities of Santa Rosa, Healdsburg, and Petaluma to help them launch or expand their own rebate programs. We are applying for Round 2 funding for more rebate funds in November.						
37	164	Mt. Gilead Streamflow Enhancement Design	WCB Streamflow (through NCRC&DC)	John Green	\$ 314,491.00	\$ 165,329.77	\$ 149,161.23	12/31/2023
38		PCI is continuing to work on design for a large-scale (400,000 gallons) rainwater catchment project. Plans are approaching 90% and we have received partial implementation funding from the Department of Fish and Wildlife, with remaining cost share pending.						
39	165	Alliance Redwoods Implementation	WCB Streamflow (through NCRC&DC)	John Green	\$ 1,500,610.60	\$ 445,125.44	\$ 1,055,485.16	12/31/2023
40		Phase 1 of the project is nearly complete, with work continuing on athletic field upgrades and irrigation systems. We had hoped to go to bid on Phase 2 in June, but are having to wait for Division of Drinking Water approval of changes to the permit for the Camp Meekeer water system.						
41	166	SCAPOS Education/Outings 2020-23	Subcontract with SRCD	Adriana Stagnaro	\$ 78,387.00	\$ 32,796.93	\$ 45,590.07	6/30/2023

	A	B	C	D	E	F	G	H
42		Outings on conservation easement properties, educating students and families of the value of our working lands. TEAM virtual field trip experience on Open Field Farm for 4th and 5th grade students will be available to schools April 2021.						
43	172	Anonymous Foundation Project Tracker		Brittany Jensen	\$ 50,000.00	\$ 42,426.76	\$ 7,573.24	
44		Project moving along, improvements and engagement beginning						
45	173	CalFire NBFIP		Adriana Stagnaro	\$ 17,100.00	\$ 5,699.00	\$ 11,401.00	3/31/2024
46		Contracted for 2 projects in GRRCD						
47	174	Forest Working Group 2021 Grants	Various grants	Adriana Stagnaro	\$ 23,094.17	\$ 24,443.42	\$ (1,349.25)	NA
48		Funds the coordinator position to the Sonoma County Forest Working Group. Brings additional resources, education, coordination, communication to area forest managers and stakeholders.						
49	179	Zero Foodprint	various contracts	William Hart	\$ 8,100.00	\$ 10,524.66	\$ (2,424.66)	Mar-22
50		Projects have been completed.						
51	180	NFWF Alder Creek cost share	NFWF 71924	John Green	\$ 23,000.00	\$ 22,999.97	\$ 0.03	6/30/2022
52		All work is complete, and we will submit the final report in June.						
53	181	NFWF Willow/Atascadero LiDAR	NFWF 72096	John Green	\$ 20,801.42	\$ 20,801.42	\$ -	7/29/2022
54		All work is complete, and we will submit the final report in June.						
55	183	SRCD NFWF Monarch TA	subcontract with SRCD	Noelle Johnson	\$ 7,500.00	\$ 6,878.00	\$ 622.00	
56		Will is on updates to LandSmart templates to include monarch information.						
57	185	Green Valley Rural Water Conservation - Phase II	Wildlife Conservation Board (through NCRC&DC)	Will Spangler	\$ 870,121.00	\$ 197,684.41	\$ 672,436.59	2/28/2024
58		Construction of four rural residential rainwater systems. We plan to build three of the four in the summer/fall of 2022, and are currently working through design adjustments and permitting. We plan to go to bid on the site work in July.						
59	186	Salmon Creek School Rainwater Catchment Project	Wildlife Conservation Board (through NCRC&DC)	John Green	\$ 2,064,577.00	\$ 6,994.07	\$ 2,057,582.93	4/30/2024
60		Construction of a 500,000-gallon rainwater catchment system is underway, with completion targeted for early fall.						
61	187	GV/DB Flow Enhancement Model Updates	Wildlife Conservation Board (through CRWI)	Sierra Cantor	\$ 15,650.00	\$ -	\$ 15,650.00	
62		We are awaiting a subcontract from CRWI.						
63	188	Atascadero Master Plan	Wildlife Conservation Board (through CRWI)	Sierra Cantor	\$ 95,947.00	\$ 15,278.30	\$ 80,668.70	3/1/2025
64		To complete two additional designs along Atascadero/Lower Green Valley creeks, and analyze cumulative effects of those and three other projects in development in comprehensive CEQA document. GRRCD, OEI, Streamline have conducted preliminary water quality, streamflow, and topographic survey field work, respectively; working on monitoring plan						
65	189	Alliance Implementation cost share	DFW FRGP	John Green	\$ 514,889.00	\$ 261,705.59	\$ 253,183.41	4/30/2024
66		Cost share for #165.						
67	190	Iron Horse Fish Screen Implementation	DFW FRGP	John Green	\$ 267,295.00	\$ 19,602.00	\$ 247,693.00	3/31/2023
68		Permitting is in process, but we will probably have to postpone construction until the summer of 2023.						
69	192	LandSmart Community Grazing	SCAPOS	William Hart	\$ 184,600.00	\$ 118,874.32	\$ 65,725.68	12/31/2022
70		William is closing out the project with OAEC / Two Sisters / Mighty Arrow Ranch. Annual Report was submitted at the end of July. One remaining project is now in contract.						
71	194	FFS- Firesmart Napa Playbook	Ag Innovations	Adriana Stagnaro	\$ 6,000.00	\$ 6,000.00	\$ -	9/30/2021
72		Assist Ag Innovations in writing a manual for community fire resilience in Napa County.						
73	195	FSS - RCD Grizzly MOU	n/a	Brittany Jensen	\$ 20,660.00	\$ 20,600.00	\$ 60.00	7/31/2021
74		Mason continues to support Fire Safe Sonoma with outreach and operations. Mason also supports the RCDs with forest health outreach and other projects.						
75	196	Conservation Partners Program V	NFWF #72172	Noelle Johnson	\$ 150,000.00	\$ 19,016.23	\$ 130,983.77	7/31/2024
76		TA and design funding for streamflow and habitat enhancement projects on EQIP-eligible properties in the lower Russian River and Salmon Creek. We've identified several potential design sites through the rainwater catchment rebate applications submitted through #162.						
77	197	NFWF 73962 IH Cost Share		John Green	\$ 34,906.86	\$ 17,608.21	\$ 17,298.65	7/29/2023
78		Cost share for #190 to provide additional funds for permitting complications.						
79	198	SCAPOS DOC Riparian	TBD	Brittany Jensen	\$ 50,000.00	\$ 7,234.20	\$ 42,765.80	3/31/2023
80		GRRCD will assist SCAPOS to develop a riparian easement program, providing technical assistance and outreach to landowners. GRRCD staff began attending site visits to potential properties. A time extension has been granted through March 2023.						
81	199	North Bay Monarch Working Group	NFWF Monarch Program #72785	Noelle Johnson	\$ 175,000.00	\$ -	\$ 175,000.00	10/31/2023
82		We are still awaiting NEPA clearance to fully launch the project, but have installed numerous habitat patches at school and community gardens, and are distributing milkweed and nectar plants to multiple area farms.						
83	200	RLF 21-22	RLF	Noelle Johnson	\$ 40,000.00	\$ 19,534.00	\$ 20,466.00	11/30/2022
84		General support for sustainable land management initiatives that improve the water quality of the lower Russian River watershed						
85	201	Atascadero Outreach and WC Planning	DFW Cutting Green Tape	Noelle Johnson	\$ 85,568.00	\$ -	\$ 85,568.00	3/15/2025
86		Funding for outreach, technical assistance, and design to promote the rainwater catchment rebate program (#162) among riparian water users in the Redwood, Jonive, and Sexton Creek subwatersheds. The grant agreement is still pending.						
87	202	Greene Off-Channel Habitat Design Project	DFW Cutting Green Tape	Sierra Cantor	\$ 452,869.00	\$ -	\$ 452,869.00	
88		Design for an off-channel habitat project connected to the Sweetwater Nursery design. We are awaiting our grant agreement.						
89	203	Mt. Gilead Water Conservation Project Implementation	DFW Cutting Green Tape	John Green	\$ 1,406,465.00	\$ -	\$ 1,406,465.00	

	A	B	C	D	E	F	G	H
90		Partial funding to implement designs developed through #164. We are awaiting our grant agreement and have applied for cost share funding.						
91	204	NCRP Rainwater Catchment Rebate Pilot Program	County Climate Resilience Fund	Noelle Johnson	\$ 185,548.00	\$ 6,386.00	\$ 179,162.00	11/30/2024
92		Flexible cost share towards #162 to support and expand the rainwater catchment rebate program throughout the county - the grant agreement is arriving July 17, 2022.						
93	205	RCPA Compost	County Climate Resilience Fund	William Hart	\$ 80,000.00	\$ 1,170.00	\$ 78,830.00	12/31/2023
94		Multi-partner effort to expand compost application on both agricultural and community sites. We have submitted our scope of work and we are waiting for the contract from SCAPOSD to execute the agreement.						
95	206	After the Fire- RCPP Forest Grassland	USDA NRCS Regional Conservation Partnership Program (RCPP)	William Hart	\$ 25,279.00		\$ 25,279.00	5/31/2023
96		This is a multi year, multi-county grant from USDA NRCS administered by After the Fire for RCDs is Gold Ridge, Sonoma, Napa, Lake, Solano, Yolo and Colusa counties. This is a program to help land participants plan, sign up and implement forest health practices funded by NRCS. Gold Ridge RCD will use these funds to hire a GrizzlyCorps staff to help with technical assistance, education and outreach. William will supervise the Fellow who will start in September. New funds that may fluctuate will be added each year.						
97	207	LandSmart Community Grazing II	SCAPOSD	William Hart	\$ 355,513.00	\$ 870.00	\$ 354,643.00	12/31/2023
98		We are continuing with the LandSmart Grazing program. We are currently conducting interviews with Climate Corps Fellow candidates for this position.						
99	210	Anonymous Foundation 2022-2023	Anonymous foundation	Noelle Johnson	\$ 50,000.00			6/30/2023
100		General support for RCD programs						
101		TOTAL IN PROCESS			\$12,558,274.52	\$3,779,845.31	\$8,728,429.21	
102		Submitted Proposals	Funder/Program		Total Amount	Amount Proposed for GRRCD	amount anticipated	Status
103		Innovative Conservation: Vital Streams and Forests	NRCS RCPP AFA	Noelle Johnson	\$ 2,000,000.00	\$ 100,000.00	\$ 100,000.00	Agreement in negotiation
104		Conservation Outreach Cooperative Agreement	NRCS Equity Program (through CARCD)	Noelle Johnson	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	agreement pending
105		LandSmart Grazing Program for Community Resilience	State Coastal Conservancy 2021 Wildfire Resiliency Program	William Hart	\$ 548,777.00	\$ 548,777.00		requested we submit an altered proposal
106		West County Defensible Space Capacity Building	CalFIRE Fire Prevention	Adriana Stagnaro	\$ 1,505,511.00	\$ 245,520.00	\$ 245,520.00	funded 06/01/2022
107		Climate Resilience through Habitat Restoration	WCB (through CARCD)	Noelle Johnson	\$ 19,000,000.00	\$ 500,000.00	\$ 500,000.00	submitted 02/24/2022
108		Mt. Gilead Water Conservation Project cost share	DFW FRGP	John Green	\$ 868,715.00	\$ 868,715.00		submitted 04/15/2022
109		Lower Green Valley Off-Channel Habitat- Iron Horse	DFW FRGP	Sierra Cantor	\$ 1,886,554.00	\$ 1,886,554.00		submitted 04/15/2022
110		Sonoma Marin Ag and County Climate Coalition	USDA Climate Smart Commodities	Brittany Jensen / William Hart	\$ 17,175,391.36	\$ 6,278,719.80		Submitted 05/06/2022
111		Salmon Creek Rural Water Conservation Project - Phase II	DFW Voluntary Drought Initiative	Noelle Johnson	\$ 250,000.00	\$ 250,000.00		selected for funding
112		Mt. Gilead Water Conservation Project cost share	DFW Voluntary Drought Initiative	John Green	\$ 861,793.00	\$ 861,793.00		submitted 05/10/2022
113		Sonoma County Farm-to-School Capacity Building Project	CDFA CA Farm to School Incubator Grant Program	Noelle Johnson	\$ 500,000.00	\$ 91,748.00		submitted 07/06/2022
114		So RR Watershed Cons and Forest Wildfire Resilience Project	NFWF CA Forests: Headwater Resilience 2022	Adriana Stagnaro	\$ 450,000.00	\$ 190,318.47		submitted 07/21/2022
115		TOTAL PROPOSED			\$ 45,076,741.36	\$ 11,852,145.27	\$ 875,520.00	
116		Recently Completed Projects	Grant #		Amount			Completed
117	191	Anonymous Foundation	General Support	Noelle Johnson	\$ 50,000.00	\$ 50,000.00	\$ -	6/30/2022
118	FFS	Fee For Service	Fee For Service	Varies	\$ 38,939.34	\$ 38,939.34	\$ -	NA
119	128	CA North Coast Soil Health Hub	NRCS CIG (Napa RCD as lead)	William Hart	\$ 54,525.00	\$ 54,525.00	\$ -	9/30/2022
120	155	Ebabis Creek Riparian Restoration Project	CARCD WCB Monarch WC-1913CF	William Hart	\$ 33,775.00	\$ 33,775.00	\$ -	5/31/2022
121	163	Sonoma Coast Monarch Overwintering Site Protection	CARCD WCB Monarch	Noelle Johnson	\$ 70,726.70	\$ 70,726.70	\$ -	2/28/2022
122	193	CARCD RCD BIPOC						



Action Item 6-A

TO: BOARD OF DIRECTORS
FROM: Mare O'Connell
SUBJECT: Financial Summary Report for June 2022
DATE: August 18, 2022

Financial Summary for June 2022

This report covers the full fiscal year 2021-2022. This report is preliminary. The report will not be final until the annual audit is completed,

In the **Statement of Net Assets** GRRCD's **accounts receivable** is \$883,600 plus a **retention receivable** (grant funds withheld pending closure) of \$86,560 for a total of \$970,160 from grant activity. The unexpended portion of our advance payments to date totals \$108,136 and appears as deferred revenue (a liability) on the balance sheet. This represents all advance payments from various grant sources less expenditures to date.

Our county bank balance is in the positive at \$175,967. Our payroll account at Exchange Bank has a positive balance of \$39,983, and a small account at the same bank is holding \$473. The current year's prepaids have been written off resulting in a zero balance as of June 30.

The **accounts payable** balance is \$676,719 compared to \$395,480 in the prior month. Other liabilities include a credit card payable of \$2,733, deferred revenue as noted above, paid time off liability (compensated absences) updated as of June 30, 2022, as well as funds owing Cal Pers retirement, payroll taxes and our voluntary 457 retirement if unpaid at month's end. The Statement of Net Assets also includes the status of our pension liabilities (GASB report) which is recorded each year with our audit.

Our **equity** this month is at a positive \$335,149 with capital assets of \$22,819, fund balance of \$95,622 and net income for the current year of \$216,709. It reflects the receipt of \$320,386 in Federal Covid 19 Relief Funds.

Pursuant to closing the books for this fiscal year, all payroll earned through June 30th and paid in July has been accrued to June, Paid Time Off Liability updated, depreciation of assets has been taken, and prepaid expenses have been written off. Additionally, every effort has been made to ensure that all vendor invoices have been received and grants billed through the end of the year. The adjustment for pension liability awaits the auditor's report.

The Statement of Operations for June reports \$2,697,821 in total revenue and \$2,481,113 in expenses (including reimbursements and principal payments on the truck) for a net gain of \$216,709. In total, we have booked approximately 92% of budgeted grant revenue. Total revenue from all sources is 104% of projections and includes our Covid Relief Funding. On the expense side we have spent 96% of budgeted expense year to date.

If we were to exclude of the \$320,000 in relief funding from our analysis, we would show a net loss in our regular core operations of \$103,291 year to date.

Definitions:

- *Statement of Net Assets* (the balance sheet) lists all our assets, both cash and noncash:
- *Assets* include our cash in bank, funds expected from our grant activity but not yet received ("accounts receivable" and "retention receivable"), prepaid expenses, and the value of our physical assets.
- *Liabilities* are made up of money we owe to vendors, cash advances from grantors, credit card and payroll liabilities.
- *Equity* is the difference between our assets and liabilities or net worth as an organization.
- *Net Income* is the difference between assets and liabilities in this Fiscal Year
- *Statement of Operations* shows income and expenses for the current period.

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

Statement of Net Assets

08/08/22

As of June 30, 2022

Accrual Basis

	Jun 30, 22	Jun 30, 21	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings	216,471.45	415,656.65	-199,185.20	-47.9%
Accounts Receivable	883,600.18	528,437.15	355,163.03	67.2%
Other Current Assets	209,493.72	158,998.72	50,495.00	31.8%
Total Current Assets	1,309,565.35	1,103,092.52	206,472.83	18.7%
Fixed Assets	27,155.46	36,119.00	-8,963.54	-24.8%
TOTAL ASSETS	<u>1,336,720.81</u>	<u>1,139,211.52</u>	<u>197,509.29</u>	<u>17.3%</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable	676,718.72	271,931.69	404,787.03	148.9%
Credit Cards	2,733.40	2,192.65	540.75	24.7%
Other Current Liabilities	322,119.62	746,646.61	-424,526.99	-56.9%
Total Current Liabilities	1,001,571.74	1,020,770.95	-19,199.21	-1.9%
Total Liabilities	1,001,571.74	1,020,770.95	-19,199.21	-1.9%
Equity				
321 · Net Assets in Capital Assets	22,819.00	22,819.00	0.00	0.0%
3900 · Fund Balance/Net Assets	95,621.57	109,508.54	-13,886.97	-12.7%
Net Income	216,708.50	-13,886.97	230,595.47	1,660.5%
Total Equity	335,149.07	118,440.57	216,708.50	183.0%
TOTAL LIABILITIES & EQUITY	<u>1,336,720.81</u>	<u>1,139,211.52</u>	<u>197,509.29</u>	<u>17.3%</u>

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

Summary Balance Sheet

As of June 30, 2022

	June 30, 2019	June 30, 2020	June 30, 2021	June 30, 2022
ASSETS				
Current Assets				
Checking/Savings	355,984.89	416,498.95	415,656.65	216,471.45
Accounts Receivable	453,880.45	435,276.82	528,437.15	883,600.18
Other Current Assets	228,224.89	180,632.13	158,998.72	209,493.72
Total Current Assets	1,038,090.23	1,032,407.90	1,103,092.52	1,309,565.35
Fixed Assets	20,550.00	18,281.00	36,119.00	27,155.46
TOTAL ASSETS	1,058,640.23	1,050,688.90	1,139,211.52	1,336,720.81
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable	255,453.36	170,860.81	271,931.69	676,718.72
Credit Cards	1,127.93	-1,425.90	2,192.65	2,733.40
Other Current Liabilities	652,146.53	749,369.89	746,646.61	322,119.62
Total Current Liabilities	908,727.82	918,804.80	1,020,770.95	1,001,571.74
Total Liabilities	908,727.82	918,804.80	1,020,770.95	1,001,571.74
Equity	149,912.41	131,884.10	118,440.57	335,149.07
TOTAL LIABILITIES & EQUITY	1,058,640.23	1,050,688.90	1,139,211.52	1,336,720.81

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
Monthly Statement of Net Assets
As of June 30, 2022

	Jul 31, 21	Aug 31, 21	Sep 30, 21	Oct 31, 21	Nov 30, 21	Dec 31, 21	Jan 31, 22	Feb 28, 22	Mar 31, 22	Apr 30, 22	May 31, 22	Jun 30, 22
ASSETS												
Current Assets												
Checking/Savings												
7788 · Donations Account	1,983.90	1,530.00	0.00	0.00	0.00	48.25	48.25	48.25	48.25	48.25	48.25	48.25
7787 · Advanced Funds Account	472.84	472.84	472.84	472.84	472.84	472.84	472.84	472.84	472.84	472.84	472.84	472.84
101 · Cash in County Treasury	129,994.47	134,164.79	156,346.37	-2,310.04	44,389.31	255,902.20	205,773.40	292,085.79	273,117.63	167,209.60	186,863.37	175,967.42
7897 · Exchange Bank Checking	24,672.05	16,652.94	23,375.68	27,228.10	39,212.99	43,070.47	42,532.50	41,507.87	44,923.00	47,750.10	50,993.86	39,982.94
Total Checking/Savings	157,123.26	152,820.57	180,194.89	25,390.90	84,075.14	299,493.76	248,826.99	334,114.75	318,561.72	215,480.79	238,378.32	216,471.45
Accounts Receivable												
1200 · Accounts Receivable	536,399.18	621,916.04	697,165.24	709,226.39	517,812.04	598,622.57	645,389.77	621,880.96	679,591.36	768,912.09	650,375.48	883,600.18
Total Accounts Receivable	536,399.18	621,916.04	697,165.24	709,226.39	517,812.04	598,622.57	645,389.77	621,880.96	679,591.36	768,912.09	650,375.48	883,600.18
Other Current Assets												
1215 · Deferred Outflow	122,934.00	122,934.00	122,934.00	122,934.00	122,934.00	122,934.00	122,934.00	122,934.00	122,934.00	122,934.00	122,934.00	122,934.00
1205 · Retention Receivable	16,658.59	16,663.99	29,157.95	28,737.27	31,000.70	37,886.13	37,886.13	46,096.62	47,164.12	50,833.96	50,833.96	86,559.72
143 · Prepaid Expense	13,598.50	13,598.50	13,598.50	13,598.50	13,598.50	6,799.50	6,799.50	6,799.50	6,799.50	6,799.50	6,799.50	0.00
Total Other Current Assets	153,191.09	153,196.49	165,690.45	165,269.77	167,533.20	167,619.63	167,619.63	175,830.12	176,897.62	180,567.46	180,567.46	209,493.72
Total Current Assets	846,713.53	927,933.10	1,043,050.58	899,887.06	769,420.38	1,065,735.96	1,061,836.39	1,131,825.83	1,175,050.70	1,164,960.34	1,069,321.26	1,309,565.35
Fixed Assets												
1630 · Vehicle	35,745.00	35,745.00	35,745.00	35,745.00	35,745.00	35,745.00	35,745.00	35,745.00	35,745.00	35,745.00	35,745.00	35,752.46
160 · Equipment	45,091.00	45,091.00	45,091.00	45,091.00	45,091.00	45,091.00	45,091.00	45,091.00	45,091.00	45,091.00	45,091.00	45,091.00
161 · Land	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00
162 · Buildings and Improvements	8,104.00	8,104.00	8,104.00	8,104.00	8,104.00	8,104.00	8,104.00	8,104.00	8,104.00	8,104.00	8,104.00	8,104.00
162.1 · Accumulated Depreciation	-55,221.00	-55,221.00	-55,221.00	-55,221.00	-55,221.00	-55,221.00	-55,221.00	-55,221.00	-55,221.00	-55,221.00	-55,221.00	-64,192.00
Total Fixed Assets	36,119.00	36,119.00	36,119.00	36,119.00	36,119.00	36,119.00	36,119.00	36,119.00	36,119.00	36,119.00	36,119.00	27,155.46
TOTAL ASSETS	882,832.53	964,052.10	1,079,169.58	936,006.06	805,539.38	1,101,854.96	1,097,955.39	1,167,944.83	1,211,169.70	1,201,079.34	1,105,440.26	1,336,720.81
LIABILITIES & EQUITY												
Liabilities												
Current Liabilities												
Accounts Payable												
201 · Vouchers Payable	249,306.07	359,186.97	485,871.64	362,889.01	259,307.62	310,814.98	353,752.97	380,803.13	451,792.77	474,488.33	395,478.94	676,718.72
Total Accounts Payable	249,306.07	359,186.97	485,871.64	362,889.01	259,307.62	310,814.98	353,752.97	380,803.13	451,792.77	474,488.33	395,478.94	676,718.72
Credit Cards												
9416 · Exchange Bank Visa	2,603.62	5,326.05	4,764.58	3,157.50	3,058.12	6,703.91	1,974.62	2,781.47	2,831.48	1,852.34	4,898.95	2,733.40
Total Credit Cards	2,603.62	5,326.05	4,764.58	3,157.50	3,058.12	6,703.91	1,974.62	2,781.47	2,831.48	1,852.34	4,898.95	2,733.40
Other Current Liabilities												
2700 · Ford Lease Account	19,919.11	19,919.11	19,919.11	19,919.11	19,919.11	19,919.11	19,919.11	19,919.11	19,919.11	19,919.11	19,919.11	19,919.11
3101 · 457b Employee	2,310.00	0.00	0.00	0.00	0.00	1,710.00	0.00	0.00	0.00	0.00	0.00	0.00
2160 · Net Pension Obligation	132,198.00	132,198.00	132,198.00	132,198.00	132,198.00	132,198.00	132,198.00	132,198.00	132,198.00	132,198.00	132,198.00	132,198.00
2150 · Deferred Inflow	943.00	943.00	943.00	943.00	943.00	943.00	943.00	943.00	943.00	943.00	943.00	943.00
203 · Accrued Expenses	7,865.74	7,865.74	33,594.74	7,865.74	7,865.74	19,715.74	7,865.74	7,865.74	29,677.74	7,865.74	7,865.74	46,050.45
2110 · Direct Deposit Liabilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-14,801.56
2120 · Deferred Revenue	288,159.83	271,664.83	240,829.75	239,195.86	232,707.25	216,166.70	212,336.45	217,796.43	173,868.83	168,448.13	160,960.69	108,135.90
265 · Compensated Absences	30,998.33	30,998.33	30,998.33	30,998.33	30,998.33	30,998.33	30,998.33	30,998.33	30,998.33	30,998.33	30,998.33	32,775.61
3100 · Payroll Taxes Payable	6,060.57	0.57	0.57	-3,100.89	-3,100.89	2,334.80	-3,100.89	-3,100.89	-3,100.89	-3,100.89	-3,100.89	-3,100.89
5923a · CalPERS	3,425.00	0.00	0.00	0.00	0.00	3,157.52	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Current Liabilities	491,879.58	463,589.58	458,483.50	428,019.15	421,530.54	427,143.20	401,159.74	406,619.72	384,504.12	357,271.42	349,783.98	322,119.62
Total Current Liabilities	743,789.27	828,102.60	949,119.72	794,065.66	683,896.28	744,662.09	756,887.33	790,204.32	839,128.37	833,612.09	750,161.87	1,001,571.74
Total Liabilities	743,789.27	828,102.60	949,119.72	794,065.66	683,896.28	744,662.09	756,887.33	790,204.32	839,128.37	833,612.09	750,161.87	1,001,571.74

10:32 AM

08/08/22

Accrual Basis

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
Monthly Statement of Net Assets
As of June 30, 2022

	<u>Jul 31, 21</u>	<u>Aug 31, 21</u>	<u>Sep 30, 21</u>	<u>Oct 31, 21</u>	<u>Nov 30, 21</u>	<u>Dec 31, 21</u>	<u>Jan 31, 22</u>	<u>Feb 28, 22</u>	<u>Mar 31, 22</u>	<u>Apr 30, 22</u>	<u>May 31, 22</u>	<u>Jun 30, 22</u>
Equity												
321 · Net Assets in Capital Assets	22,819.00	22,819.00	22,819.00	22,819.00	22,819.00	22,819.00	22,819.00	22,819.00	22,819.00	22,819.00	22,819.00	22,819.00
3900 · Fund Balance/Net Assets	95,621.57	95,621.57	95,621.57	95,621.57	95,621.57	95,621.57	95,621.57	95,621.57	95,621.57	95,621.57	95,621.57	95,621.57
Net Income	20,602.69	17,508.93	11,609.29	23,499.83	3,202.53	238,752.30	222,627.49	259,299.94	253,600.76	249,026.68	236,837.82	216,708.50
Total Equity	<u>139,043.26</u>	<u>135,949.50</u>	<u>130,049.86</u>	<u>141,940.40</u>	<u>121,643.10</u>	<u>357,192.87</u>	<u>341,068.06</u>	<u>377,740.51</u>	<u>372,041.33</u>	<u>367,467.25</u>	<u>355,278.39</u>	<u>335,149.07</u>
TOTAL LIABILITIES & EQUITY	<u>882,832.53</u>	<u>964,052.10</u>	<u>1,079,169.58</u>	<u>936,006.06</u>	<u>805,539.38</u>	<u>1,101,854.96</u>	<u>1,097,955.39</u>	<u>1,167,944.83</u>	<u>1,211,169.70</u>	<u>1,201,079.34</u>	<u>1,105,440.26</u>	<u>1,336,720.81</u>

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

Statement of Operations, Actual vs Budget

08/08/22

Accrual Basis

	Jul '21 - Jun 22	Budget	% of Budget
Ordinary Income/Expense			
Income			
Income from Property Taxes			
1000 · Property Taxes - CY - 40002	35,983.76	34,000.00	105.8%
Total Income from Property Taxes	35,983.76	34,000.00	105.8%
Program Revenue			
Program Income Detail			
Valley Ford School House	6,701.86		
Foundation	102,228.43	100,000.00	102.2%
2590 · Soil Conservation Rev. - 42610	0.00	2,449,652.00	0.0%
Local Grant Income	216,779.49		
Fee for Service	88,374.36		
Federal Grant Income	812,398.29		
State Grant Income	1,107,694.61		
Total Program Income Detail	2,334,177.04	2,549,652.00	91.5%
Program Revenue - Other	0.00		
Total Program Revenue	2,334,177.04	2,549,652.00	91.5%
Other Income			
4040 · Miscellaneous Revenue - 46040	321,387.20	6,000.00	5,356.5%
4102 · Donations - 46029	6,273.25	10,000.00	62.7%
Total Other Income	327,660.45	16,000.00	2,047.9%
Total Income	2,697,821.25	2,599,652.00	103.8%
Gross Profit	2,697,821.25	2,599,652.00	103.8%
Expense			
Salaries and benefits			
6561 · COVID-19 Expenses	0.00		
5910 · Wages - 50701	581,129.84	629,622.80	92.3%
5922 · Payroll Taxes - FICA - 50753	43,797.84	48,166.14	90.9%
5923 · Cal PERS Retirement - 50755	68,077.00	70,859.83	96.1%
5930 · Health Insurance - 50801	47,845.33	51,264.47	93.3%
5935 · Payroll Taxes/Unemploy - 50806	1,928.60	2,640.00	73.1%
5940 · Workers Compensation - 50808	1,931.59	3,408.30	56.7%
6560 · Payroll Expenses	0.00		
Total Salaries and benefits	744,710.20	805,961.54	92.4%
Direct Costs			
6505 · Valley Ford Schoolhouse	6,692.43		
6506 · Transient Occupancy Tax - 40401	659.43		
6510 · Other Direct Services	7,197.50		
6509 · Direct Travel, Tran & Mileage	1,478.11		
6507 · Direct Equipment Maint - 51061	1,613.02		
6508 · Direct Materials & Supp - 52071	44,459.22	61,824.00	71.9%
6540 · Subcontractors - 51249	1,547,932.72	1,455,920.00	106.3%
6589 · Permits - 51244	150.00	55,000.00	0.3%
Total Direct Costs	1,610,182.43	1,572,744.00	102.4%

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
Statement of Operations, Actual vs Budget

08/08/22

Accrual Basis

	Jul '21 - Jun 22	Budget	% of Budget
Overhead			
6891 · Computer Software/Licen - 52143	0.00	0.00	0.0%
6041 · Maintenance Equipment - 51061	0.00	1,000.00	0.0%
6042 · Insurance - (Vehicle) - 51042	1,889.67	1,200.00	157.5%
6462 · Miscellaneous Expense	0.00	3,275.00	0.0%
Interest Expense			
7919 · Interest Expense - Credit Card	259.49		
7920 · Interest on LT Debt - 53103	1,361.64	5,500.00	24.8%
Total Interest Expense	1,621.13	5,500.00	29.5%
6040 · Communications/WebSite - 51021	2,750.74	2,750.00	100.0%
6045 · Telephone - 51022	3,973.01	4,000.00	99.3%
6085 · Janitorial Services - 51032	3,120.00	4,000.00	78.0%
6103 · Liability Insurance - 51041	9,375.83	10,500.00	89.3%
6280 · Dues and Memberships - 52091	5,715.99	6,500.00	87.9%
6400 · Office Supplies - 52111	1,959.89	2,200.00	89.1%
6410 · Postage - 52114	606.93	400.00	151.7%
6430 · Printing Services - 51241	2,625.99	6,500.00	40.4%
6461 · Other Supplies - 52101	1,737.45	1,800.00	96.5%
6500 · Information Tech Svc - 51209	7,784.75	8,000.00	97.3%
6521 · County Services - 51916	7,402.06	8,000.00	92.5%
6538 · Training/Conference Exp - 51601	333.05	9,000.00	3.7%
6587 · LAFCO Charges - 52091	794.00	1,250.00	63.5%
6630 · Legal & Audit/ Accting- 51206	12,460.00	18,000.00	69.2%
6840 · Rent - 51421	30,000.00	31,200.00	96.2%
6890 · Computer Hardware/Softwar 52142	10,067.08	11,000.00	91.5%
7300 · Transportation/Travel - 51602	1,896.64	2,000.00	94.8%
7330 · Sanitation - 51031	614.97	1,000.00	61.5%
7360 · Gas, Electric and Water - 52193	2,818.19	5,500.00	51.2%
8561 · Office Equipment - 54000	0.00	36,200.00	0.0%
9000 · Appropriation for Contingencies	0.00	20,000.00	0.0%
Total Overhead	109,547.37	200,775.00	54.6%
7980 · Depreciation	8,971.00		
Total Expense	2,473,411.00	2,579,480.54	95.9%
Net Ordinary Income	224,410.25	20,171.46	1,112.5%
Other Income/Expense			
Other Income			
4111 · Line of Credit - 47111	0.00	400,000.00	0.0%
Reimbursements	1,537.05		
Total Other Income	1,537.05	400,000.00	0.4%
Other Expense			
53101 · Principle Payments LT Debt	9,238.80	405,000.00	2.3%
Total Other Expense	9,238.80	405,000.00	2.3%
Net Other Income	(7,701.75)	(5,000.00)	154.0%
Net Income	216,708.50	15,171.46	1,428.4%

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
A/P Aging Summary
As of June 30, 2022

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Ajainin Turner - 7954	8,085.76	0.00	0.00	0.00	0.00	8,085.76
American Tank - 1792	0.00	0.00	0.00	0.00	177,567.35	177,567.35
Bowser, Tisa Ocean - 7378	0.00	130.00	0.00	0.00	0.00	130.00
Brelje & Race Consulting - 40	7,464.00	0.00	0.00	14,350.00	3,143.75	24,957.75
Charlotte Knox - 30018	5,000.00	0.00	0.00	0.00	0.00	5,000.00
Christopher Szecsey - 2149	6,909.64	0.00	0.00	0.00	0.00	6,909.64
City of Santa Rosa - 463525	337.50	0.00	0.00	0.00	0.00	337.50
Conservation Corps - 3853	0.00	7,671.01	0.00	0.00	0.00	7,671.01
Conservation Works - 14366	3,000.00	300.00	0.00	0.00	0.00	3,300.00
Contractor Compliance - 7946	54.00	0.00	0.00	0.00	0.00	54.00
Creekside Center for Earth Obs.. - 27635	0.00	7,500.00	0.00	0.00	0.00	7,500.00
Daily Acts - 5328	9,610.00	0.00	0.00	0.00	1,717.50	11,327.50
Dellavalle Laboratory, Inc. - 22064	0.00	0.00	2,457.00	0.00	0.00	2,457.00
EARTHseed Consulting, LLC - 29347	0.00	900.00	0.00	0.00	0.00	900.00
Erica Mikesh - 29462	0.00	187.50	0.00	0.00	0.00	187.50
Guardian - 17541	0.00	-66.76	0.00	0.00	0.00	-66.76
Hart, William - 7377	22.24	0.00	0.00	0.00	0.00	22.24
Humboldt State University - 15826-2	6,123.63	3,072.00	0.00	0.00	-2.00	9,193.63
Jenna Kahn - 29190	60.00	0.00	0.00	0.00	0.00	60.00
Johnson, Noelle - 7388	76.05	0.00	0.00	0.00	0.00	76.05
Mason Innumerable - 29191	60.00	0.00	0.00	0.00	0.00	60.00
Matthew Greene - 4895	10,463.07	0.00	0.00	0.00	10,824.17	21,287.24
NCRM, Inc. - 28671	0.00	750.00	0.00	0.00	5,011.50	5,761.50
North Bay Portables - 11120-2	0.00	0.00	0.00	0.00	-36.53	-36.53
O'Connor Environmental, Inc - 5621	3,190.21	0.00	0.00	0.00	0.00	3,190.21
Occidental Arts & Ecology Center - 8340	7,289.30	0.00	0.00	0.00	0.00	7,289.30
Pacific Watershed Assoc.-398-1	0.00	1,524.90	0.00	0.00	0.00	1,524.90
Piazza Construction - 1267	62,613.52	56,522.50	0.00	18,157.50	17,702.36	154,995.88
Point Blue Conservation Science - 4857	13,853.56	0.00	0.00	17,727.77	3,503.05	35,084.38
Prunuske Chatham, Inc.-3697-1	40,568.50	0.00	1,920.00	1,382.50	0.00	43,871.00
Robert Irwin - 30019	1,000.00	0.00	0.00	0.00	0.00	1,000.00
San Francisco State University - 5284	3,535.75	0.00	3,313.91	0.00	0.00	6,849.66
School Garden Network Foundation - 29009	0.00	1,441.10	0.00	0.00	0.00	1,441.10
Sherwood Design Engineers, LTD - 29970	15,055.00	0.00	0.00	0.00	0.00	15,055.00
Sonoma County Water Agency - 1718-45	3,058.10	0.00	0.00	0.00	0.00	3,058.10
Sonoma RCD - 5852-2	13,398.06	5,134.49	3,289.50	5,357.57	8,431.62	35,611.24
Spangler William - 29675	16.38	0.00	0.00	0.00	0.00	16.38
Stillwater Sciences - 5733	20,176.24	0.00	0.00	0.00	0.00	20,176.24
Streamline Engineering - 7389	390.00	0.00	0.00	0.00	0.00	390.00
Swift Biological Consulting LLC - 29651	0.00	9,675.00	0.00	0.00	0.00	9,675.00
The Regent of the University CA - 5582-03	0.00	0.00	0.00	16,809.33	0.00	16,809.33
The Regents of the University CA - 9652	0.00	10,000.00	0.00	0.00	0.00	10,000.00
Trout Unlimited - 22065	0.00	17,938.62	0.00	0.00	0.00	17,938.62
TOTAL	241,410.51	122,680.36	10,980.41	73,784.67	227,862.77	676,718.72

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
A/P Aging Summary
As of August 8, 2022

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Ajainin Turner - 7954	0.00	0.00	8,085.76	0.00	0.00	8,085.76
Bowser, Tisa Ocean - 7378	0.00	130.00	0.00	0.00	0.00	130.00
Brelje & Race Consulting - 40	0.00	0.00	7,464.00	0.00	17,493.75	24,957.75
Charlotte Knox - 30018	0.00	0.00	5,000.00	0.00	0.00	5,000.00
City of Santa Rosa - 463525	0.00	0.00	337.50	0.00	0.00	337.50
Conservation Corps - 3853	0.00	0.00	0.00	7,671.01	0.00	7,671.01
Conservation Works - 14366	0.00	0.00	3,000.00	300.00	0.00	3,300.00
Contractor Compliance - 7946	0.00	0.00	54.00	0.00	0.00	54.00
Creekside Center for Earth Obs.. - 27635	0.00	0.00	0.00	7,500.00	0.00	7,500.00
Daily Acts - 5328	0.00	0.00	9,610.00	0.00	1,717.50	11,327.50
Dutton Bros Farming - 7384	0.00	2,200.00	0.00	0.00	0.00	2,200.00
Erica Mikesh - 29462	0.00	0.00	187.50	0.00	0.00	187.50
Humboldt State University - 15826-2	0.00	0.00	9,195.63	0.00	-2.00	9,193.63
Matthew Greene - 4895	0.00	0.00	10,463.07	0.00	10,824.17	21,287.24
Napa County RCD	0.00	2,248.40	0.00	0.00	0.00	2,248.40
NCRM, Inc. - 28671	0.00	0.00	750.00	0.00	5,011.50	5,761.50
North Bay Portables - 11120-2	0.00	0.00	0.00	0.00	-36.53	-36.53
O'Connor Environmental, Inc - 5621	0.00	0.00	3,190.21	0.00	0.00	3,190.21
Pacific Watershed Assoc.-398-1	0.00	0.00	1,524.90	0.00	0.00	1,524.90
Piazza Construction - 1267	0.00	0.00	119,136.02	0.00	35,859.86	154,995.88
Point Blue Conservation Science - 4857	0.00	0.00	13,853.56	0.00	11,465.71	25,319.27
Prunuske Chatham, Inc.-3697-1	0.00	0.00	40,568.50	1,920.00	1,382.50	43,871.00
San Francisco State University - 5284	0.00	0.00	3,535.75	0.00	0.00	3,535.75
School Garden Network Foundation - 29009	0.00	0.00	1,141.10	300.00	0.00	1,441.10
Sherwood Design Engineers, LTD - 29970	0.00	0.00	15,055.00	0.00	0.00	15,055.00
Sonoma County Water Agency - 1718-45	0.00	0.00	3,058.10	0.00	0.00	3,058.10
Sonoma RCD - 5852-2	0.00	0.00	18,423.55	3,398.50	13,789.19	35,611.24
Stillwater Sciences - 5733	0.00	0.00	20,176.24	0.00	0.00	20,176.24
Streamline Engineering - 7389	0.00	0.00	390.00	0.00	0.00	390.00
Swift Biological Consulting LLC - 29651	0.00	0.00	9,675.00	0.00	0.00	9,675.00
The Regent of the University CA - 5582-03	0.00	0.00	0.00	0.00	16,809.33	16,809.33
Trout Unlimited - 22065	0.00	0.00	0.00	17,938.62	0.00	17,938.62
TOTAL	0.00	4,578.40	303,875.39	39,028.13	114,314.98	461,796.90

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
A/R Aging Summary
As of June 30, 2022

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
096 - NRCS SCAPOSD RCPP	34,732.03	0.00	0.00	0.00	45,923.22	80,655.25
108 - SCWA TW 16/17-156	3,579.25	0.00	0.00	0.00	0.00	3,579.25
117 - Cal Trans Gleason Beach	23,809.29	0.00	0.00	0.00	0.00	23,809.29
127 - SCWA Blanchard Erosion						
Cost Share	6,000.00	0.00	0.00	0.00	0.00	6,000.00
127 - SCWA Blanchard Erosion - Other	1,836.82	0.00	0.00	0.00	0.00	1,836.82
Total 127 - SCWA Blanchard Erosion	7,836.82	0.00	0.00	0.00	0.00	7,836.82
128 - NRCS CIG Napa	539.66	0.00	0.00	0.00	757.03	1,296.69
136 - DFW P1830401 Tannery LW Recruit	1,523.67	0.00	0.00	0.00	0.00	1,523.67
138 - GSA West Yost	859.00	1,023.00	0.00	1,067.00	1,496.50	4,445.50
149 - CDFA - Gabriel Farm Demo Project	13,765.54	0.00	0.00	0.00	6,910.08	20,675.62
153 - SCWA 18.19-147 CASGEM 2019-2023	5,972.10	0.00	0.00	0.00	0.00	5,972.10
154 - DPR - C1933010 - Freezeout Trails	5,121.32	0.00	0.00	0.00	0.00	5,121.32
156 - Sweetwater Nursery Off-Chanel Habit	42,687.78	0.00	0.00	0.00	0.00	42,687.78
157 - CDFA Tech Assistance 2019	5,312.28	0.00	0.00	0.00	-545.33	4,766.95
160 - SCC Ebabias Creek Restoration Plant	19,046.72	0.00	0.00	0.00	3,005.65	22,052.37
161 - DFW Atascadero Sediment 65% Design	37,546.41	0.00	0.00	0.00	0.00	37,546.41
162 - NCIRWMP VII Rainwater Rebate	48,963.85	0.00	0.00	0.00	11,248.25	60,212.10
164 - WCB Mt Gilead Design	30,622.10	-0.05	0.00	0.00	0.00	30,622.05
165 - WCB Alliance Implementation	116,361.22	0.00	0.00	33,028.57	0.00	149,389.79
166 - SCAPOSD Outings 2020-23 subcontract	3,672.00	0.00	0.00	0.00	2,146.75	5,818.75
173 - CalFire NBFIP	302.00	0.00	0.00	0.00	0.00	302.00
174 - Forest Working Group 20-21	1,349.25	0.00	0.00	0.00	0.00	1,349.25
179 - Zero Foodprint	1,566.00	0.00	0.00	0.00	1,692.00	3,258.00
183 - SRCD NFWF Monarch TA	314.50	0.00	0.00	0.00	0.00	314.50
185 - WCB Green Valley Water Conservation	13,766.50	0.00	0.00	165,526.34	0.00	179,292.84
186 - WCB Salmon Creek School Rainwater	6,994.07	0.00	0.00	0.00	0.00	6,994.07
188 - WCB Atascadero Master Plan	15,278.30	0.00	0.00	0.00	0.00	15,278.30
189 - DFW Alliance	3,603.75	0.00	0.00	0.00	0.00	3,603.75
190 - DFW Iron Horse Fish Screen	16,378.90	0.00	0.00	0.00	0.00	16,378.90
195 - FSS RCD Grizzly MOU	5,180.00	0.00	0.00	0.00	0.00	5,180.00
196 - NFWF ConParV	11,206.21	0.00	0.00	0.00	7,810.02	19,016.23
197 - NFWF 73962 IH cost share	17,608.21	0.00	0.00	0.00	0.00	17,608.21
198 - SCAPOSD DOC Riparian	7,234.20	0.00	0.00	0.00	0.00	7,234.20
199 - NFWF Monarchs	14,306.90	0.00	0.00	0.00	0.00	14,306.90
204 - County Climate Resilience Rainwater	6,386.00	0.00	0.00	0.00	0.00	6,386.00
205 - RCPA compost	1,170.00	0.00	0.00	0.00	0.00	1,170.00
FFS - Bohemia Pond 2021	2,008.99	0.00	0.00	0.00	0.00	2,008.99
FFS - Matthews	2,225.34	0.00	0.00	0.00	0.00	2,225.34
FFS - TCRCD	542.50	0.00	0.00	0.00	0.00	542.50
FFS - SCRIP Torr	4,409.14	0.00	0.00	0.00	0.00	4,409.14
Z - 125 - CDFA Healthy Soils Demo Project	0.00	43.10	0.00	0.00	0.00	43.10
Z - 142 - CARCD WCB Climate Adaptation	2,493.92	0.00	0.00	0.00	0.00	2,493.92
Z - 163 - CARCD WCB Monarch II OW Sites	0.00	20,493.93	0.00	0.00	0.00	20,493.93
Z - 175 - LOB Monarch Plant Sale	0.00	0.00	0.00	0.00	1,600.00	1,600.00
Z - 178 - NACD Urban Ag Monarchs	12,500.00	0.00	0.00	0.00	0.00	12,500.00
Z - 180 - NFWF 71924 Alder Creek Ranch co	21,695.40	0.00	0.00	0.00	0.00	21,695.40
Z - 181 - NFWF 72096 Willow/Atascadero L	2,903.00	0.00	0.00	0.00	0.00	2,903.00
Z - 194 - FFS Ag Innovations Napa Report	0.00	0.00	200.00	0.00	5,800.00	6,000.00
Z - FFS - CARCD MJV	0.00	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL	573,374.12	22,559.98	200.00	199,621.91	87,844.17	883,600.18

GOLD RIDGE RESOURCE CONSERVATION DISTRICT
A/R Aging Summary
As of August 8, 2022

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
096 - NRCS SCAPOSD RCPP	0.00	0.00	34,732.03	0.00	45,923.22	80,655.25
108 - SCWA TW 16/17-156	0.00	0.00	3,579.25	0.00	0.00	3,579.25
117 - Cal Trans Gleason Beach	0.00	0.00	23,809.29	0.00	0.00	23,809.29
127 - SCWA Blanchard Erosion						
Cost Share	0.00	0.00	6,000.00	0.00	0.00	6,000.00
127 - SCWA Blanchard Erosion - Other	0.00	0.00	1,836.82	0.00	0.00	1,836.82
Total 127 - SCWA Blanchard Erosion	0.00	0.00	7,836.82	0.00	0.00	7,836.82
128 - NRCS CIG Napa	0.00	0.00	539.66	0.00	757.03	1,296.69
136 - DFW P1830401 Tannery LW Recruit	0.00	0.00	1,523.67	0.00	0.00	1,523.67
138 - GSA West Yost	0.00	0.00	859.00	1,023.00	2,563.50	4,445.50
149 - CDFA - Gabriel Farm Demo Project	0.00	0.00	13,765.54	0.00	6,910.08	20,675.62
153 - SCWA 18.19-147 CASGEM 2019-2023	0.00	0.00	5,972.10	0.00	0.00	5,972.10
154 - DPR - C1933010 - Freezeout Trails	0.00	0.00	5,121.32	0.00	0.00	5,121.32
156 - Sweetwater Nursery Off-Chanel Habit	0.00	0.00	42,687.78	0.00	0.00	42,687.78
157 - CDFA Tech Assistance 2019	0.00	0.00	5,312.28	0.00	-545.33	4,766.95
160 - SCC Ebabias Creek Restoration Plant	0.00	0.00	19,046.72	0.00	3,005.65	22,052.37
161 - DFW Atascadero Sediment 65% Design	0.00	0.00	37,546.41	0.00	0.00	37,546.41
162 - NCIRWMP VII Rainwater Rebate	0.00	0.00	48,963.85	0.00	0.00	48,963.85
164 - WCB Mt Gilead Design	0.00	0.00	30,622.05	0.00	0.00	30,622.05
165 - WCB Alliance Implementation	0.00	0.00	116,361.22	0.00	33,028.57	149,389.79
166 - SCAPOSD Outings 2020-23 subcontract	0.00	0.00	3,672.00	0.00	0.00	3,672.00
173 - CalFire NBFIP	0.00	0.00	302.00	0.00	0.00	302.00
174 - Forest Working Group 20-21	0.00	0.00	1,349.25	0.00	0.00	1,349.25
179 - Zero Foodprint	0.00	0.00	1,566.00	0.00	0.00	1,566.00
183 - SRCD NFWF Monarch TA	0.00	0.00	314.50	0.00	0.00	314.50
185 - WCB Green Valley Water Conservation	0.00	0.00	13,766.50	0.00	0.00	13,766.50
186 - WCB Salmon Creek School Rainwater	0.00	0.00	6,994.07	0.00	0.00	6,994.07
188 - WCB Atascadero Master Plan	0.00	0.00	15,278.30	0.00	0.00	15,278.30
189 - DFW Alliance	0.00	0.00	3,603.75	0.00	0.00	3,603.75
190 - DFW Iron Horse Fish Screen	0.00	0.00	16,378.90	0.00	0.00	16,378.90
195 - FSS RCD Grizzly MOU	0.00	0.00	5,180.00	0.00	0.00	5,180.00
196 - NFWF ConParV	0.00	0.00	11,206.21	0.00	7,810.02	19,016.23
197 - NFWF 73962 IH cost share	0.00	0.00	17,608.21	0.00	0.00	17,608.21
198 - SCAPOSD DOC Riparian	0.00	0.00	7,234.20	0.00	0.00	7,234.20
199 - NFWF Monarchs	0.00	0.00	14,306.90	0.00	0.00	14,306.90
204 - County Climate Resilience Rainwater	0.00	0.00	6,386.00	0.00	0.00	6,386.00
205 - RCPA compost	0.00	0.00	1,170.00	0.00	0.00	1,170.00
FFS - Bohemia Pond 2021	0.00	0.00	2,008.99	0.00	0.00	2,008.99
FFS - Matthews	0.00	0.00	2,225.34	0.00	0.00	2,225.34
FFS - TCRCD	0.00	0.00	542.50	0.00	0.00	542.50
FFS - SCRIP Torr	0.00	0.00	272.50	0.00	0.00	272.50
Z - 125 - CDFA Healthy Soils Demo Project	0.00	0.00	43.10	0.00	0.00	43.10
Z - 142 - CARCD WCB Climate Adaptation	0.00	0.00	2,493.92	0.00	0.00	2,493.92
Z - 163 - CARCD WCB Monarch II OW Sites	0.00	0.00	0.00	20,493.93	0.00	20,493.93
Z - 175 - LOB Monarch Plant Sale	0.00	0.00	0.00	0.00	1,600.00	1,600.00
Z - 178 - NACD Urban Ag Monarchs	0.00	0.00	12,500.00	0.00	0.00	12,500.00
Z - 180 - NFWF 71924 Alder Creek Ranch co	0.00	0.00	21,695.40	0.00	0.00	21,695.40
Z - 181 - NFWF 72096 Willow/Atascadero L	0.00	0.00	2,903.00	0.00	0.00	2,903.00
Z - 194 - FFS Ag Innovations Napa Report	0.00	0.00	0.00	0.00	6,000.00	6,000.00
Z - FFS - CARCD MJV	0.00	0.00	0.00	1,000.00	0.00	1,000.00
TOTAL	0.00	0.00	569,280.53	22,516.93	107,052.74	698,850.20

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

8/8/2022 10:29 AM

Register: 101 · Cash in County Treasury

From 06/01/2022 through 08/08/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/09/2022		164 - WCB Mt Gilea...	1200 · Accounts Recei...	7		X	18,422.15	205,285.52
06/09/2022		138 - GSA West Yost	1200 · Accounts Recei...	55		X	637.50	205,923.02
06/09/2022		156 - Sweetwater Nu...	1200 · Accounts Recei...	7		X	3,508.70	209,431.72
06/09/2022		FFS – SLT GV Asse...	1200 · Accounts Recei...	2		X	350.00	209,781.72
06/09/2022		Z - 163 - CARCD W...	1200 · Accounts Recei...	7		X	6,464.25	216,245.97
06/16/2022		001 - ADMINISTRA...	1200 · Accounts Recei...	Fraud Reimb		X	60,000.00	276,245.97
06/16/2022	ACH	Hart, William - 7377	201 · Vouchers Payable	Reimbursement	21.38	X		276,224.59
06/16/2022	ACH	Jensen, Brittany - 7379	201 · Vouchers Payable	Mail to Jenna ...	15.00	X		276,209.59
06/16/2022	ACH	Johnson, Noelle - 7388	201 · Vouchers Payable	Reimbursement	135.08	X		276,074.51
06/16/2022	1937799	Law Offices of Beve...	201 · Vouchers Payable	Review Piazza ...	595.00	X		275,479.51
06/16/2022	1937800	Guardian - 17541	201 · Vouchers Payable	Dental & Visio...	649.87	X		274,829.64
06/16/2022	1937801	Ford Motor Compan...	201 · Vouchers Payable	Truck Payment	851.84	X		273,977.80
06/16/2022	1937802	Exchange Bank Card...	201 · Vouchers Payable		5,935.84	X		268,041.96
06/16/2022	1937803	Xerox Corporation - ...	201 · Vouchers Payable	Copier Lease	190.00	X		267,851.96
06/16/2022	1937804	Kaiser - 1092-27	201 · Vouchers Payable	July Health Ins...	3,648.69	X		264,203.27
06/16/2022	1937805	Inland Business Syst...	201 · Vouchers Payable	Copier Mainten...	59.08	X		264,144.19
06/16/2022	1937806	Contractor Complian...	201 · Vouchers Payable	Compliance Se...	236.25	X		263,907.94
06/16/2022	1937807	Mason Innumerable - ...	201 · Vouchers Payable	Reimbursement	60.00	X		263,847.94
06/16/2022	1937808	Stillwater Sciences - ...	201 · Vouchers Payable		3,917.00	X		259,930.94
06/16/2022	1937809	Spangler William - 2...	201 · Vouchers Payable	Reimbursement	102.96	X		259,827.98
06/16/2022	1937810	Jenna Kahn - 29190	201 · Vouchers Payable	Stipend - May ...	60.00	X		259,767.98
06/16/2022	1937811	Valley Ford Water A...	201 · Vouchers Payable	Water for VFSH	77.50	X		259,690.48
06/16/2022	1937812	Creekside Center for ...	201 · Vouchers Payable		4,000.00	X		255,690.48
06/16/2022	1937813	Laguna de Santa Ros...	201 · Vouchers Payable		3,000.00	X		252,690.48
06/16/2022	1937814	Bowser, Tisa Ocean -...	201 · Vouchers Payable		264.14	X		252,426.34
06/16/2022	1937815	Sonoma RCD - 5852-2	201 · Vouchers Payable		1,253.50	X		251,172.84
06/16/2022	1937816	Recology Sonoma M...	201 · Vouchers Payable		61.87	X		251,110.97
06/16/2022	1937817	Dutton Bros Farming...	201 · Vouchers Payable		2,650.00	X		248,460.97
06/16/2022	1937818	Harmony Farm Supp...	201 · Vouchers Payable	Supplies	22.88	X		248,438.09
06/16/2022	1937819	Prunuske Chatham, I...	201 · Vouchers Payable		7,526.25	X		240,911.84
06/16/2022	1937820	The Regent of the Un...	201 · Vouchers Payable		31,548.02	X		209,363.82
06/16/2022	1938313	Ron Blair Signs - 6704	201 · Vouchers Payable		92.23	X		209,271.59
06/16/2022			7897 · Exchange Bank ...	Funds Transfer	60,000.00	X		149,271.59
06/30/2022			Income from Property ...	Deposit		X	2,197.27	151,468.86
06/30/2022			Overhead:Interest Expe...	Interest		X	418.57	151,887.43
06/30/2022		Z - FFS - Carbon Cy...	1200 · Accounts Recei...	1		X	5,000.00	156,887.43
06/30/2022		160 – SCC Ebabias ...	1200 · Accounts Recei...	10		X	7,907.28	164,794.71
06/30/2022		127 - SCWA Blanch...	1200 · Accounts Recei...	6		X	17,644.86	182,439.57
06/30/2022	ACH	Sonoma County Aud...	Overhead:6521 · Count...	County Services	6,472.15	X		175,967.42
07/01/2022	#207Adv...	207 – SCAPOSD La...	2120 · Deferred Revenue	#207 Advance ...		X	355,513.00	531,480.42

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

8/8/2022 10:29 AM

Register: 101 · Cash in County Treasury

From 06/01/2022 through 08/08/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/13/2022		185 – WCB Green V...	1200 · Accounts Recei...	1		X	165,526.34	697,006.76
07/13/2022		166 - SCAPOSD Out...	1200 · Accounts Recei...	7		X	2,146.75	699,153.51
07/15/2022			7897 · Exchange Bank ...	Funds Transfer	60,000.00	X		639,153.51
07/21/2022		American Tank - 1792	201 · Vouchers Payable		177,567.35	X		461,586.16
07/21/2022		Bowser, Tisa Ocean -...	201 · Vouchers Payable		396.54	X		461,189.62
07/21/2022		CARCD-16268	201 · Vouchers Payable	Membership R...	1,078.00	X		460,111.62
07/21/2022		Christopher Szecsey ...	201 · Vouchers Payable		6,909.64	X		453,201.98
07/21/2022		Dellavalle Laborator...	201 · Vouchers Payable		2,457.00	X		450,744.98
07/21/2022		Dutton Bros Farming...	201 · Vouchers Payable		2,650.00	X		448,094.98
07/21/2022		EARTHseed Consult...	201 · Vouchers Payable		900.00	X		447,194.98
07/21/2022		Exchange Bank Card...	201 · Vouchers Payable		2,388.23	X		444,806.75
07/21/2022		Ford Motor Compan...	201 · Vouchers Payable	Truck Payment	851.84	X		443,954.91
07/21/2022		Guardian - 17541	201 · Vouchers Payable	Dental & Visio...	516.35	X		443,438.56
07/21/2022		Hart, William - 7377	201 · Vouchers Payable	Reimbursement	22.24	X		443,416.32
07/21/2022		Inland Business Syst...	201 · Vouchers Payable	Copier Mainten...	39.30	X		443,377.02
07/21/2022		Jenna Kahn - 29190	201 · Vouchers Payable	Stipend - June ...	60.00	X		443,317.02
07/21/2022		Johnson, Noelle - 7388	201 · Vouchers Payable	Reimbursement	76.05	X		443,240.97
07/21/2022		Kaiser - 1092-27	201 · Vouchers Payable	July Health Ins...	3,648.69	X		439,592.28
07/21/2022		Mason Innumerable - ...	201 · Vouchers Payable	Reimbursement	60.00	X		439,532.28
07/21/2022		Occidental Arts & Ec...	201 · Vouchers Payable		7,289.30	X		432,242.98
07/21/2022		Point Blue Conservat...	201 · Vouchers Payable		9,765.11	X		422,477.87
07/21/2022		Recology Sonoma M...	201 · Vouchers Payable		58.59	X		422,419.28
07/21/2022		Robert Irwin - 30019	201 · Vouchers Payable		1,000.00	X		421,419.28
07/21/2022		San Francisco State ...	201 · Vouchers Payable		3,313.91	X		418,105.37
07/21/2022		SDRMA - 9209	201 · Vouchers Payable		11,154.74	X		406,950.63
07/21/2022		Spangler William - 2...	201 · Vouchers Payable	Reimbursement	16.38	X		406,934.25
07/21/2022		The Regents of the U...	201 · Vouchers Payable		10,000.00	X		396,934.25
07/21/2022		Valley Ford Water A...	201 · Vouchers Payable	Water for VFSH	77.50	X		396,856.75
07/21/2022		Xerox Corporation - ...	201 · Vouchers Payable	Copier Lease	190.00	X		396,666.75
07/27/2022		162 - NCIRWMP VI...	1200 · Accounts Recei...	5		X	11,248.25	407,915.00
07/27/2022		FFS – SCRIP Torr	1200 · Accounts Recei...	3		X	4,136.64	412,051.64
07/27/2022		179 - Zero Foodprint	1200 · Accounts Recei...	4		X	1,692.00	413,743.64

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

8/8/2022 10:30 AM

Register: 7897 · Exchange Bank Checking

From 06/01/2022 through 08/08/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/02/2022		QuickBooks Payroll ...	-split-	Created by Pay...	15,639.07	X		35,354.79
06/03/2022	DD2536	Cantor, Sierra R	-split-	Direct Deposit		X		35,354.79
06/03/2022	DD2537	Green, John K	-split-	Direct Deposit		X		35,354.79
06/03/2022	DD2538	Harris, Michele J	-split-	Direct Deposit		X		35,354.79
06/03/2022	DD2539	Hart, William J	-split-	Direct Deposit		X		35,354.79
06/03/2022	DD2540	Jensen, Brittany B	-split-	Direct Deposit		X		35,354.79
06/03/2022	DD2541	Johnson, Noelle E	-split-	Direct Deposit		X		35,354.79
06/03/2022	DD2542	O'Connell, Maryann	-split-	Direct Deposit		X		35,354.79
06/03/2022	DD2543	Pozzi -, Joe	-split-	Direct Deposit		X		35,354.79
06/03/2022	DD2544	Spangler, William	-split-	Direct Deposit		X		35,354.79
06/03/2022	DD2545	Stagnaro, Adriana	-split-	Direct Deposit		X		35,354.79
06/03/2022	DD2546	Tsue, Sophia	-split-	Direct Deposit		X		35,354.79
06/06/2022	ACH	Gold Ridge RCD - 4...	-split-	94-2466509	5,490.78	X		29,864.01
06/06/2022	ACH	EDD-463541	-split-	SEIN 499-0402...	1,053.69	X		28,810.32
06/06/2022	ACH	Nationwide	3101 · 457b Employee	0056542-001	1,660.00	X		27,150.32
06/06/2022	ACH	CalPERS - 463670	-split-	1915	3,580.76	X		23,569.56
06/06/2022	ACH	CalPERS - 463670	Salaries and benefits:5...	Unfunded Liab...	1,349.59	X		22,219.97
06/16/2022		QuickBooks Payroll ...	-split-	Created by Pay...	15,587.58	X		6,632.39
06/16/2022			101 · Cash in County T...	Funds Transfer		X	60,000.00	66,632.39
06/17/2022	DD2547	Cantor, Sierra R	-split-	Direct Deposit		X		66,632.39
06/17/2022	DD2548	Green, John K	-split-	Direct Deposit		X		66,632.39
06/17/2022	DD2549	Harris, Michele J	-split-	Direct Deposit		X		66,632.39
06/17/2022	DD2550	Hart, William J	-split-	Direct Deposit		X		66,632.39
06/17/2022	DD2551	Jensen, Brittany B	-split-	Direct Deposit		X		66,632.39
06/17/2022	DD2552	Johnson, Noelle E	-split-	Direct Deposit		X		66,632.39
06/17/2022	DD2553	O'Connell, Maryann	-split-	Direct Deposit		X		66,632.39
06/17/2022	DD2554	Pozzi -, Joe	-split-	Direct Deposit		X		66,632.39
06/17/2022	DD2555	Spangler, William	-split-	Direct Deposit		X		66,632.39
06/17/2022	DD2556	Stagnaro, Adriana	-split-	Direct Deposit		X		66,632.39
06/17/2022	DD2557	Tsue, Sophia	-split-	Direct Deposit		X		66,632.39
06/20/2022	ACH	Gold Ridge RCD - 4...	-split-	94-2466509	5,473.16	X		61,159.23
06/20/2022	ACH	EDD-463541	-split-	SEIN 499-0402...	1,054.27	X		60,104.96
06/20/2022	ACH	CalPERS - 463670	-split-	1915	3,642.96	X		56,462.00
06/20/2022	ACH	Nationwide	3101 · 457b Employee	0056542-001	1,660.00	X		54,802.00
06/30/2022		QuickBooks Payroll ...	-split-	Created by Pay...	14,819.06	X		39,982.94
07/01/2022	DD2558	Cantor, Sierra R	-split-	Direct Deposit		X		39,982.94
07/01/2022	DD2559	Green, John K	-split-	Direct Deposit		X		39,982.94
07/01/2022	DD2560	Harris, Michele J	-split-	Direct Deposit		X		39,982.94
07/01/2022	DD2561	Hart, William J	-split-	Direct Deposit		X		39,982.94
07/01/2022	DD2562	Jensen, Brittany B	-split-	Direct Deposit		X		39,982.94

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

8/8/2022 10:30 AM

Register: 7897 · Exchange Bank Checking

From 06/01/2022 through 08/08/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/01/2022	DD2563	Johnson, Noelle E	-split-	Direct Deposit		X		39,982.94
07/01/2022	DD2564	O'Connell, Maryann	-split-	Direct Deposit		X		39,982.94
07/01/2022	DD2565	Pozzi -, Joe	-split-	Direct Deposit		X		39,982.94
07/01/2022	DD2566	Spangler, William	-split-	Direct Deposit		X		39,982.94
07/01/2022	DD2567	Stagnaro, Adriana	-split-	Direct Deposit		X		39,982.94
07/05/2022	ACH	Gold Ridge RCD - 4...	-split-	94-2466509	5,271.44			34,711.50
07/05/2022	ACH	EDD-463541	-split-	SEIN 499-0402...	1,051.43			33,660.07
07/05/2022	ACH	Nationwide	3101 · 457b Employee	0056542-001	1,660.00			32,000.07
07/05/2022	ACH	Jensen, Brittany - 7379	2100 · PAYROLL LIA...		450.00			31,550.07
07/05/2022	ACH	CalPERS - 463670	-split-	1915	3,628.20			27,921.87
07/14/2022		QuickBooks Payroll ...	-split-	Created by Pay...	14,924.66			12,997.21
07/15/2022	DD2568	Cantor, Sierra R	-split-	Direct Deposit		X		12,997.21
07/15/2022	DD2569	Green, John K	-split-	Direct Deposit		X		12,997.21
07/15/2022	DD2570	Harris, Michele J	-split-	Direct Deposit		X		12,997.21
07/15/2022	DD2571	Hart, William J	-split-	Direct Deposit		X		12,997.21
07/15/2022	DD2572	Jensen, Brittany B	-split-	Direct Deposit		X		12,997.21
07/15/2022	DD2573	Johnson, Noelle E	-split-	Direct Deposit		X		12,997.21
07/15/2022	DD2574	O'Connell, Maryann	-split-	Direct Deposit		X		12,997.21
07/15/2022	DD2575	Pozzi -, Joe	-split-	Direct Deposit		X		12,997.21
07/15/2022	DD2576	Spangler, William	-split-	Direct Deposit		X		12,997.21
07/15/2022	DD2577	Stagnaro, Adriana	-split-	Direct Deposit		X		12,997.21
07/15/2022			101 · Cash in County T...	Funds Transfer			60,000.00	72,997.21
07/20/2022	ACH	Gold Ridge RCD - 4...	-split-	94-2466509	5,373.66			67,623.55
07/20/2022	ACH	EDD-463541	-split-	SEIN 499-0402...	1,085.48			66,538.07
07/20/2022	ACH	Jensen, Brittany - 7379	2100 · PAYROLL LIA...		450.00			66,088.07
07/20/2022	ACH	Nationwide	3101 · 457b Employee	0056542-001	1,660.00			64,428.07
07/20/2022	ACH	CalPERS - 463670	-split-	1915	3,649.40			60,778.67
07/20/2022	ACH	CalPERS - 463670	Salaries and benefits:5...	Unfunded Liab...	1,564.08			59,214.59
07/28/2022		QuickBooks Payroll ...	-split-	Created by Pay...	15,761.15			43,453.44
07/29/2022	DD2578	Cantor, Sierra R	-split-	Direct Deposit		X		43,453.44
07/29/2022	DD2579	Green, John K	-split-	Direct Deposit		X		43,453.44
07/29/2022	DD2580	Harris, Michele J	-split-	Direct Deposit		X		43,453.44
07/29/2022	DD2581	Hart, William J	-split-	Direct Deposit		X		43,453.44
07/29/2022	DD2582	Jensen, Brittany B	-split-	Direct Deposit		X		43,453.44
07/29/2022	DD2583	Johnson, Noelle E	-split-	Direct Deposit		X		43,453.44
07/29/2022	DD2584	O'Connell, Maryann	-split-	Direct Deposit		X		43,453.44
07/29/2022	DD2585	Pozzi -, Joe	-split-	Direct Deposit		X		43,453.44
07/29/2022	DD2586	Spangler, William	-split-	Direct Deposit		X		43,453.44
07/29/2022	DD2587	Stagnaro, Adriana	-split-	Direct Deposit		X		43,453.44
08/01/2022	ACH	Gold Ridge RCD - 4...	-split-	94-2466509	5,650.44			37,803.00

GOLD RIDGE RESOURCE CONSERVATION DISTRICT

8/8/2022 10:30 AM

Register: 7897 · Exchange Bank Checking

From 06/01/2022 through 08/08/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/01/2022	ACH	EDD-463541	-split-	SEIN 499-0402...	1,130.49			36,672.51
08/01/2022	ACH	Jensen, Brittany - 7379	2100 · PAYROLL LIA...		450.00			36,222.51
08/01/2022	ACH	Nationwide	3101 · 457b Employee	0056542-001	1,660.00			34,562.51
08/01/2022	ACH	CalPERS - 463670	-split-	1915	3,801.15			30,761.36



Action Item 6-B

TO: BOARD OF DIRECTORS
FROM: Brittany Jensen, Sierra Cantor
SUBJECT: Approval of Executive Director to enter into a subcontract with the Sonoma County Water Agency as described below for various services under agreement 2122-099 **Rainwater Catchment Rebate Pilot Project** (grant #204)
DATE: August 18, 2022

Summary

Requesting Board approval to enter into the following a subcontract with Sonoma County Water Agency for work on the **Rainwater Catchment Rebate Pilot Project** for \$161,548.

Background

Through a partnership between Sonoma Water, the Gold Ridge and Sonoma RCDs, Sonoma-Marin Saving Water Partnership, and the non-profit Daily Acts, this proposal seeks to build upon the partners' current success in fostering community water conservation, security, and awareness, by developing and implementing a county-wide pilot rebate and training program to promote household-level water storage through rainwater catchment. This project is meant to not only provide residents technical and financial assistance to construct onsite winter water storage for dry season use, thereby protecting water sources, but is also meant to empower citizens to take action towards self-sufficiency and emergency preparedness while normalizing such efforts at the household level.

In addition to providing rebates for rainwater catchment system construction, the project will also conduct two workshop/webinar series: one targeting homeowners interested in designing and installing their own systems, a second for professional landscapers to receive certification through the Qualified Water-Efficient Landscapers (QWEL) program in rainwater catchment system design and construction.

This funding serves to complement grant #162, by augmenting the program and providing funding for the southern part of the county not covered through the Department of Water Resources' North Coast region.

Discussion

The grant includes \$33,890 in staff time and benefits at full cost billing rates. Additional expenses include \$13,000 in materials for hands-on workshops, \$40,000 in rebate funds, and \$74,000 to subcontracted project partners.

Fiscal Information

The SCWA agreement totals \$161,548. Cost share has been secured through the Department of Water Resources (#162) and two incoming DFW agreements.

Staff Recommendation

Approve Resolution 2022-12 authorizing the Executive Director to enter into an agreement with the Sonoma County Water Agency for the **Rainwater Catchment Rebate Pilot Project** for \$161,548.

List of Attachments

1. SCWA agreement



Action Item 6-C

TO: BOARD OF DIRECTORS
FROM: Brittany Jensen, Sierra Cantor
SUBJECT: Approval of Executive Director to enter into a subcontract with the CA Department of Fish and Wildlife as described below for various services under CDFW grant agreement #QXXXXX Salmon Creek Rural Water Conservation Project, Phase II (grant #208)
DATE: August 18, 2022

Summary

Requesting Board approval to enter into the following a subcontract with CA Department of Fish and Wildlife for work on the Salmon Creek Rural Water Conservation Project, Phase II for \$250,000.

Background

Building off of the success of Phase I (DFW FRGP grant #P1130404), and working in tandem with a multi-partner, county-wide rainwater catchment rebate program now underway through DWR and County of Sonoma funding, GRRCD will provide outreach, technical assistance, design services, and construction coordination for rural residential rainwater catchment systems to provide alternative water sources and improve summer instream flow in the Salmon Creek watershed, which maintains a thriving population of CCC coho just south of the Russian River. This funding will allow GRRCD to promote and expand the rebate program specifically to landowners in this critical coho habitat area who are reliant on streamflow diversions, either directly or as customers of the Bodega Water Company (BWC), a small mutual benefit water supplier that serves approximately 40 connections and draws water from a shallow alluvial well along the Salmon Creek mainstem that has been shown to affect streamflow. GRRCD has received significant interest in the rebate program from this area; however, as a county-wide program focused on supporting water provider rebate programs, it currently has very little funding outside of urban water supply areas. The program also caps the \$0.50/gallon rebate at \$5,000, which provides only a small percentage of costs towards a large-scale system sufficiently sized to offset summer diversions. The requested funding will significantly increase technical assistance and program participation among water users affecting the coho-bearing reaches of Salmon Creek. This funding will also promote construction of larger systems by increasing affordability, by purchasing tanks directly to free up the rebate funds for other construction materials, and coordinating materials deliveries and construction to lower costs. The budget estimate assumes design and installation of ten 10,000 to 15,000-gallon systems, for a total annual water savings of 100,000-150,000 gallons. Landowners will sign agreements specifying the water is for use in late summer to offset stream diversions, and is meant to

offset, rather than augment, current late summer uses. The greater water savings benefit, however, will come with the greatly increased water use awareness that program participants have shown once they have installed rainwater catchment systems and begin accounting for their own water use. The program will further work to normalize rainwater storage and resource self-sufficiency in a community heavily dependent on surface diversions.

Discussion

The grant includes over \$36,000 in staff time and benefits, and \$43,208.60 in indirect costs at 39%. Additional expenses include the direct purchase of \$96,000 in water tanks, and \$50,000 in rebate funds. An additional \$23,762.50 will be provided to subcontractors for design services.

Fiscal Information

The DFW grant agreement totals \$250,000. Cost share has been secured through the Department of Water Resources (#162) and the County of Sonoma Climate Resilience Fund (#204).

Staff Recommendation

Approve Resolution 2022-1 authorizing the Executive Director to enter into an agreement with the California Department of Fish and Wildlife for the **Salmon Creek Rural Water Conservation Project, Phase II** for \$250,000.

List of Attachments

1. Proposal (the grant agreement is in development)



Priority Drought Response Project Funding Needs

May 5, 2022

To: Brycen Swart and Shay Richardson, CDFW
From: Noelle Johnson, Deputy Director, Gold Ridge RCD (noelle@goldridgercd.org)
Re: Current funding needs for drought response projects

Salmon Creek Rural Water Conservation Project, Phase II \$250,000

Building off of the success of Phase I (DFW FRGP grant #P1130404), and working in tandem with a multi-partner, county-wide rainwater catchment rebate program now underway through DWR and County of Sonoma funding, GRRCD will provide outreach, technical assistance, design services, and construction coordination for rural residential rainwater catchment systems to provide alternative water sources and improve summer instream flow in the Salmon Creek watershed, which maintains a thriving population of CCC coho just south of the Russian River. This funding will allow GRRCD to promote and expand the rebate program specifically to landowners in this critical coho habitat area who are reliant on streamflow diversions, either directly or as customers of the Bodega Water Company (BWC), a small mutual benefit water supplier that serves approximately 40 connections and draws water from a shallow alluvial well along the Salmon Creek mainstem that has been shown to affect streamflow. GRRCD has received significant interest in the rebate program from this area; however, as a county-wide program focused on supporting water provider rebate programs, it currently has very little funding outside of urban water supply areas. The program also caps the \$0.50/gallon rebate at \$5,000, which provides only a small percentage of costs towards a large-scale system sufficiently sized to offset summer diversions. The requested funding will significantly increase technical assistance and program participation among water users affecting the coho-bearing reaches of Salmon Creek. This funding will also promote construction of larger systems by increasing affordability, by purchasing tanks directly to free up the rebate funds for other construction materials, and coordinating materials deliveries and construction to lower costs. The budget estimate assumes design and installation of ten 10,000 to 15,000-gallon systems, for a total annual water savings of 100,000-150,000 gallons. Landowners will sign agreements specifying the water is for use in late summer to offset stream diversions, and is meant to offset, rather than augment, current late summer uses. The greater water savings benefit, however, will come with the greatly increased water use awareness that program participants have shown once they have installed rainwater catchment systems and begin accounting for their own water use. The program will further work to normalize rainwater storage and resource self-sufficiency in a community heavily dependent on surface diversions.

While the first phase of the project, completed in 2016, provided full funding for system construction (minus a small percentage of landowner cost share), this type of approach has become much more cost

prohibitive with these projects now requiring prevailing wage rates. A rebate approach requiring landowners to contract directly with contractors will significantly reduce costs, while allowing for a more equitable approach by spreading grant funds among a larger number of community members.



A 15,000-gallon rural residential rainwater catchment system installed through Phase I (DFW P1130404), offsetting summer diversions from a near-channel shallow alluvial well.



Action Item 6-D

TO: BOARD OF DIRECTORS
FROM: Brittany Jensen, Sierra Cantor
SUBJECT: Approval of Executive Director to enter into a subcontract with Conservation Works (North Coast Resource Conservation and Development Council) as described below for various services under NFWF grant agreement #2007.22.072785 North Bay Habitat Restoration and Improvement for Monarchs and Other Pollinators (grant #199)
DATE: August 25, 2022

Summary

Requesting Board approval to enter into the following a subcontract with Conservation Works (North Coast Resource Conservation and Development Council) as described below for various services under NFWF grant agreement #2007.22.072785 North Bay Habitat Restoration and Improvement for Monarchs and Other Pollinators (grant #199) for \$79,600.

Background

Working through a broad and diverse partnership, this project seeks to restore and enhance monarch and pollinator habitat through large-scale localized seed collection, propagation, and planting/seeding of native milkweed species and other pollinator larval host and nectar plants in diverse habitat patches throughout the North Bay region. Conducted through the North Bay Monarch Working Group, the partners will coordinate the propagation and planting of at least of milkweed starts from locally collected seed. Habitat patches in school and community gardens will be coordinated through the School Garden Network and Conservation Works, while RCD staff will coordinate milkweed distribution to agricultural landowners. Plantings on additional wildland sites are being coordinated through partnerships with Sonoma County Regional Parks, the Laguna Foundation, SPAWN, and Point Blue Conservation Science.

Discussion

A budget amendment request has been submitted to NFWF to accommodate staff pay rate increases, our indirect rate increase from 26% to 39%, and a more flexible budget structure to subcontract solely to Conservation Works, who would then subcontract to various project partners. This structure both lowers the overall portion of the grant that would go to indirect, and allows the project team fund partner activities as they develop, rather than needing concrete budget line items with each partner that could only be modified through grant budget amendments. The grant includes nearly \$38,000 in GRRCD staff time and benefits, and

\$33,781 in indirect costs at 39%. A total of \$79,600 will be provided to Conservation Works for both distribution to other project partners and to fund their own activities.

Staff Recommendation

Staff recommends the Board approve the contract with Conservation Works for \$79,600.

List of Attachments

1. Subcontract with Conservation Works22

PROFESSIONAL SERVICES AGREEMENT

between

Gold Ridge Resource Conservation District

and

Conservation Works

RECITALS

This Professional Services Agreement (hereinafter the Agreement) is between the Gold Ridge Resource Conservation District (GRRCD) and Conservation Works for services requested of CONSERVATION WORKS by GRRCD for NFWF grant agreement #2007.22.072785 North Bay Habitat Restoration and Improvement for Monarchs and Other Pollinators.

CONSERVATION WORKS is to be considered an independent contractor, and all persons employed by CONSERVATION WORKS in connection with works covered by this Agreement are not to be considered employees of GRRCD in any respect whatsoever.

TERMS AND CONDITIONS

- 1. Effective and End Dates.** The effective date of this Agreement is August 15, 2022. Work under this agreement shall continue until either party terminates the Agreement. The end date of this agreement, by which all tasks in the Scope of Work (Exhibit A) shall be completed, is March 31, 2024. With respect to services initiated under the Agreement, the terms and conditions herein shall continue through completion of such services.
- 2. Termination.** Either party shall have the right to terminate this contract for any reason upon 15-day written notice to the other party. In the event of such termination, CONSERVATION WORKS will be entitled to payment for all work performed under this Agreement prior to termination.
- 3. Scope of Work.** A Scope of Work and Cost Estimate has been prepared by CONSERVATION WORKS (Exhibit A). The services described in Exhibit A comprise a portion of GRRCD's participation in the NACD grant.

Services to be provided by CONSERVATION WORKS are described in Exhibit A, which outlines the specific work to be performed and specifies compensation for such work, and details CONSERVATION WORKS's labor and other relevant rates. CONSERVATION WORKS represents itself to be experienced and competent to perform these services.

In requesting the services as outlined in Exhibit A and any subsequent exhibits, neither GRRCD nor its funders assumes an obligation to provide further funding or support to CONSERVATION WORKS beyond the terms stated in the exhibits.

- 4. Contractor Designation and Reporting Requirements.** CONSERVATION WORKS shall be considered a subcontractor for purposes of the grants. GRRCD shall be responsible for reporting all information in accordance with grantor requirements.
- 5. Payment and Fees**

- A. Work will be performed on a time and materials basis in accordance with the attached Scope of Work and Fee Schedule (Exhibit A), attached hereto and incorporated by reference herein. GRRCD and CONSERVATION WORKS agree that if additional services are needed, a mutually agreeable amendment to this contract will be prepared.
- B. All statements rendered to GRRCD by CONSERVATION WORKS shall indicate the number of hours worked, dates worked, and such additional information as GRRCD shall reasonably request. The total compensation shall in no event exceed **Seventy-Nine Thousand Six Hundred Dollars [\$79,600.00]** (as detailed in Exhibit A) without express written approval by GRRCD. The compensation provided for in this article shall be the total consideration to CONSERVATION WORKS, and shall include all of CONSERVATION WORKS's expenses, excluding mileage, incurred in rendering requested services.
- C. An original invoice with all required documentation shall be submitted electronically no more frequently than monthly to: Noelle@goldridgercd.org. Attn: Noelle Johnson.
- D. Compensation shall be paid to CONSERVATION WORKS within 30 days after GRRCD has received payment from grantors. After GRRCD has received payment from grantors for work completed, the GRRCD Board of Directors shall review the invoice and payment at their regularly scheduled meeting on the third Thursday of the month. No bill can be paid without Board approval.

6. Cost Share Provision. N/A

7. Wages. CONSERVATION WORKS agrees to comply with any and all applicable prevailing wage requirements set forth in California Labor Code Sections 1770, *et seq.* and/or the U.S. Department of Labor Davis-Bacon Act, and any current and future implementing regulations, policies, procedures and standards promulgated thereunder, all as may be amended from time to time.

8. Performance of Services. CONSERVATION WORKS agrees to render its services as stated in Exhibit A. CONSERVATION WORKS shall give immediate notice to GRRCD should any event occur or condition arise which CONSERVATION WORKS considers to constitute a basis for modification of this Agreement. GRRCD and CONSERVATION WORKS shall mutually agree on cost and completion date adjustments suitable for any such modification.

9. Delays. Neither GRRCD nor CONSERVATION WORKS shall be liable for default or delay under this Agreement caused by acts of God, or other events beyond the control of such party. Such acts or events shall include storms, floods, fires, epidemics, war, riot, strikes, lockouts, or other labor disputes, and acts of the government, its agencies or officers, federal, state, or local.

10. Suspension of Services. GRRCD may suspend performance of services hereunder at any time by written note to CONSERVATION WORKS. Any suspension shall extend the Agreement completion date commensurately. GRRCD shall pay CONSERVATION WORKS necessary and reasonable costs incurred by CONSERVATION WORKS directly attributable to the suspension in addition to other compensation provided for by this Agreement.

11. Proprietary and Confidential Information. There is a possibility that as part of executing the work described in exhibit(s) CONSERVATION WORKS will need to obtain and use information considered confidential or proprietary by the landowner, GRRCD or its subcontractors. In this instance, GRRCD will inform CONSERVATION WORKS that GRRCD considers such information

confidential or proprietary. CONSERVATION WORKS agrees that, during and after the term of this Agreement, it will not directly or indirectly disclose to any third person, nor use for its own benefit or the benefit of anyone other than GRRCD, such confidential or proprietary information without obtaining prior authorization from GRRCD.

- 12. Ownership of Materials and Documentation.** It is understood that all materials resulting from the efforts of CONSERVATION WORKS in connection with this Agreement, including documents, reports, calculations, maps, photographs, computer programs, computer printouts, notes, and any other pertinent data are to be shared by CONSERVATION WORKS and GRRCD, and shall be retained by CONSERVATION WORKS for a minimum of five (5) years. Reuse of these materials by CONSERVATION WORKS on projects other than the Rainwater Catchment Rebate and Streamflow Enhancement Pilot Project is prohibited without written permission from GRRCD. Notwithstanding anything in this provision, GRRCD and CONSERVATION WORKS are obligated to abide by 37 CFR Part 401 (*Rights to Inventions Made by Non-Profit Organizations and Small Business Firms Under Government Grants, Contracts, and Cooperative Agreements*).
- 13. Accounting, Auditing and Evaluation.** CONSERVATION WORKS shall prepare and maintain accounting records in support of all amounts billed to GRRCD. CONSERVATION WORKS's files and records directly relating to performance of this Agreement and billing therefore shall be subject to audit by GRRCD and/or NFWF at all times during the course of the project and for a period of three (3) years after project completion. CONSERVATION WORKS further agrees to provide timely responses to all reasonable requests for information from GRRCD or grantors for purposes of evaluating the accomplishments of the Project for a period of five (5) years after the date on which the final reports for the project are provided.
- 14. Subcontracting.** The services under this Agreement shall be rendered by CONSERVATION WORKS, and shall not be subcontracted to be performed by any other party without the prior written consent of GRRCD. Inclusion of specific subcontractors in attached exhibit(s) approved by GRRCD constitutes approval of said subcontractors.
- 15. Liability and Indemnity.** As an independent contractor, CONSERVATION WORKS shall be responsible for its own operations, personnel and activities and assumes all liability for its negligent acts or willful misconduct in the course of work to be performed and for breach of any of the terms of this agreement. GRRCD and CONSERVATION WORKS mutually agree, to the fullest extent permitted by law, to defend, indemnify, and hold each other, and grantors, harmless from any and all damage, liability, or cost, including reasonable attorneys' fees and costs of defense, arising from their own negligent acts, willful misconduct, errors, or omissions in the performance of their services under this agreement.

CONSERVATION WORKS assumes all liability for workers' compensation and employer's liability coverage for its own employees.
- 16. Compliance with Applicable Laws.** CONSERVATION WORKS shall comply with any safety rules and procedures provided by GRRCD when working on the project, and with all applicable provisions of federal, state and local equal employment opportunity laws, rules, regulations and orders described in this agreement and with all other applicable laws, rules, regulations and orders.
- 17. Insurance Requirements.** CONSERVATION WORKS agrees to procure and maintain insurance of the kinds and amounts detailed below (Exhibit C) from insurance companies authorized to do business in the state of California, covering all operations under this Agreement. CONSERVATION

WORKS shall furnish to GRRCD a certificate(s) signed by an authorized representative of the insurance company (ies) showing that CONSERVATION WORKS has satisfactorily complied with the insurance provisions herein within 5 days of the execution of this agreement.

CONSERVATION WORKS shall maintain at its own expense and provide evidence of sufficient commercial general and automobile liability, workers' compensation insurance as required by law or regulation for performance of services under this Agreement.

18. Governing Law and Venue. The parties agree that this Agreement, including its performance, validity, and interpretation, shall in all respects be governed by the laws of the State of California. The State of California, County of Sonoma, shall be the jurisdiction and venue for any dispute arising out of or in connection with this Agreement.

19. Dispute Resolution.

- A. Intent. The parties intend to resolve all disputes and other matters in question arising out of or relating to the interpretation, application, performance or breach of any term, covenant or condition of this Contract through reasonable business-like negotiations without resort to litigation. If a dispute should arise regarding the obligations of GRRCD or CONSERVATION WORKS, the parties shall attempt to resolve the dispute in accordance with this Dispute Resolution section. Unless the GRRCD requires otherwise, and regardless of the size or nature of the dispute, CONSERVATION WORKS shall not cease or delay performance of its obligations under the Agreement during the existence of any dispute, and GRRCD shall pay to CONSERVATION WORKS all amounts owing that are not subject to dispute or offset.
- B. Resolution Procedure. GRRCD and CONSERVATION WORKS shall attempt to resolve any disputes in accordance with the following procedures:
- i. Special Meeting. GRRCD will call a special meeting for the resolution of disputes. The meeting shall be held within three (3) working days after delivery of written request for such meeting specifying the nature of the dispute to be resolved. If a meeting is called prior to commencement of the construction, the meeting shall be held at the GRRCD's offices; thereafter, the meeting shall be held at the project site. The meeting shall be attended by representatives of GRRCD and CONSERVATION WORKS. Such representatives shall have authority to resolve the dispute and shall not be an attorney(s) actively practicing law.
 - ii. Mandatory Mediation. If the dispute has not been resolved within five (5) working days after the special meeting, both parties shall engage in a mediation proceeding, which shall be attended by all parties to the dispute and which, unless all parties to such proposed mediation proceeding agree otherwise, shall be conducted by an independent mediator in accordance with its procedures. The costs of mediation shall be shared equally by all parties to such mediation.
 - iii. Settlement. If, as a result of the mediation, a voluntary settlement is reached and the parties agree that such settlement shall be reduced to writing, the agreement may be enforced as a settlement agreement in the Sonoma County Superior Court. Such agreement shall be and have the same force and effect as an arbitration award in California and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.
 - iv. Evidence Code. All proceedings under this Dispute Resolution section shall be subject to California Evidence Code Section 1119. The restrictions set forth therein on the use of evidence from the special meeting or mediation shall apply to any arbitration as well as any court proceeding. The parties expressly agree to abide by subdivisions (a) and (b) of Section 1119, which provide as follows:

- (a) No evidence of anything said or any admission made for the purpose of, in the course of, or pursuant to, a mediation or a mediation consultation is admissible or subject to discovery, and disclosure of the evidence shall not be compelled, in any arbitration, administrative adjudication, civil action, or other noncriminal proceeding in which, pursuant to law, testimony can be compelled to be given.
- (b) No writing, as defined in Section 250, that is prepared for the purpose of, in the course of, or pursuant to, a mediation or a mediation consultation, is admissible or subject to discovery, and disclosure of the writing shall not be compelled, in any arbitration, administrative adjudication, civil action, or other noncriminal proceeding in which, pursuant to law, testimony can be compelled to be given.
- v. The Contractor shall incorporate this Dispute Resolution into contracts with all subcontractors.
- vi. This Dispute Resolution procedure shall not in any way affect any statutes of limitation relating to any claim, dispute or other matter or question arising out of or relating to this Contract or the breach thereof. This dispute resolution procedure may be conducted before or during the pendency of any other legal proceedings between GRRCD and any third party.

20. Attorney's Fees. In the event either party brings an action or proceedings for damages arising out of the other's performance under this contract or to establish the right or remedy of either party, the prevailing party shall be entitled to recover reasonable attorney fees and costs as part of such action or proceeding. This contract shall be construed and interpreted according to the substantive law of California, regardless of the law of conflicts to the contrary in any jurisdiction. Any action to enforce the terms of this agreement or breach thereof shall be brought and tried in the forum nearest GRRCD's office, in the County of Sonoma.

21. Lobbying and Certification and Disclosure. CONSERVATION WORKS agrees, to the best of their knowledge and belief, that:

- A. No federal appropriated funds have been paid or will be paid by, or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- B. If any funds other than Federal appropriated funds have been paid or will be paid to any person influencing or attempting to influence an officer or employee of any agency, or a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL (Disclosure Form to Report Lobbying), in accordance with its instructions.

22. Signatures. Unless otherwise specified below, the following signatories are the authorized representatives upon whose decisions and information each party may rely in performance of this Agreement. Any information or notices required or permitted hereunder shall be deemed to have been sufficiently given to either party if given to these signatories or to such other parties and/or address as they may subsequently designate.

This Agreement is effective the day and year stated in Article No. 1.

GOLD RIDGE RESOURCE
CONSERVATION DISTRICT

Conservation Works

Address: 2776 Sullivan Road
Sebastopol, CA 95472

P.O. Box 6417
Santa Rosa, CA 95406

Signature: _____

Name: Brittany Jensen

Oona Heacock

Title: Executive Director

Executive Director

Date: _____

Conservation Works
Scope of Work September 2022 – March 2024

Conservation Works shall conduct the following activities through grant sources as shown:

Subcontracted Partner Management. CONSERVATION WORKS will serve as a pass-through for funds for subcontracted grant activities, and will coordinate directly with project partners to develop subcontracts/agreements to fund partner implementation activities. CONSERVATION WORKS will process and compile partner invoices and submit them by the 15th of the month following each calendar quarter. Potential subcontractors include but are not limited to: The Laguna de Santa Rosa Foundation, Point Blue Conservation Science, Marin Audubon, Sonoma County School Garden Network, Turtle Island Restoration Network SPAWN, and the Sonoma Ecology Center.

Monarch Habitat Restoration. CONSERVATION WORKS shall collaborate with GRRCD and other partners to promote monarch habitat restoration on public and working lands, working with school and community garden coordinators, tribal entities, local governments, agricultural landowners, and others to design and install habitat patches for monarch butterflies and other pollinators, incorporating local native milkweed where appropriate and ensuring a diversity of nectar sources. 2022-23 planting sites may include but are not limited to: Paradise Ridge Winery, Colgan Creek riparian restoration, Middletown Rancheria, Bayer Farm, Jeff Bodwin Community Garden, and Rancho Mark West Community Garden.

Quarterly Reporting. CONSERVATION WORKS will compile quarterly reporting metrics from subcontracted project partners, including the following metrics:

- Planting project site name
- Brief site description
- Project address/coordinates
- Community members participating
- Volunteer hours
- # milkweed starts planted by species (*A. fascicularis*, *A. speciosa*, *A. californica*)
- # nectar plants planted (the list does not have to be all-inclusive but rather should include at least 3 native plants with varying flowering times if applicable)
- Sq feet of habitat installation
- Photo-documentation
- Cost share information

Fee Schedule

Executive Director	\$50/hr
Conservationist	\$25/hr

Mileage: current IRS rate
Materials at cost



Action Item 6-E

TO: BOARD OF DIRECTORS
FROM: Will Spangler
SUBJECT: Item 6-E: Approval of Executive Director to purchase a water tank from American Tank Company for Upper Green Valley Rural Water Conservation Phase II implementation
DATE: 8/18/2022

Summary

Approval of the Executive Director to purchase a water tank for a rainwater system on one property participating in the Upper Green Valley Creek Rural Water Conservation Project, Phase II, for a total of \$131,526.70. Funds will come from a grant from the California Wildlife Conservation Board (WCB), for which the North Coast Resource Conservation and Development Council (NCRC&DC) is GRRCD's fiscal sponsor.

Background

GRRCD has secured funds from WCB's Streamflow Enhancement Program with NCRC&DC as a fiscal sponsor to implement four rainwater catchment projects on properties in the upper Green Valley Creek watershed. The goal of these projects is to reduce water diversion from shallow alluvial wells for outdoor, non-potable purposes such as irrigation by providing rainwater as an alternative water source. Water will be captured from roofs at all four properties and stored in large water tanks during the winter. This water will then be available to satisfy outdoor, non-potable water demand during the summer/fall dry season. We previously ordered tanks for three of the systems in May 2022, and since then we raised additional landowner cost share to cover a shortfall in construction funding resulting from inflation for the fourth system.

Discussion

The four systems included in this project are located at the Dolenc, Dozor, Powers and Zehrer properties in the Bones Road area of upper Green Valley Creek. We are currently preparing to construct the systems at the Dolenc, Powers and Zehrer properties this summer and fall. The landowner at Dozor property has contributed additional cost share to cover a shortfall in construction funding and we are preparing to construct the system at Dozor this fall or winter. This tank will be for the fourth system.

Our rainwater systems are designed to utilize the water tank roof as a catchment surface, and we have identified only one water tank provider capable of fabricating the rain gutters necessary to collect this water: American Tank Company, located in Windsor. Because of this, American Tank is specified as the tank supplier in the WCB grant agreement as well as GRRCD's agreement with NCRC&DC.

Cost information for the Dozor tank has been provided by American Tank. The total cost is \$131,526.70, and we are ready to place this order. An initial payment of 50% is required to complete tank engineering and start fabrication, with the balance due upon completion of tank construction. A complete engineering package is necessary to secure a building permit for each tank.

Fiscal Information

The cost for the water tank at the Dozor property is \$131,526.70, and this amount is included in GRRCD's contract with NCRC&DC, as well as the WCB agreement. An initial payment of 50% of the total (\$65,763.35) will be made once we have invoiced NCRC&DC and received payment.

Staff Recommendation

Approve the Executive Director to purchase a water tank for the Dozor property from American Tank Company in the amount of \$131,526.70.

List of Attachments

1. American Tank quote for the Dozor property



TANK QUOTATION

March 28, 2022

John Green
 Gold Ridge RCD
 2776 Sullivan Road
 Sebastopol, CA 95472
 Phone: 707-823-5244
 Email: john@goldridgercd.org

Re: Project Name: Dozor Water Tank
 Ref: Delivery Address: 3902 Bones Road, Sebastopol, 95472
 ATC Quotation No: Q#3311-0328-22C-bh

Dear John:
 American Tank is pleased to provide the following tank quotation for your purchase consideration. Please carefully review all items to assure the proposed quantity, design, configuration, specifications and accessories meet your project requirements.

QUANTITY:	1
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TANK DESCRIPTION & MATERIALS	
Tank Model:	Model: BH3303 BH CLASSIC CORRUGATED™ Galvanized Steel Cylindrical Tank
Tank Materials:	2-2/3" Pitch X 2/3" Deep Corrugated Galvanized Steel Riveted Tank with Factory Applied Coatings G-115 Prime Galvanized Sheet per ASTM A-653 Manus-Bond 75 AM NSF 61 Approved Sealant Structural Steel Plate and Shape per ASTM A36 Hardware per ASTM A307 Grade B with Zinc Coating per ASTM A384
Tank Coatings:	Interior Submerged Surfaces: Industra-Liner Exterior Coating: G-115 Prime Mill Galvanized Exterior Color: G-115 Prime Mill Galvanized
Roof System:	High Rib Galvanized Roof Assembly with Support Ring and Inspection Hatch

TANK CONFIGURATION & DESIGN CRITERIA:			
Storage Application:	Irrigation Water	Engineering Submittals:	CA Structural Engineer
Nominal Capacity (Gallons):	68,175	PH:	6-8
Usable Capacity (Gallons):	61,833	Specific Gravity:	1.0
Freeboard (Air Gap):	12" (or as req'd for unanchored design)	Service Temperature:	Ambient
Inside Diameter:	33'-0"	Referenced Standards:	n/a
Shell Height:	10'-9"	Code Compliance:	2019 CBC
Roof Style:	10 Degree High Rib	Wind Load:	115 MPH
Overall Height:	13'-8"	Roof Load:	20 PSF
Tank Floor Type:	Flat Bottom	Snow Load:	0 PSF
Est. Weight Lbs:	10,412 Lbs.	Seismic Design:	Self-Anchored

TANK COMPONENTS & ACCESSORIES:				
Item	Qty	Size	Use	Description
1	1	6 IN.	Inlet	TITAN/VITAU LIC (6-12") Grooved SS
2	1	6 IN.	OverFlow	TITAN/VITAU LIC (6-12") Grooved SS
3	1	2 IN.	Primary Outlet	TITAN FNPT (1-4") SS
4	1	4 IN.	Drain	TITAN FNPT (1-4") SS
5	1	11 FT.	Water level	6" Reverse Level Indicator (Gauge Board with Vinyl Numbering)
6	1	11 FT	Security	Exterior Galvanized Ladder with Locking Rung Cover
7	1	24 IN.	Roof Access	24" Sq. with Locking Hasp Hinged Roof Manway
8	1	24 IN.	Shell Access	24" Dia. Side-Shell Manway with Bolt-on Cover
9	1	12 IN.	Vent	Globe Vent 12" Screened
10	1	SET (24)	Foundation	6" Galvanized Gravel Retainer Ring (for gravel base)
11	1		Liner	NSF-61 Heavy Duty Multi-Filament PVC Industra-Liner
12	1		Gutters	Custom Rainwater Harvesting Gutter System w/2" First Flush Diverters & Inlets
13	1		Engineering	Includes 4 Sets CA Wet-Stamped Engineering For Tank & Foundation
14	1		Foundation	Self-Anchoring Tank Design For Gravel Foundation (No Concrete Required)

California A-General Engineering License # 794146
 Liability Insurance: \$1,000,000.00 Per Occurance + \$5,000,000.00 Umbrella

OPTIONAL ITEMS OR SERVICES:					
Item	Qty	Description	Material	Labor	Total
1	-				
2	-				
3	-				

ESTIMATED LEAD TIMES BASED ON CURRENT BACKLOG:					
Engineering & Drawing Submittals:	2	to	3	Weeks	
Material Fabrication and Coating:	14	to	16	Weeks from Customer's Release for Fabrication	
Tank or Material Delivery to Location:	3	to	5	Days from Completion of Fabrication	
Tank Assembly on Site (if applicable):	5	to	7	Days per Tank	

SHIPPING, WARRANTY & TERMS:	
Shipping & Handling:	FOB Customer
Off-Loading:	By American Tank
Installation / Wage Basis:	Prevailing Wages
Warranty:	1 Year Materials & Workmanship
Quote Terms:	This Quote is Valid for 7 Days and Subject to ATC Standard Terms & Conditions
Payment Terms:	50% with Signed Proposal; 30% Prior to Shipment; 20% Upon Completion

PRICING SUMMARY:			
Pricing of Tank(s) & Accessories as Indicated in this Quotation:		Sub-Total:	\$ 131,526.70
		Sales Tax:	n/a
		TOTAL:	\$ 131,526.70

IMPORTANT NOTE: Freeboard, Usable Capacity, Self-Anchoring Design, Anchor Qty, Pricing, etc. are subject to change based on final site specific engineering design and local jurisdiction authority requirements.

EXCLUSIONS: (Unless specifically noted otherwise in this Proposal):	
1	Any products or services not specifically mentioned in this proposal shall be the responsibility of others. Pricing excludes all demolition, grading, foundation, plumbing, piping, valves, brackets, controls, etc. not specifically included in this proposal.
2	Engineered submittal drawings shall not include accessory or pipe fitting orientation unless specifically provided by customer prior to commencement of engineering calculations and drawings. Standard accessory elevations (drain, overflow, outlets, manways, etc.) will be
3	Building Permits, Soil Testing & Reports, Bonds, Special Inspections, Business Licenses, and other Fees, Taxes, Duties, etc. are not included unless specifically indicated in this proposal.
4	American Tank Delivery or Freight price is based on delivery to Install Location Zip Code (above) and requires road(s) accessible by a 65' long truck and trailer combination adjacent to tank site (within 10' of tank foundation).
5	Unobstructed access must be provided from the offload area to tank foundation. Customer shall be responsible for labor, equipment and any additional costs required for transferring of materials from offload or staging area to the tank site due to hard or restricted access.
6	Offloading and setting Shop Fabricated tanks is not included in the scope of this quotation. Customer is responsible for furnishing all equipment and labor to lift prefabricated tank(s) from delivery vehicle to tank pad or foundation. American Tank recommends contracting a local crane company with certified operators to set and orient tanks on foundation. American Tank will make every effort to coordinate delivery arrivals with crane company schedules but will not be responsible for any offloading standby or delay charges.
7	For installation of Field Erected tanks, American Tank requires customer or owner to provide a sanitary restroom facility within reasonable distance of construction site.
8	Tank Disinfecting is not included. Temporary storage and water for disinfecting, hydro-testing, and/or filling, emptying and refilling for inspections or repairs shall be the responsibility of owner or customer. Tank disinfecting must be performed in accordance with ATC recommended procedures to avoid damage to interior coatings or liners which may result in voidance of warranty.

Thank you for considering our offer. To begin the order entry and credit review process, please sign and return a copy of this quotation by Fed-Ex, UPS, US Postal Service or E-mail to the address below. We look forward to be working with you on this project. If you have any questions or other considerations, please feel free to contact me.

Sincerely,
American Tank Company, Inc.

Quoted by: Michelle Smith
Direct-line 707-535-1410
E-Mail: michelle@americantank.com

American Tank's Quotation is Accepted by:

Authorized Signature

Date: _____

Print Name

Title: _____

Customer PO/Contract Reference No.

AMERICAN TANK CO., INC.
Standard Terms and Conditions of Sale

1. **Price.** The quoted price is for the listed equipment and services specified in this proposal or invoice. American Tank Company is not responsible for any site preparation, permits, installation, or other similar costs. Any equipment or services not specifically itemized in this proposal or invoice are not the responsibility of American Tank Company. The quoted price shall remain in effect for 30 days from the date of this proposal or invoice. If written acceptance of this proposal or invoice is not received within that time, this offer will become void and of no effect. Notwithstanding the above, American Tank Company reserves the right to revoke this offer at any time prior to receiving written acceptance of this proposal or invoice.
2. **Payment Terms.** Subject to the specific terms of the proposal or invoice to which these terms and conditions are attached, payment in full is due and payable at the time of delivery. A service charge of 1.5% per month (18% annual) will be applied to all outstanding balances after 10 days from this date.
3. **Changes.** The terms and conditions of this proposal or invoice constitute the entire agreement between the parties. No term or condition in this proposal or invoice may be added to, modified, superseded or altered unless the change is agreed to in writing by American Tank Company. All shipments shall be deemed to have been made pursuant to the terms of this proposal or invoice and any terms and conditions which may be contained in a purchase order or other form used by buyer to accept this proposal or invoice shall be of no force or effect.
4. **Cancellation.** After acceptance of this proposal or invoice, buyer may only cancel this agreement by providing written notice of cancellation prior to the time the equipment is shipped. In the event of a cancellation, buyer shall remain responsible for and agrees to pay to American Tank Company all amounts incurred for labor, material, engineering, administration, and overhead costs (including any cancellation charges charged by our vendors) up to and including the date that written notice of cancellation is received. No attempted cancellation will be effective after transportation of the shipment has begun. Notwithstanding the above, non-refundable deposits will not be refunded.
5. **Shipment.** Unless otherwise noted in this proposal or invoice, all shipments are F.O.B. point of shipment. Risk of loss and title pass to buyer at this point. Unless otherwise agreed to in writing, all costs related to off-loading the shipment shall be the buyer's responsibility.
6. **Delay.** American Tank Company will not be liable to buyer or any other person for any loss or damage which results from delay or failure to deliver all or a part of the equipment covered by this proposal or invoice in a reasonable manner or time, beyond the actual cost of procuring comparable replacement goods less the price of the equipment under this proposal or invoice. Notwithstanding the above, American Tank Company will not be liable in any measure if the cause of the delay or failure to deliver is beyond the reasonable control of American Tank Company, such as delay caused by acts of God, war, acts of the public enemy, civil disorder, riot, sabotage, governmental action or law or regulation, strikes or other labor problems, fire, flood, earthquake, severe weather, health and safety considerations, embargoes, transportation shortages or delays, fuel or material shortages, or failure of performance by a vendor or subcontractor. In the event of a delay beyond the control of American Tank Company, time for performance will be extended by the length of any such delay.
7. **Warranty.** All the tanks and equipment sold by American Tank Company carry the original manufacturer's limited warranty against defects in material and workmanship. American Tank Company does not itself warrant the tanks and equipment and the purchaser's sole recourse is with the original manufacturer. The terms of the original manufacturer's warranty will be made available upon request. American Tank Company specifically excludes all express and implied warranties, including the warranty of merchantability and fitness for a particular purpose. Under no circumstances shall American Tank Company be liable in contract or tort for special, indirect or consequential damages of any kind or nature. In no event shall American Tank Company's liability exceed the return of the purchase price paid by the purchaser.
8. **Warranty Claims.** In the unlikely event any tank or equipment proves to be defective, American Tank Company will make a reasonable effort to assist the buyer in receiving full satisfaction from the product manufacturer under the terms of the manufacturer's warranty. Under most manufacturers' warranties, buyer's rights will be limited to a repair or replacement part F.O.B. original point of shipment. To ensure that buyer's manufacturer's warranty rights are protected, buyer must notify American Tank Company of any defect within 10 days of its discovery. Buyer's manufacturer's warranty rights will be lost if buyer:
 - (a) Fails to operate or maintain the equipment in accordance with generally accepted industry practice; or
 - (b) Fails to operate or maintain the equipment in accordance with instructions from American Tank Company or the manufacturer; or
 - (c) Fails to give written notice to American Tank Company within 10 days from discovery of defect; or
 - (d) The tank or equipment has been altered or repaired by someone other than American Tank Company or an authorized representative.
9. **Waiver.** The waiver by American Tank Company of any term or condition of this agreement shall not be a waiver of any other term or condition. Any such waiver shall not be deemed a waiver of any subsequent breach of the same term or condition, nor shall such waiver be deemed a waiver of any term or condition in any subsequent agreement.
10. **Entire Agreement.** This proposal or invoice, together with any written documents which may be incorporated by specific reference, constitutes the entire agreement between the parties and supersedes all previous communications between buyer and American Tank Company.
11. **Governing Law.** California law shall govern the interpretation of this agreement and enforcement of its terms and conditions. The parties agree that venue for any lawsuit or claim hereunder shall be in the Superior or Municipal Courts of Sonoma County, California.